

**HART DISTRICT COUNCIL  
APPLICATION FORM FOR DISCRETIONARY RATE RELIEF**

1. Name of organisation / club:

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2. Address of premises used by organisation:

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3. If the organisation has a constitution, please enclose a copy. If not, how is your organisation run?

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4. Please attach a copy of your latest statement of account or audited accounts showing annual income and expenditure. If you are a new organisation with no previous accounts, please complete the following statement of funds held on 1<sup>st</sup> April 20 in your:

Current Year: £ \_\_\_\_\_

Deposit Account: £ \_\_\_\_\_

Building Society Account: £ \_\_\_\_\_

Other: £ \_\_\_\_\_

And give an estimate of your income / expenditure in the coming year.

5. Is there a licensed bar / and or gaming machines on the premises?

Yes  No

If Yes, please ensure the net annual income for these items is included in your statement of accounts.

6. Is the organisation in receipt of any other grant or subsidy (including any grant from the District Council)?

Please indicate how much and who from:

£

|       |       |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
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7. Is the organisation in receipt of any income / sponsorship from other companies?

Yes  No

If Yes, please give details:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

8. Does the organisation receive mandatory rate relief of 80% because it is a charity?

Yes  No

9. Please indicate the services, facilities and activated provided by the organisation:

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10. How does the organisation ensure it is accessible to all sections of the community, e.g. young people, black and ethnic minority groups, women and disabled people?

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11. Does the organisation have any paid employees?

Yes  No

If Yes, please state number of paid employees and job titles

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**Questions 12 to 20 are applicable to sport clubs only.**

12. Total number of club members:

Female:

Male:

Age: under 18  18-60  60+

13. Approximately how many members are resident of Hart?

14. Catchment area served: \_\_\_\_\_

15. Please indicate the ratio of playing / non-playing members of the club:

Playing

Non-playing

16. Subscription rate: *(please indicate whether this is an annual or weekly sum)*

£ \_\_\_\_\_ Annually  Weekly

17. Any concessionary rates offered for particular groups i.e. children, the unemployed, disabled people etc?

Yes  No

*(please specify)*

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18. When was the last increase in subscriptions? \_\_\_\_\_

19. How much was the increase? \_\_\_\_\_

20. Does the organisation undertake any fund-raising activities? Please list.

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21. Please indicate the reasons why your organisation is requesting this discretionary relief.

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**Declaration**

This application is submitted on behalf of the named organisation and I declare that the enclosed information is correct.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_