

MENDIP DISTRICT COUNCIL

Minutes of the meeting of the Five Council Partnership Corporate Services Joint Committee held on Wednesday, 24 June 2020 at 2 pm via Live Stream.

COUNCILLORS PRESENT:

Councillor:	Authority
Cllr Kenneth Crookes	Hart District Council
Cllr James Radley	Hart District Council
Cllr Lulu Bowerman	Havant Borough Council
Cllr Michael Wilson	Havant Borough Council
Cllr Ros Wyke	Mendip District Council
Cllr Liz Leyshon	Mendip District Council
Cllr Pieter-Paul Barker	South Oxfordshire District Council
Cllr Sue Cooper	South Oxfordshire District Council
Cllr Judy Roberts	Vale of White Horse District Council
Cllr Debby Hallett	Vale of White Horse District Council

OFFICERS PRESENT:

Officer:	Role:	Authority
Helen Bowen	Democratic Services	Mendip District Council
Stuart Brown	Chief Executive	Mendip District Council
David Clark	Group Manager, Law and Governance and Monitoring Officer	Mendip District Council
Claire Dicken	Democratic Services Officer	Mendip District Council
Andrew Down	Commercial Director	Five Councils Partnership
Matt Goodwin	Senior Client Executive	Five Councils Partnership
Susan Harbour	Strategic Partnerships Manager	South Oxfordshire & Vale of White Horse District Councils
Claire Hughes	The Client Relationship Director and Lead Officer	Five Councils Partnership
Patricia Hughes	Joint Chief Executive	Hart District Council
Gill Kneller	Chief Executive	Havant Borough Council
Susan Parker	Head of Programmes, Redesign & Quality	Havant Borough Council
Mark Stone	Chief Executive	South Oxfordshire & Vale of White Horse District Councils
Ben Sugg	Democratic Services	Mendip District Council

Agenda Item	Subject	Actioned By
1	<p>Announcements</p> <p>The Client Relationship Director and Lead Officer welcomed everyone to the meeting.</p> <p>She handed the meeting to the previous Chair, Councillor Lulu Bowerman, Havant Borough Council.</p>	
2	<p>Election of Chair for 2020/21</p> <p>The previous Chair welcomed everyone to the meeting.</p> <p>She nominated Councillor Ros Wyke for Chair of the Five Council Partnership Corporate Services Joint Committee for 2020/21. Councillor James Radley seconded this proposal.</p> <p>There were no other nominations.</p> <p>RESOLVED</p> <p>That Councillor Ros Wyke be the Chair of the Five Council Partnership Corporate Services Joint Committee for 2020/21.</p> <p>The Chair thanked the previous Chair.</p> <p>She requested a rollcall of those at the meeting.</p>	<p>Claire Dicken</p>
3	<p>Election of Deputy Chair for 2020/21</p> <p>The Chair asked for nominations for Deputy Chair of the Five Council Partnership Corporate Services Joint Committee for 2020/21. Councillor Debby Hallett nominated Councillor Judy Roberts. Councillor Sue Cooper seconded this proposal.</p> <p>There were no other nominations.</p> <p>RESOLVED</p> <p>That Councillor Judy Roberts be the Deputy Chair of the Five Council Partnership Corporate Services Joint Committee for 2020/21.</p>	<p>Claire Dicken</p>

4	<p>Chair's Announcements</p> <p>The Chair set out how the virtual meeting would proceed.</p>	
5	<p>Apologies for Absence and Notifications of Substitutes</p> <p>Councillor Tony Briggs, Havant Borough Council had given his apologies.</p> <p>Councillor Michael Wilson would substitute for Councillor Tony Briggs.</p>	
6	<p>Declarations of Interest</p> <p>None.</p>	
7	<p>Public Participation</p> <p>None.</p>	
8	<p>Previous Minutes</p> <p>The minutes for the meeting of 6 January 2020 were agreed.</p> <p>The Chair noted that the Committee had felt it would be useful for regular performance updates to be circulated to members outside of the meetings. The Lead Officer confirmed that each Council's Joint Tactical Board Members received regular reports. The representatives on this Board would report back to their Council.</p> <p>Members requested that the Council's Joint Tactical Board Members be prompted to report back to their Council's regularly.</p>	<p>Claire Dicken</p>
9	<p>Capita Performance Report: April 2020 and Annual KPIs</p> <p>The Client Relationship Director and Lead Officer had prepared a report which presented a summary of performance across all services within the Capita contract for the month of April 2020 and included the annual KPIs and PIs for 2020.</p>	<p>Claire Hughes</p>

	<p>In response to questions the committee was advised that:</p> <ul style="list-style-type: none"> • There were financial penalties for failure by the contractor to meet performance indicators. However, throughout the last financial year the financial penalties had been in the range of £25,000 which may appear to be a weak sanction compared to the size of the business. • In addition to the performance reporting, Hart, South Oxfordshire and Vale of White Horse Councils had used their internal auditors to look at contractor performance. Their findings had been reported to their Scrutiny Committees, Audit and Governance Committees within those authorities. • In terms of additional sanctions, the contract allows for a Rectification Plan to be submitted by the contractor to the councils to address failures by the contractor. There were currently up to 6 rectification plans being implemented. The partnership was also able to engage an independent Remedial Adviser to resolve problems. In the case of very serious breaches of the contract legal action could be sought. <p>RESOLVED</p> <p>That the report be noted.</p>	
<p>10</p>	<p>Date of the Next Meeting</p> <p>Wednesday, 26 August 2020, 2 pm, a virtual meeting.</p>	<p>Claire Dicken</p>
<p>11</p>	<p>Urgent Business</p> <p>None.</p>	
<p>12</p>	<p>Exclusion of the Press and Public</p> <p>The Five Council Partnership Corporate Services Joint Committee resolved to exclude the press and public from the meeting during items 13 and 14 on the grounds that exempt information (as defined in Schedule 12A Local Government Act 1972) of the following description is likely to be disclosed:</p> <p>Category 3 - Information relating to the financial or business affairs of any particular person (including those of the Council).</p>	

	Please refer to the confidential element of these minutes for the full discussion of the following items:	
13	Service Transitions	Andrew Down
14	Business Grants	Claire Hughes

The meeting finished at approximately 2.53 pm.

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