



NOTES FOR MEETING OF COUNCIL – 24 September 2020

This meeting will take place via Microsoft Teams. Members have received an invitation to the meeting and should join the meeting via their Hart email calendar. Please be prepared to join the meeting at **6.45 pm**.

Councillor conduct during remote access meetings

- a) During remote access meetings all councillors must address the Chairman as usual.
- b) There are no changes to the rules of debate.
- c) If more than one councillor indicates a wish to speak, the Chairman will ask one to speak and may determine the order in which the others may speak.
- d) Other councillors should remain silent and mute microphones whilst the Chairman or other councillor is speaking.
- e) When the Chairman intervenes during a debate, any councillor speaking at the time should stop and the meeting become silent.
- f) If a councillor persistently disregards the ruling of the Chairman by improper behaviour, that councillor's microphone may be switched off or that councillor asked to leave the meeting.
- g) There is no change to the existing Procedure Rules in term of general disturbance and the meeting may be adjourned at the discretion of the Mayor/Chairman.

NB Notes

- 1) *Any camera (video-feed) should show a nondescript or neutral background – the background should not be used for promotional or political purposes*
- 2) *Please consider what might and might not be appropriate clothing to wear and refrain from drinking, smoking or behaving on camera in any other way that might reflect less than favourably on them or the Council*
- 3) *Microphones should be muted except when speaking*
- 4) *Cameras should be switch off if you have to be temporary absent from the meeting*
- 5) *If your Video is struggling, please switch off the camera and reply on Audio instead*
- 6) *Please make sure that phones are **silent***
- 7) *unmute your microphone and give your name when the Chairman invites you to speak – and when referring to a specific report, paragraph, slide, diagram or drawing make it clear which this is so that all participants, and those following the livestream, can follow proceedings*

- 8) *Do not use the 'Chat' function other than to attract the Chairman's attention. It must not otherwise be used for communication between Members or Officers.*

Voting

Voting will be decided by a simple majority of those councillors who have a right to vote and are in attendance at the time the question was put. The Chairman will take the vote by either:

- a) the affirmation of the meeting if there is no dissent; or
- b) the Chairman requesting a roll call of all voting members, who will be asked individually to confirm how they wish to vote. Unless a recorded vote is requested the names of Councillors who voted will not be retained.

The meeting itself will start at 7pm with a roll call by the Committee Manager. Please ensure that you join the meeting 5 minutes in advance.

1. SUSPENSION OF STANDING ORDERS

The Chairman will seek Council consent to suspend Standing Orders numbers:

- 19.3 (Show of hands for voting)
- 22.1 (Standing to Speak)
- 22.2 (Chairman standing)

2. MINUTES OF PREVIOUS MEETING

The Chairman will ask Members to confirm the minutes of the previous meeting.

***Note:** The **only** aspect of the Minutes that can be discussed is their accuracy. Members have been asked to email Committee Services in advance of the meeting if they have any questions on the accuracy of the Minutes.*

3. APOLOGIES FOR ABSENCE

The Chairman will ask the Council Manager if any apologies have been received.

***Note:** Members have been asked to email Committee Services in advance of the meeting as soon as they become aware they will be absent.*

4. DECLARATIONS OF INTEREST

The Chairman will ask if any Members have any disclosable pecuniary, or any other, interests to declare in any of the items on the agenda, they should declare them at this point.

***Note:** Members are asked to email Committee Services in advance of the meeting as soon as they are aware they may have a Disclosable Pecuniary Interest, and any other interests they may have with respect to matters which are to be considered at this meeting.*

5. COUNCIL PROCEDURE RULE 12 – QUESTIONS BY THE PUBLIC

A question has been received from Mr Knowles.

“Given the summer weather is soon to end and the closure of Fleet Road is temporary, will the Council now reopen it fully & undertake not to close it again before elections can be held to seek the opinion of the local electorate?”

A question has been received from Mr Bulgin.

“Would you agree that it is far too early to consider taking down the road closure in Fleet town centre on the basis that evidence shows that a significant number of independent traders both within and outside of the pedestrianised area are seeing an upturn in trade and have communicated this to the BID and other agencies. In addition all of the evidence we have seen shows that there has been no significant detrimental impact on traffic flows in the surrounding area.”

6. COUNCIL PROCEDURE RULE 14 – QUESTIONS BY MEMBERS

None received.

7. CHAIRMAN’S ANNOUNCEMENTS

8. CABINET MEMBERS’ ANNOUNCEMENTS

Chairman will ask Cabinet Member whether they have any announcements of importance to the Council.

The Leader of the Council, Councillor Neighbour
The Cabinet Member for Finance and Corporate Services, Councillor Radley
The Cabinet Member for Digital, Councillor Ambler
The Cabinet Member for Community, Councillor Bailey
The Cabinet Member for Place, Councillor Cockarill
The Cabinet Member for Regulatory, Councillor Kinnell
The Cabinet Member for Environment, Councillor Oliver
The Cabinet Member for Commercialisation, Councillor Quarterman

9. CHIEF EXECUTIVE’S ANNOUNCEMENTS

10. MINUTES OF COMMITTEES

Note: *Members are allowed to put questions at Council without notice in respect of any matters in the Minutes to the Leader of the Council or any Chairman of the relevant meeting at the time those Minutes are received by Council.*

Meeting	Date	Page Numbers	Decision
Cabinet	6 August 2020	8-10	
Planning (draft)	12 August 2020	5-11	
Overview & Scrutiny	18 August 2020	7-10	
Audit (draft)	21 August 2020	1-3	
Cabinet (draft)	3 September 2020	11-14	

11. NOTICE OF MOTION – The Temporary Pedestrianisation of Fleet Road, Fleet

The following Motion to Council has been moved by Cllr Crampton:

“Despite great efforts and good intentions from all involved, it is now abundantly clear that the closure of Fleet High Street has not been a success. The negative impact on residents particularly those living near the closure, of traffic congestion and the resulting pollution has not been outweighed by any appreciable benefits to businesses. This Council therefore resolves to have the road closures removed and to reopen the High Street as soon as is possible.”

DATE OF NEXT MEETING

The next scheduled meeting of Council is 26 November 2020.

NOTES:

Rules of Council:

When the Chairman asks, members must stop speaking at the time, and the Chairman may mute the microphone.

RULES OF DEBATE

No speeches until motion seconded

1. No speeches may be made after the mover has moved a proposal and explained the purpose of it until the motion has been seconded.

Secunder's speech

2. When seconding a motion or amendment, the Member may reserve their speech until later in the debate.

Content and length of speeches

3. No speech may exceed three minutes without the permission of the Chairman.

When a Member may speak again

4. A Member who has spoken on a motion may not speak again whilst it is the subject of debate, except:

1. to speak once on an amendment moved by another Member
2. to move a further amendment if the motion has been amended

5. If the first speech was on an amendment moved by another Member, to speak on the main issue (whether or not the amendment on which they spoke was carried)

1. in exercise of a right of reply
2. on a point of order
3. by way of personal explanation
4. by way of a point of information.

Amendments to motions

6. An amendment to a motion must be relevant to the motion, **may not have the effect of being a direct negative to the motion itself**, and will either be:

1. to refer the matter to an appropriate body or individual for consideration or reconsideration
2. to leave out words
3. to leave out words and insert or add others
4. to insert or add words

7. Only one amendment may be moved and discussed at any one time. No further amendment may be moved until the amendment under discussion has been disposed of.

8. If an amendment is not carried, other amendments to the original motion may be moved.

9. If an amendment is carried, the motion as amended takes the place of the original motion. This becomes the substantive motion to which any further amendments may be moved.

Right of reply

10. The mover of a motion has a right to reply at the end of the debate on the motion, immediately before it is put to the vote.

11. If an amendment is moved, the mover of the original motion has the right of reply at the close of the debate on the amendment but may not otherwise speak on it.

12. The mover of the amendment has no right of reply to the debate on his or her amendment.

Point of order

13. A Member may raise a point of order at any time whilst the specific item of business is under discussion. A point of order may only relate to an alleged breach of the Rules or the law. The Member must indicate the rule or law and the way in which he considers it has been broken.

Personal explanation

14. Members do not have an automatic right to reply simply because there are named in another Members speech. A Member may, however, make a personal explanation at any time. A personal explanation may only relate to some material part of an earlier speech by the Member in the debate which may appear to have been misunderstood. The procedure should not be used as a way to continue or expand the Members' original speech but should focus solely on clarifying any misunderstanding.

Point of information

15. A Member may raise a point of information during another Members' speech. It is within the absolute discretion of the Chairman to decide to accept the information. It is also within the discretion of the speaker to accept or decline the information. During the raising of this point of information the time allowed to the speaker will be extended to include the point of information.