



NOTICE IS HEREBY GIVEN THAT THE ANNUAL MEETING OF HART DISTRICT COUNCIL WILL BE HELD IN THE COUNCIL CHAMBER, CIVIC OFFICES, HARLINGTON WAY, FLEET ON THURSDAY, 19 MAY 2016 AT 7.00 PM

Joint Chief Executive

CIVIC OFFICES, HARLINGTON WAY  
FLEET, HAMPSHIRE GU51 4AE

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## **AGENDA**

**COPIES OF THIS AGENDA ARE AVAILABLE IN  
LARGE PRINT AND BRAILLE ON REQUEST**

**1 ELECTION OF CHAIRMAN**

To elect a Chairman from among the Councillors of the District.

**2 ELECTION OF VICE-CHAIRMAN**

**3 MINUTES**

To confirm the Minutes of a meeting of the Council held on 28 April 2016. **Paper A**

**4 APOLOGIES FOR ABSENCE**

**5 DECLARATIONS OF INTEREST**

To declare disclosable pecuniary, and any other, interests

## 6 RETURNING OFFICER'S REPORT

The following members were elected on 5 May 2016.

			Term Expires
Blackwater and Hawley	Brian Blewett	LibDem	2020
Crookham East	James Radley	CCH	2020
Crookham West	Simon Ambler	CCH	2020
Fleet Central	Wendy Makepeace-Browne	CCH	2020
Fleet East	Jonathan Wright	Cons	2020
Fleet West	Steve Forster	Cons	2020
Hartley Wintney	Dr Anne Crampton	Cons	2020
Hook	Mike Morris	Cons	2020
Odiham	John Kennett	Cons	2020
Yateley East	Graham Cockarill	LibDm	2020
Yateley West	Gerry Crisp	LibDem	2020

## 7 CHAIRMAN'S ANNOUNCEMENTS

## 8 MEMBERSHIP OF CABINET

The Leader to announce membership of Cabinet.

## 9 MEMBERSHIP OF COMMITTEES

I To appoint Members to serve on the following Committees:

(THE FIGURES ARE CALCULATED ON **PROVISIONAL** PARTY GROUPS)

<u>Committee</u>	<u>Con</u>	<u>Lib-Dem</u>	<u>CCH</u>	<u>Independent</u>	<u>To be allocated</u>	<u>Total</u>
<b>Audit*</b>	3	2	2	0	0	7
<b>Licensing</b>	5	3	3	0	0	11
<b>Planning**</b>	5	3	3	0	0	11
<b>Overview &amp; Scrutiny ***</b>	5	3	3	0	0	11
<b>Crime and Disorder Joint Scrutiny</b>	1	1	1	0	0	3
<b>Five Councils Partnership Joint Scrutiny</b>						2
<b>Standards</b>	2	1	1	0	1	5
<b>Staffing</b>	2	1	1	0	1	5

Notes:

\* *In accordance with page B.17, paragraph 9B.02 of the Constitution, no Members of the Cabinet will be Members of the Audit Committee.*

\*\* *It is Council practice that membership of the Planning Committee will comprise the maximum of one representative from each Ward, provided this is consistent with the rules on political balance.*

\*\*\* *A Member of the Cabinet may not also be a Member of the Overview and Scrutiny Committee.*

2 To confirm membership of the Standards Committee for the municipal year 2016/ 2017.

i Five District Councillors (as above)

ii Two Lay Persons (Peter Kern and one Vacancy)

iii Three Parish Members to be appointed by Hart District Association of Parish and Town Councils.

## **10 ELECTION OF CHAIRMEN OF COMMITTEES**

The Chairman will take nominations for Chairmen of each of the Committees, and Members of each Committee will elect its Chairman for the forthcoming Municipal Year. The Committee will elect their Vice-Chairman at their first meeting.

## **11 ANNUAL REPORT OF CHAIRMAN OF OVERVIEW & SCRUTINY COMMITTEE**

The Chairman of the 2015/16 Overview and Scrutiny Committee, Councillor Bailey, will present the Committee's Annual Report, in accordance with page 18, paragraph 6.6 of the Constitution. **Paper B**

**Date of Despatch: 10 May 2015**

## **COUNCIL**

**Date and Time:** Thursday, 28 April 2016 at 7.00 pm

**Place:** Council Chamber, Civic Offices, Fleet

**Present:**

## **COUNCILLORS –**

Oliver - (Chairman)

Ambler	Crookes	Neighbour
Axam	Dickens	Parker
Bailey	Forster	Radley JE
Billings	Gray	Radley JR
Burchfield	Gorys	Renshaw
Butler	Harward	Southern
Clarke	Kennett	Wheale
Collett	Makepeace-Browne	Woods
Crampton	Morris	

## **Officers Present:**

Daryl Phillips	Joint Chief Executive
Gill Chapman	Committee Services

### **I05 MINUTES OF PREVIOUS MEETING**

The Minutes of the Meeting held on 31 March 2016 were confirmed and signed as a correct record.

### **I06 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Blewett, Cockarill, Crisp, Kinnell, Lewis and Leeson.

### **I07 DECLARATIONS OF INTEREST**

No declarations were made.

### **I08 PRESENTATION – INCLUSION HAMPSHIRE**

Cheryl Edwards, Chief Executive, informed members of the work of Inclusion Hampshire. She was accompanied by Matt Atkinson, Alternative Education Manager for the pre-sixteen service and Ben Greenhalgh, the Post 16 Manager, who talked about their particular areas.

Inclusion Hampshire supports young people through education, training and employment, both pre- and post-sixteen, across Hart, Farnborough and Basingstoke.

The pre-sixteen service is mainly run from Apex, based in the Hart offices, helping young people, many with troubled backgrounds to achieve alternative education provision, building relationships with adults and peers. The programmes are bespoke with a clear route. The post-sixteen route looked to provide a vocation stepping stone. All pathways were individually tailored, with a view to prepare them for the employment (or academic) and social world.

Members questions included: the impact of the Hampshire consultation on social services, registering as an independent school, signposting, costs, working with other organisations, troubled families and parental help and support.

Members thanked Inclusion Hampshire for the vital work they are doing for young people in the district.

### **109 COUNCIL PROCEDURE RULE 12 – QUESTIONS BY THE PUBLIC**

No questions received.

### **110 COUNCIL PROCEDURE RULE 14 – QUESTIONS BY MEMBERS**

No questions received

### **111 CHAIRMANS ANNOUNCEMENTS**

The Chairman had attended the following events on behalf of the Council.

- 2 April Chairman New Forest Charity dinner Dance at Balmer Lawn Hotel, Lyndhurst
- 7 April Mayor Waverley Civic Reception, University for the Creative Arts, Farnham
- 9 April Victoria Cross unveiling dedication stone to Addison VC at Odiham War Memorial followed by reception at Mayhill Junior School, Odiham
- 11 April Charity Dinner at Hook Tandoori, Restaurant, Hook,
- 14 April Hart Civic Day
- 17 April Hampshire Hog Lunch at North Hants Golf Club
- 24 April Joint Service led by the Lord-Lieutenant's office & HCC commemorate the Queen's 90th Birthday - Winchester Cathedral.
- 27 April Basingstoke & Deane Charity Lunch at the Restaurant BCOT, Basingstoke

The Vice-Chairman had attended:

- 11 April Charity Dinner at Hook Tandoori, Restaurant, Hook,
- 14 April Hart Civic Day
- 16 April Pelly Concert – Out of this World at Church on the Heath, Elvetham Heath

The Chairman thanked members for their attendance at his events and functions throughout the year. He asked that Members' best wishes be passed on to Councillor Lewis, who was retiring as a Councillor due to work commitments, and wished everyone well in the elections.

## 112 CABINET MEMBERS ANNOUNCEMENTS

The Leader of the Council, **Councillor Parker**, announced:

Members will recall that I circulated an update about devolution to all members a couple of weeks ago. This whole topic is moving at pace, and members will have seen in the local government press that some areas where a deal had been agreed are experiencing difficulties, so we must expect more twists and turns in the future.

The Solent area are continuing to develop their bid, and have been speaking to ministers to that end. Hampshire County Council still has misgivings about two devolution deals in Hampshire, and I am aware that the County Leader has had his own discussions with ministers who are encouraging him to engage with both Hampshire proposals.

In the North of the county, an area which we have for now dubbed Heart of Hampshire although we would welcome other ideas for a name, we are continuing to work up a proposition for further discussion. We have deliberately not made it an ambitious offer but have cherry picked items from already approved deals in order to make it easier for Government to digest. Hart Councillors do not require such an overview, so this document will be accompanied by an explanatory document which will flesh it out a bit. Most members seem to have something else on their minds for now, so I will make this available to members in a week or so's time

To this end I asked the Secretary of State for Communities and Local Government, the Right Honourable Greg Clark MP, to spare me some time for a brief meeting to discuss this matter, in particular to enquire whether ministers would be receptive to a Heart of Hampshire bid; they would.

Whilst I had him in my office, I raised the proposed Pyestock development with the Secretary of State, in particular the issue of the funding of site remediation, as developer funds spent on remediation are not available for necessary infrastructure. I am happy to report that there will be some help available, and I will contact him again at the appropriate time.

I also raised Pyestock with the Secretary of State for Defence, the Right Honourable Michael Fallon MP on his visit to Hart today. I wanted to talk to him as the Pyestock site is surrounded by MOD land, and I want to ensure it remains as an undeveloped buffer between Fleet and Farnborough. I was able to brief him on the Pyestock site on the status of the site surroundings with emphasis on the constraints. He was receptive to the principle, and has taken away maps of the site one of which was overlaid with designations such as SSSIs and SINCs.

There were no announcements from the Cabinet Member for Corporate Services, **Councillor Burchfield**, the Cabinet Member for Community Wellbeing, **Councillor Crampton**, the Cabinet Member for Economic Development, **Councillor Crookes** and the Cabinet Member for Environment, **Councillor Forster**.

The Cabinet Member for Housing, **Councillor Gorys**, reported:

I thought you might like to hear about the two successful housing events we have run here at Hart, one for rented affordable housing and one regarding affordable home ownership (the latter was a joint event for Hart and Rushmoor residents). Both events were really well attended and the feedback has been brilliant. Nicola Harpham, Alison Smithen, and Katy Herrington have done a great job organising the events and with support from the Housing Options team and Business Support Unit they were delivered without a hitch.

Also - we recently achieved the 6th out of 10 Local Challenges on our journey to become a "Gold Standard" housing options service. The Gold Standard is a government funded and endorsed scheme which challenges local Councils to demonstrate they have robust early intervention and prevention services for people who are homeless or at risk of homelessness. Currently, I understand we are just one of 6 local authorities out of the 326 districts in England to have achieved the "Silver Standard". This is testament to the hard work of the Housing Options team; Kelly Watts, Kate Layzel, Penny Saunders, Dan Fullbrook, Natasha Summers, Claire Boxall and Gemma Watts.

The Cabinet Member for Regulatory Services, **Councillor Kennett**, had no announcements.

The Cabinet Member for Town and Village Regeneration, **Councillor Morris**, announced:

After myself and Hart officers from Technical services and Car Park Management had a meeting with Vinci, the company Hart has outsourced Car Park Management to, and advice from our Joint Chief Executive Mrs Hughes, I am much better informed where Hart stands with regard to the refurbishment of Fleet's Church Road car park. With this in mind I have put in place measures to bring forward a cabinet paper to formalise changes to the Cabin, previously agreed refurbishment of this car park. These changes will include a new pedestrian access to the Sainsburys, Halifax and Marks and Spencer service yard away from vehicle access for safety reasons. Negotiations are currently taking place, and are well advanced to fit an electronic barrier within the service yard side, so that only service vehicles can gain controlled access. In addition the paper will propose changes to the internal car park layout to allow for better motor cycle parking and better vehicle flow through this busy car park. In addition to laying out changes the paper will also propose changing the software within the existing car park ticket machines to facilitate Post Payment.

The completion date for the Victoria Road toilet block is planned for mid to late May as there is still much to do which involves more than a lick of paint. We are currently in talks with the Food Bank so that the internal structure is fit for their purpose in regards to fixtures, fittings and layout. Since negotiations with the Food Bank, detailed drawings have been produced and careful restoration has been progressed as food is to be stored in this reclaimed toilet area. Once the internal work is completed work will commence on the external fabric of the building.

### **I 13 JOINT CHIEF EXECUTIVES' REPORT**

The Joint Chief Executives had nothing substantive to report.

### **I 14 MINUTES OF COMMITTEES**

<b>Meeting</b>	<b>Date</b>
<b>Audit Committee</b>	<b>22 March 2016</b>
No questions asked.	
<b>Cabinet</b>	<b>7 April 2016</b>
No questions asked.	
<b>Planning Committee</b>	<b>13 April 2016</b>
No questions asked.	

The meeting closed at 7.45 pm



## **ANNUAL COUNCIL**

**Date and Time:** Thursday, 19 May 2016 at 7.00 pm

**Place:** Council Chamber, Civic Offices, Fleet

**Present:**

### **COUNCILLORS –**

Southern - (Chairman)

Ambler	Collett	Kinnell
Axam	Crampton	Morris
Bailey	Crookes	Neighbour
Billings	Dickens	Oliver
Blewett	Forster	Parker
Burchfield	Gray	Renshaw
Butler	Gorys	Wheale
Clarke	Harward	Woods
Cockarill	Kennett	Wright

Officers Present:

Patricia Hughes	Joint Chief Executive
Daryl Phillips	Joint Chief Executive
Gill Chapman	Committee and Member Services
Alison Cottrell	Committee and Member Services

## **I ELECTION OF CHAIRMAN**

Councillor Southern was proposed by Councillor Parker and seconded by Councillor Neighbour as Chairman of the Council.

No other nominations having been received, it was

### **RESOLVED**

That Councillor Southern be elected Chairman of the Council for the ensuing year.

The Chairman of the Council, having signed the required Declaration of Acceptance of Office, then took the Chair and thanked the Council for the honour bestowed on him.

Councillor Southern thanked Councillor Oliver:

I would like to extend my own personal thanks to Councillor Oliver, and I am sure I speak for all of us, for his exemplary Chairmanship. He had a difficult start, not having had a year as Vice-Chairman, but he has conducted our affairs very efficiently with humour and with grace and we thank him for that.

Members paid tribute to Councillor Oliver's work as Chairman during the year, working hard for the Council and his charity.

The new Chairman presented Councillor Oliver with a Past-Chairman's badge.

Councillor Oliver thanked Members, saying it had been an honour to serve as Chairman. He had been privileged to be involved with many interesting and enjoyable events, and had met many good people.

## **2 ELECTION OF VICE-CHAIRMAN**

Councillor Crisp was proposed by Councillor Neighbour and seconded by Councillor Parker as Vice-Chairman of the Council.

No other nominations having been received, it was

### **RESOLVED**

That Councillor Crisp be elected Vice-Chairman of the Council for the ensuing year.

Councillor Crisp had indicated he would be honoured if he were to be elected Vice Chairman. The Chairman congratulated Councillor Crisp in his absence, and announced that the newly elected Vice Chairman would sign the required Declaration of Acceptance of Office before the next meeting in order to take the Vice-Chairman's Chair.

## **3 MINUTES**

The Minutes of the meeting of the Council held on 28 April 2016 were confirmed and signed as a correct record.

## **4 APOLOGIES FOR ABSENCE**

Apologies had been received from Councillors Crisp, Leeson, Makepeace-Browne, Radley JE and Radley JR.

## **5 DECLARATIONS OF INTEREST**

None declared.

## **6 RETURNING OFFICER'S REPORT**

The Returning Officer announced the results of the Election on 5 May 2016 as follows:

<b>Ward</b>	<b>Councillor</b>		<b>Term Expires</b>
Blackwater and Hawley	Brian Blewett	Lib Dem	2020
Crookham East	James Radley	CCH	2020
Crookham West	Simon Ambler	CCH	2020
Fleet Central	Wendy Makepeace-Browne	CCH	2020

Fleet East	Jonathan Wright	Con	2020
Fleet West	Steve Forster	Con	2020
Hartley Wintney	Dr Anne Crampton	Con	2020
Hook	Mike Morris	Con	2020
Odiham	John Kennett	Con	2020
Yateley East	Graham Cockarill	Lib Dem	2020
Yateley West	Gerry Crisp	Lib Dem	2020

Members noted the information.

## 7 CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed all members to the municipal year 2016/17, congratulated everyone who had been re-elected and the new member Councillor Wright, and thanked former members for their sterling work.

“I would like to thank all of you for your support in electing me as your Chairman, and I very much look forward to your extending that support for the whole Council year. I have chosen two charities to support during my year, both of which do a lot of work in Hart and in the neighbouring Council areas.

The first is Parity for Disability. As many of you know, support for the disabled is significantly reduced once people become eighteen years old. Parity provides services and support for those with multiple disabilities and their families once they reach this age. I can also tell you that Councillor Blewett is a Trustee of this charity, which has shops in Mytchett, Cove and Richmond Terrace in Fleet.

My other charity is the Vine Centre. Homelessness is a potent problem in the local area, not so much in Hart, but it is still significant. The Vine Centre's aim is to reduce social isolation and to improve the quality of life for the homeless and vulnerable aged twenty one and over. Its main centre is in Aldershot, but once again, it gives a lot of support to those who are homeless in Hart. I have prepared some leaflets for you all to understand what these two charities do.

I have also set up a 'Just Giving' address, which will only be operational for about 20 days, and I would much appreciate if you all could make a donation to my charities. <https://crowdfunding.justgiving.com/tim-southern-chairman-hart-district-council> Any money collected will be shared equally between the two of them, and the 'Just Giving' address is set out at the bottom of the leaflets. Every little helps.

I have organised some events, and the following are dates for your diaries:  
 Sunday 17<sup>th</sup> July – 3.00pm - Civic Service at St. John's Church, Hartley Wintney, followed by a reception.  
 Sunday 9<sup>th</sup> October – 7.00pm – Charity dinner, Warbrook House, Eversley.  
 Monday 28<sup>th</sup> November – 7.00pm – Charity dinner, The Courtyard, Hartley Wintney.

I look forward to seeing you all at these events.”

## 8 MEMBERSHIP OF CABINET

The Leader confirmed his Cabinet as follows:

<b>Councillor</b>	<b>Portfolio</b>
Parker	Leader, to include Planning Policy
Burchfield	Deputy Leader and Corporate and Customer Services
Crampton	Community Wellbeing to include Leisure and Countryside Services
Crookes	Economic Development and Corporate Finance
Forster	Environment and Technical Services
Gorys	Housing
Kennett	Regulatory Services to include Community Safety
Morris	Town and Village Regeneration

## 9 MEMBERSHIP OF COMMITTEES

### RESOLVED

- I For the purposes of Part I of the Local Government and Housing Act 1989, the allocation of Members and seats on the Committees of the Council be as follows:

<b>Committee</b>	<b>Seats</b>	<b>Conser- vative</b>	<b>Lib Dem</b>	<b>CCH</b>	<b>Inde- pendent</b>
<b>Audit</b>	7	Dickens Southern Wright	Blewett Neighbour	Axam Makepeace- Browne	
<b>Licensing</b>	11	Forster Gorys Kinnell Woods Wright	Blewett Collett Harward	Butler Oliver Radley JR	
<b>Overview and Scrutiny</b>	11	Gray Renshaw Wheale Woods	Bailey Crisp Harward	Axam Clarke Makepeace- Browne	Leeson
<b>Crime and Disorder Joint Scrutiny</b>	3	Renshaw	Collett	Clarke	

<b>Five Councils Partnership Joint Scrutiny</b>	2	Southern	Neighbour
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<b>Planning</b>	11	Gorys Morris Southern Woods Wheale	Blewett Billings Cockarill	Ambler Axam Oliver
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Councillor Parker asked for Standing Orders to be suspended in order that he may put a motion to increase the number of Staffing Committee to 8 Councillors. This would enable the Group Leaders to be part of the Committee. Proportionality would be followed with places for 3 Conservatives, 2 LibDems and 2 CCH, and a space for the Independent member.

After a vote it was

**RESOLVED**

That Standing Orders be suspended.

Members voted to increase the Committee size to 8 members. Councillor Leeson was confirmed to the unallocated place on the Staffing Committee, and Staffing Committee Members were agreed as follows.

<b>Staffing</b>	5	Burchfield Kennett Parker	Billings Neighbour	Butler Radley JE	Leeson
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The Joint Chief Executed observed that this was the second time that Council had resolved to suspend Standing Orders to increase the size of Staffing Committee. If this was to become a permanent position then it would be best to amend the terms of the Constitution rather than continue with an ad hoc approach.

Members agreed that this should be considered further and added that in any review the Joint Chief Executive should also review the position with regard to the limitation on a standing Committee Chairman serving more than a three year term.

It was agreed that this would be considered by the Standards Committee with a view to bringing a recommendation to to Council for decision.

<b>Standards</b>	5	Crookes Kennett	Crisp	Ambler Radley JR
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Councillor Ambler was confirmed to the unallocated place on the Standards Committee.

Membership of the Standards Committee for the municipal year 2016/ 2017 was confirmed as follows:

- Five District Councillors (as above)
- Two lay persons - Peter Kern and one vacancy.
- Three Parish Representatives are to be appointed by Hart District Association of Parish and Town Councils.
- That the Chairman of the Standards Committee would be elected at its first meeting.

## **10 ELECTION OF CHAIRMEN OF COMMITTEES**

Members of the Committees established under Minute No 9 above elected their Chairmen for the ensuing Municipal Year.

### **RESOLVED**

That the Committee Chairmen be agreed:

<b>Committee</b>	<b>Chairman</b>
Audit	Neighbour
Licensing	Collett
Planning	Ambler
Overview & Scrutiny	Bailey
Staffing	Burchfield

## **11 ANNUAL REPORT OF CHAIRMAN OF OVERVIEW & SCRUTINY COMMITTEE**

Councillor Bailey, Chairman of the 2015/16 Overview and Scrutiny Committee, presented the Committee's Annual Report, in accordance with page 18, paragraph 6.6 of the Constitution. Councillor Bailey highlighted the investigation into the withdrawal of the Housing Options Consultation, with the resulting recommendations adopted, and the fact that the co-operative spirit of the Council showed in the lack of Executive Decisions being called in.

The meeting closed at 7.40 pm