



NOTES FOR MEETING OF COUNCIL – 25 June 2020

This meeting will take place via Microsoft Teams. Members have received an invite to the meeting and should join the meeting via their Hart email calendar. Please be prepared to join the meeting at **6.45 pm**.

NB

- 1** *Microphones should be muted except when speaking*
- 2** *If your Video is struggling, please switch off the camera and reply on Audio instead*
- 3** *Please make sure that phones are **silent***

The meeting itself will start at 7pm with a roll call by the **Committee Manager**.

1. SUSPENSION OF STANDING ORDERS

The Chairman will seek Council consent to suspend Standing Orders numbers:

- 19.3 (Show of hands for voting)
- 22.1 (Standing to Speak)
- 22.2 (Chairman standing)

2. MINUTES OR PREVIOUS MEETING

Note: *The only aspect of the Minutes that can be discussed is their **accuracy**. Members have been asked to email [Committee Services](#) in advance of the meeting if they have any questions on the accuracy of the Minutes.*

3. APOLOGIES FOR ABSENCE

The **Chairman** will ask the Council Manager if any apologies have been received.

***Note:** *Members have been asked to email [Committee Services](#) in advance of the meeting as soon as they become aware they will be absent.*

4. DECLARATIONS OF INTEREST

The **Chairman** will ask if any Members have any disclosable pecuniary, or any other, interests to declare in any of the items on the agenda, they should declare them at this point.

***Note:** *Members are asked to email [Committee Services](#) in advance of the meeting as soon as they are aware they may have a Disclosable Pecuniary Interest, and any other interests they may have with respect to matters which are to be considered at this meeting.*

5. COUNCIL PROCEDURE RULE 12 – QUESTIONS BY THE PUBLIC

A question has been received from **Mr John Crossley**.

What plans does the Council have to develop the cycle route from Central Fleet to the train station?

6. COUNCIL PROCEDURE RULE 14 – QUESTIONS BY MEMBERS

a) Councillor Crampton will ask:

Parking Enforcement was suspended mid March and we would like to thank all the officers and staff in the Environment and Technical department for all their hard work during this pandemic. We are aware that enforcement was redeployed to other duties such as supporting the vulnerable with food and essential medicines. Now enforcement is beginning to restart, when will parking charges be reintroduced across our Council owned car parks

b) Councillor Crookes will ask:

Who now owns The Swan pub in North Warnborough?

c) Councillor Crookes will ask:

Hart Leisure Centre has been, since it first opened, a hugely successful asset for the district, especially for the health of residents. When will it re open ?

d) Councillor Crookes will ask:

How and why did the Council decide to use Capita to process the Covid Business Grants ?

e) Councillor Forster will ask

On the subject of Coronavirus support business grants for local Hart businesses, we're all pleased that Hart has now delivered over £12m of the first phase of £14.1m support allocated by government to Hart.

Officers worked incredibly hard so we'd like to praise the finance team and those involved, especially after it was realised that Capita had apparently allocated insufficient resource during the initial few weeks to be able to process properly applications and queries.

A number of businesses have complained to councillors that communication from Hart and Capita was really bad. Initial automated email replies said they'd get a response to queries within 10 days, but many had to wait weeks and weeks with no reply to repeated pleas for help.

These delays caused a great deal of anxiety and hardship for some businesses, owners, and staff.

What did Hart do to address the issues?

f) Councillor Dorn will ask

Why have Planning Committee meetings not been restarted when virtual meetings were quickly permitted by government and neighbouring local authorities maintained a democratic approach to the process by holding them remotely as early as 30th April (Surrey Heath)

7. CHAIRMAN'S ANNOUNCEMENTS

8. CABINET MEMBERS' ANNOUNCEMENTS

The Leader of the Council, Councillor Neighbour
The Cabinet Member for Finance and Corporate Services, Councillor Radley
The Cabinet Member for Digital, Councillor Ambler
The Cabinet Member for Community, Councillor Bailey
The Cabinet Member for Place, Councillor Cockarill
The Cabinet Member for Regulatory, Councillor Kinnell
The Cabinet Member for Environment, Councillor Oliver
The Cabinet Member for Commercialisation, Councillor Quarterman

9. CHIEF EXECUTIVE'S REPORT

10. MINUTES OF COMMITTEES

The are no minutes of any Council meetings.

11. APPOINTMENT OF SECTION 151 OFFICER

Following Mr Andrew Vallance's departure, Ms Emma Foy has been acting as interim, Section 151 Officer pending a permanent appointment to the role Head of Corporate Services.

Following a recent open recruitment process, it is proposed to appoint Ms Emma Foy as Head of Corporate Services which includes the statutory role as Section 151 Officer.

RECOMMENDATION

That Ms Emma Foy be appointed as the Officer responsible for the administration of the Council's finances under Section 151 of the Local Government Act 1972.

12. OUTSIDE BODIES - FEEDBACK FROM MEMBERS

To receive any updates from Members who are representatives of the Council on an Outside Body.

DATE OF NEXT MEETING

The next scheduled meeting of Council is 30 July 2020.

NOTES:

Rules of Council:

When the Chairman asks, members must stop speaking at the time, and the Chairman may mute the microphone.

RULES OF DEBATE

No speeches until motion seconded

1. No speeches may be made after the mover has moved a proposal and explained the purpose of it until the motion has been seconded.

Secunder's speech

2. When seconding a motion or amendment, the Member may reserve their speech until later in the debate.

Content and length of speeches

3. No speech may exceed three minutes without the permission of the Chairman.

When a Member may speak again

4. A Member who has spoken on a motion may not speak again whilst it is the subject of debate, except:

1. to speak once on an amendment moved by another Member
2. to move a further amendment if the motion has been amended

5. If the first speech was on an amendment moved by another Member, to speak on the main issue (whether or not the amendment on which they spoke was carried)

1. in exercise of a right of reply
2. on a point of order
3. by way of personal explanation
4. by way of a point of information.

Amendments to motions

6. An amendment to a motion must be relevant to the motion, **may not have the effect of being a direct negative to the motion itself**, and will either be:

1. to refer the matter to an appropriate body or individual for consideration or reconsideration
2. to leave out words
3. to leave out words and insert or add others
4. to insert or add words

7. Only one amendment may be moved and discussed at any one time. No further amendment may be moved until the amendment under discussion has been disposed of.

8. If an amendment is not carried, other amendments to the original motion may be moved.

9. If an amendment is carried, the motion as amended takes the place of the original motion. This becomes the substantive motion to which any further amendments may be moved.

Right of reply

10. The mover of a motion has a right to reply at the end of the debate on the motion, immediately before it is put to the vote.

11. If an amendment is moved, the mover of the original motion has the right of reply at the close of the debate on the amendment but may not otherwise speak on it.

12. The mover of the amendment has no right of reply to the debate on his or her amendment.

Point of order

13. A Member may raise a point of order at any time whilst the specific item of business is under discussion. A point of order may only relate to an alleged breach of the Rules or the law. The Member must indicate the rule or law and the way in which he considers it has been broken.

Personal explanation

14. A Member may make a personal explanation at any time. A personal explanation may only relate to some material part of an earlier speech by the Member in the debate which may appear to have been misunderstood. The procedure should not be used as a way to continue or expand the Members' original speech but should focus solely on clarifying any misunderstanding.

Point of information

15. A Member may raise a point of information during another Members' speech. It is within the absolute discretion of the Chairman to decide to accept the information. It is also within the discretion of the speaker to accept or decline the information. During the raising of this point of information the time allowed to the speaker will be extended to include the point of information.