



## SUMMONS

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE HART DISTRICT COUNCIL WILL BE HELD IN THE COUNCIL CHAMBER, CIVIC OFFICES, HARLINGTON WAY, FLEET ON THURSDAY 30 JUNE 2016 AT 7.00 PM

Joint Chief Executive

CIVIC OFFICES, HARLINGTON WAY  
FLEET, HAMPSHIRE GU51 4AE

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## AGENDA

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BRAILLE ON REQUEST**

### **1 MINUTES OF PREVIOUS MEETING**

To confirm the Minutes of the Council Meeting held on 19 May 2016. **Paper A**

### **2 APOLOGIES FOR ABSENCE**

### **3 DECLARATIONS OF INTEREST**

To declare disclosable pecuniary, and any other, interests.

### **4 COUNCIL PROCEDURE RULE 12 – QUESTIONS BY THE PUBLIC**

To receive any questions from members of the public submitted pursuant to Council Procedure Rule 12.

*Note: The text of any question under Council Procedure Rule 12 must be given to the **Chief Executive** not later than **Noon on Friday, 24 June 2016**.*

### **5 COUNCIL PROCEDURE RULE 14 – QUESTIONS BY MEMBERS**

To receive any questions from Members submitted pursuant to Council Procedure Rule 14.

Note: The text of any question under Council Procedure Rule 14.3 must be given to the **Chief Executive not later than 5.00 pm on Monday, 27 June 2016.**

The text of any question under Council Procedure Rule 14.4 must be submitted to the **Chief Executive before 10.00 am on Thursday, 30 June 2016.**

**6 CHAIRMAN'S ANNOUNCEMENTS**

**7 CABINET MEMBERS' ANNOUNCEMENTS**

**8 CHIEF EXECUTIVE'S REPORT**

**9 MINUTES OF COMMITTEES**

The Minutes of the following Committees, which met on the dates shown, are submitted.

In accordance with Council Procedure Rule 14.1, Members are allowed to put questions at Council without Notice in respect of any matters in the Minutes to the Leader of the Council or any Chairman of the relevant meeting at the time those Minutes are received by Council.

Meeting	Date	Page Numbers	For Decision
Overview & Scrutiny	19 April 2016	33-35	
Licensing	7 June 2016	Cancelled	
Planning	25 May 2016	1-6	
Planning	15 June 2016	7-15	
Cabinet	2 June 2016	1-9	<b>8 – Food Health and Safety Plan</b>

**Date of Despatch: 21 June 2016**

## **ANNUAL COUNCIL**

**Date and Time:** Thursday, 19 May 2016 at 7.00 pm

**Place:** Council Chamber, Civic Offices, Fleet

**Present:**

### **COUNCILLORS –**

Southern - (Chairman)

Ambler	Collett	Kinnell
Axam	Crampton	Morris
Bailey	Crookes	Neighbour
Billings	Dickens	Oliver
Blewett	Forster	Parker
Burchfield	Gray	Renshaw
Butler	Gorys	Wheale
Clarke	Harward	Woods
Cockarill	Kennett	Wright

Officers Present:

Patricia Hughes	Joint Chief Executive
Daryl Phillips	Joint Chief Executive
Gill Chapman	Committee and Member Services
Alison Cottrell	Committee and Member Services

## **I ELECTION OF CHAIRMAN**

Councillor Southern was proposed by Councillor Parker and seconded by Councillor Neighbour as Chairman of the Council.

No other nominations having been received, it was

### **RESOLVED**

That Councillor Southern be elected Chairman of the Council for the ensuing year.

The Chairman of the Council, having signed the required Declaration of Acceptance of Office, then took the Chair and thanked the Council for the honour bestowed on him.

Councillor Southern thanked Councillor Oliver:

I would like to extend my own personal thanks to Councillor Oliver, and I am sure I speak for all of us, for his exemplary Chairmanship. He had a difficult start, not having had a year as Vice-Chairman, but he has conducted our affairs very efficiently with humour and with grace and we thank him for that.

Members paid tribute to Councillor Oliver's work as Chairman during the year, working hard for the Council and his charity.

The new Chairman presented Councillor Oliver with a Past-Chairman's badge.

Councillor Oliver thanked Members, saying it had been an honour to serve as Chairman. He had been privileged to be involved with many interesting and enjoyable events, and had met many good people.

## **2 ELECTION OF VICE-CHAIRMAN**

Councillor Crisp was proposed by Councillor Neighbour and seconded by Councillor Parker as Vice-Chairman of the Council.

No other nominations having been received, it was

### **RESOLVED**

That Councillor Crisp be elected Vice-Chairman of the Council for the ensuing year.

Councillor Crisp had indicated he would be honoured if he were to be elected Vice Chairman. The Chairman congratulated Councillor Crisp in his absence, and announced that the newly elected Vice Chairman would sign the required Declaration of Acceptance of Office before the next meeting in order to take the Vice-Chairman's Chair.

## **3 MINUTES**

The Minutes of the meeting of the Council held on 28 April 2016 were confirmed and signed as a correct record.

## **4 APOLOGIES FOR ABSENCE**

Apologies had been received from Councillors Crisp, Leeson, Makepeace-Browne, Radley JE and Radley JR.

## **5 DECLARATIONS OF INTEREST**

None declared.

## **6 RETURNING OFFICER'S REPORT**

The Returning Officer announced the results of the Election on 5 May 2016 as follows:

<b>Ward</b>	<b>Councillor</b>		<b>Term Expires</b>
Blackwater and Hawley	Brian Blewett	Lib Dem	2020
Crookham East	James Radley	CCH	2020
Crookham West	Simon Ambler	CCH	2020
Fleet Central	Wendy Makepeace-Browne	CCH	2020

Fleet East	Jonathan Wright	Con	2020
Fleet West	Steve Forster	Con	2020
Hartley Wintney	Dr Anne Crampton	Con	2020
Hook	Mike Morris	Con	2020
Odiham	John Kennett	Con	2020
Yateley East	Graham Cockarill	Lib Dem	2020
Yateley West	Gerry Crisp	Lib Dem	2020

Members noted the information.

## 7 CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed all members to the municipal year 2016/17, congratulated everyone who had been re-elected and the new member Councillor Wright, and thanked former members for their sterling work.

“I would like to thank all of you for your support in electing me as your Chairman, and I very much look forward to your extending that support for the whole Council year. I have chosen two charities to support during my year, both of which do a lot of work in Hart and in the neighbouring Council areas.

The first is Parity for Disability. As many of you know, support for the disabled is significantly reduced once people become eighteen years old. Parity provides services and support for those with multiple disabilities and their families once they reach this age. I can also tell you that Councillor Blewett is a Trustee of this charity, which has shops in Mytchett, Cove and Richmond Terrace in Fleet.

My other charity is the Vine Centre. Homelessness is a potent problem in the local area, not so much in Hart, but it is still significant. The Vine Centre's aim is to reduce social isolation and to improve the quality of life for the homeless and vulnerable aged twenty one and over. Its main centre is in Aldershot, but once again, it gives a lot of support to those who are homeless in Hart. I have prepared some leaflets for you all to understand what these two charities do.

I have also set up a 'Just Giving' address, which will only be operational for about 20 days, and I would much appreciate if you all could make a donation to my charities. <https://crowdfunding.justgiving.com/tim-southern-chairman-hart-district-council> Any money collected will be shared equally between the two of them, and the 'Just Giving' address is set out at the bottom of the leaflets. Every little helps.

I have organised some events, and the following are dates for your diaries:  
 Sunday 17<sup>th</sup> July – 3.00pm - Civic Service at St. John's Church, Hartley Wintney, followed by a reception.  
 Sunday 9<sup>th</sup> October – 7.00pm – Charity dinner, Warbrook House, Eversley.  
 Monday 28<sup>th</sup> November – 7.00pm – Charity dinner, The Courtyard, Hartley Wintney.

I look forward to seeing you all at these events.”

## 8 MEMBERSHIP OF CABINET

The Leader confirmed his Cabinet as follows:

<b>Councillor</b>	<b>Portfolio</b>
Parker	Leader, to include Planning Policy
Burchfield	Deputy Leader and Corporate and Customer Services
Crampton	Community Wellbeing to include Leisure and Countryside Services
Crookes	Economic Development and Corporate Finance
Forster	Environment and Technical Services
Gorys	Housing
Kennett	Regulatory Services to include Community Safety
Morris	Town and Village Regeneration

## 9 MEMBERSHIP OF COMMITTEES

### RESOLVED

- I For the purposes of Part I of the Local Government and Housing Act 1989, the allocation of Members and seats on the Committees of the Council be as follows:

<b>Committee</b>	<b>Seats</b>	<b>Conser- vative</b>	<b>Lib Dem</b>	<b>CCH</b>	<b>Inde- pendent</b>
<b>Audit</b>	7	Dickens Southern Wright	Blewett Neighbour	Axam Makepeace- Browne	
<b>Licensing</b>	11	Forster Gorys Kinnell Woods Wright	Blewett Collett Harward	Butler Oliver Radley JR	
<b>Overview and Scrutiny</b>	11	Gray Renshaw Wheale Woods	Bailey Crisp Harward	Axam Clarke Makepeace- Browne	Leeson
<b>Crime and Disorder Joint Scrutiny</b>	3	Renshaw	Collett	Clarke	

<b>Five Councils Partnership Joint Scrutiny</b>	2	Southern	Neighbour
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<b>Planning</b>	11	Gorys Morris Southern Woods Wheale	Blewett Billings Cockarill	Ambler Axam Oliver
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Councillor Parker asked for Standing Orders to be suspended in order that he may put a motion to increase the number of Staffing Committee to 8 Councillors. This would enable the Group Leaders to be part of the Committee. Proportionality would be followed with places for 3 Conservatives, 2 LibDems and 2 CCH, and a space for the Independent member.

After a vote it was

**RESOLVED**

That Standing Orders be suspended.

Members voted to increase the Committee size to 8 members. Councillor Leeson was confirmed to the unallocated place on the Staffing Committee, and Staffing Committee Members were agreed as follows.

<b>Staffing</b>	5	Burchfield Kennett Parker	Billings Neighbour	Butler Radley JE	Leeson
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The Joint Chief Executed observed that this was the second time that Council had resolved to suspend Standing Orders to increase the size of Staffing Committee. If this was to become a permanent position then it would be best to amend the terms of the Constitution rather than continue with an ad hoc approach.

Members agreed that this should be considered further and added that in any review the Joint Chief Executive should also review the position with regard to the limitation on a standing Committee Chairman serving more than a three year term.

It was agreed that this would be considered by the Standards Committee with a view to bringing a recommendation to to Council for decision.

<b>Standards</b>	5	Crookes Kennett	Crisp	Ambler Radley JR
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Councillor Ambler was confirmed to the unallocated place on the Standards Committee.

Membership of the Standards Committee for the municipal year 2016/ 2017 was confirmed as follows:

- Five District Councillors (as above)
- Two lay persons - Peter Kern and one vacancy.
- Three Parish Representatives are to be appointed by Hart District Association of Parish and Town Councils.
- That the Chairman of the Standards Committee would be elected at its first meeting.

## **10 ELECTION OF CHAIRMEN OF COMMITTEES**

Members of the Committees established under Minute No 9 above elected their Chairmen for the ensuing Municipal Year.

### **RESOLVED**

That the Committee Chairmen be agreed:

<b>Committee</b>	<b>Chairman</b>
Audit	Neighbour
Licensing	Collett
Planning	Ambler
Overview & Scrutiny	Bailey
Staffing	Burchfield

## **11 ANNUAL REPORT OF CHAIRMAN OF OVERVIEW & SCRUTINY COMMITTEE**

Councillor Bailey, Chairman of the 2015/16 Overview and Scrutiny Committee, presented the Committee's Annual Report, in accordance with page 18, paragraph 6.6 of the Constitution. Councillor Bailey highlighted the investigation into the withdrawal of the Housing Options Consultation, with the resulting recommendations adopted, and the fact that the co-operative spirit of the Council showed in the lack of Executive Decisions being called in.

The meeting closed at 7.40 pm

## **COUNCIL**

**Date and Time:** Thursday, 30 June 2016 at 7.00 pm

**Place:** Council Chamber, Civic Offices, Fleet

**Present:**

## **COUNCILLORS –**

Southern - (Chairman)

Ambler	Crampton	Leeson
Axam	Crisp	Morris
Bailey	Crookes	Neighbour
Blewett	Dickens	Oliver
Burchfield	Forster	Parker
Butler	Gray	Radley JE
Clarke	Gorys	Radley JR
Cockarill	Kennett	Renshaw
Collett	Kinnell	Wright

### **Officers Present:**

Daryl Phillips	Joint Chief Executive
Gill Chapman	Committee Services

## **12 MINUTES OF PREVIOUS MEETING**

The Minutes of the Meeting held on 19 May 2016 were confirmed and signed as a correct record.

## **13 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Billings, Harward, Makepeace-Browne, Wheale and Woods

## **14 DECLARATIONS OF INTEREST**

No declarations were made.

## **15 COUNCIL PROCEDURE RULE 12 – QUESTIONS BY THE PUBLIC**

No questions received.

## **16 COUNCIL PROCEDURE RULE 14 – QUESTIONS BY MEMBERS**

No questions received.

## 17 CHAIRMANS ANNOUNCEMENTS

The Chairman had attended the following events on behalf of the Council.

- 18 June Pelly Concert, Church on Elvetham Heath
- 19 June Mayor of Bracknell Civic Service, Church of Jesus Christ, Ascot Priory, Ascot
- 20 June Armed Forces Day Flag Raising, Castle Yard, Winchester
- 23 June High Sheriff of Hampshire at Home
- 25 June Poppy Appeal Party and Awards Presentation – Roughwood House
- 26 June Basingstoke & Deane Civic Service, St Michaels Church, Basingstoke

The Chairman announced dates for his planned events for this year and looked forward to seeing Members:

- Sunday 9<sup>th</sup> October Charity dinner at 7.00pm at Warbrook House in Eversley
- Civic Service to 30<sup>th</sup> October at 3.00pm, at St. John's Hartley Wintney
- 28<sup>th</sup> November Charity dinner at 7.00pm at the Courtyard in Hartley Wintney

The Chairman asked Members to reflect on the growing incidences of race hate and stated:

"Across the country they have been incidents reported of race hate. Hart I'm afraid is not immune to this sort of behaviour and unfortunately some instances have been reported to us. I would like us all to unite together and to send a clear message that this type of activity has no place here in Hart and that all residents in our District, no matter what their ethnic background are valued as members of our community.

I would like Members to offer their support to the following words:

***"We are proud to live in a diverse and tolerant society. Racism, xenophobia and hate crimes have no place in our country. We, Hart District Council, condemn racism, xenophobia and hate crimes unequivocally. We will not allow hate to become acceptable.***

***Hart District Council will work to ensure local bodies and programmes have support and resources needed to fight and prevent racism and xenophobia.***

***We reassure all people living in Hart that they are valued members of our community."***

This is what we believe in and we should make this absolutely clear. "

Members expressed their agreement with the sentiments and unanimously agreed to support the Chairman's statement.

## 18 CABINET MEMBERS ANNOUNCEMENTS

The Leader of the Council, **Councillor Parker**, announced:

Since the last usual meeting of Council, I have represented the Council at District Councils Network, South East England Councils, the District Councils All Party Parliamentary Group, and the Local Government Association councillors forum. The latter body is available to all elected members from member authorities; if any members are interested please let me and your group leader know.

On Friday 1th June I attended the Hampshire & Isle of Wight Local Government Association (HLOWLGA) AGM at which Cllr. Perry, the leader of Hampshire County Council, retired as Chairman, replaced by Cllr. Donna Jones, the Leader of Portsmouth. I was elected Vice-Chairman.

Today I attended the AGM of SEEC, at which I was re-elected to their Executive Committee. During the meeting there was a lively discussion on infrastructure during which Bridget Rosewell OBS, Commissioner, National Infrastructure Commission, was given a fairly hard time.

Finally, after my meetings in the Spring with the Secretary of State for Defence and the Secretary of State for Communities and Local Government and following correspondence, yesterday I met along with officers the Commander of the Army training organisation in the South East. The objective was to seek the release of some of the Army training estate to facilitate development at Pyestock and elsewhere. I am pleased to announce that they have indicated an area adjacent to the Pyestock site, next to other Army training land which in turn adjoins Fleet Pond, which a preliminary estimates will be sufficient for the Pyestock site. It still needs senior approvals, but as the training organisation has made it clear that they can spare this from their operational requirements, I do not anticipate a problem.

We now have a better understanding of the military utilisation of these areas, and there may be scope for future conversations.

The Cabinet Member for Corporate Services, **Councillor Burchfield**, announced:

The first Joint Procurement Board meeting is scheduled for 1st July. We will update Members on any relevant actions that come out of that meeting

The Cabinet Member for Community Wellbeing, **Councillor Crampton**, had no announcements. She asked Members to attend Equality and Diversity training that would take place before the September Council meeting, adding that information would be circulated nearer the time.

The Cabinet Member for Economic Development, **Councillor Crookes**, announced:

The financing for the new Leisure Centre has this week been finalised. Progress so far has been from our own resources, but today we have taken out a loan of £10m at a very good interest rate. This is good news for the long term as we will be paying significantly less interest with lower interest rates.

The Cabinet Member for Environment, **Councillor Forster**, announced:

I am wearing this fetching gilet to promote this weekend's Carnival and remind everyone to attend and enjoy!

Yesterday I attended the Stagecoach summer reception and met (to lobby) the Chief Executive and Business Development Director, both of whom are aware of our bus campaign and need for more cycle and motorcycle parking at Fleet station. They agreed to ask staff to look into it subject to commercial considerations.

The Waste service is working well, and our work to re-tender is proceeding. A tender has been put out for markets in Hampshire.

The consultation on parking, which closed at 4pm today, has been well received with over 600 responses. The results will be published once the analysis has been done.

CCTV is working well. A recent mugging in Aldershot was captured by our control room and helped in getting a successful prosecution. We will be using CCTV more to enforce fly tipping, which is a problem in our area.

The Cabinet Member for Housing, **Councillor Gorys**, announced:

The Housing Team have met with the National Practitioner Support Service today to progress their application for the national Gold Standard. Currently Hart has achieved the Silver Award and will now work to meet the local challenge associated with meeting the needs of rough sleepers through a No Second Night Out approach. We have a local model in place and the discussion with the national team was positive. We now wait to hear from them with required evidence and anticipate submitting this next stage in the process in the next 4 to 6 weeks.

The Housing Options Officers continue to work hard preventing homelessness and providing advice and assistance to local residents who are having housing related problems. This is a challenging role but the team continues to manage demand. Team work is important for delivering this aspect of the Council's services and I'd like to give a special mention for Claire Boxall who has been particularly supportive to colleagues in her team while they have been under pressure.

We will be working together with colleagues in Revenues and Benefits to develop an approach to supporting people affected by forthcoming benefit changes, including changes to Housing Benefit for the under 35's and the introduction of the reduced Benefit Cap.

Lastly, the Homelessness Forum will meet next week to discuss local issues, monitor our delivery against the Hart Preventing Homelessness Strategy and identify solutions to some of the issues affecting our residents. A big thank you to HDC staff for all their work and to all our partner agencies for their ongoing support.

The Cabinet Member for Regulatory Services, **Councillor Kennett**, had no announcements.

The Cabinet Member for Town and Village Regeneration, **Councillor Morris**, announced:

To extend on Councillor Forster's announcement regarding Hart's car Parking survey - as part of the district councils consultative approach to car parking management and with the aim to deliver an adequate and efficient car parking service, a District Council car parking survey commenced on 2<sup>nd</sup> June and concluded at 4pm today. This survey was advertised extensively on Facebook, Twitter, the Council's website, and Town and Parish councils were informed so that they could enlighten their focus groups, with signs being placed on every car park ticket machine.

There has been in excess of 600 responses and the full results of this survey will be reviewed to see whether changes to the car parking service are necessary, and those findings will be published on Hart's website. This evening Hart's parking manager handed me the survey statistics and will I endeavour to commence the review of these next week.

A review of Fleet's Gurkha Square Market contract has been carried out resulting in an advert being placed on the Governments website "Market Tender" so that others that wish to bid for this new contract can do so. This process went live on 14<sup>th</sup> June and concludes on 20<sup>th</sup> July. To date there have been an positive 31 site visits to the site. The results of this process will also be detailed on the website.

As part of Hart's military covenant commitment I attended on 8<sup>th</sup> June the "Beating the Retreat" event at Gibraltar Barracks where the light infantry rifles gave an immaculate display of a marching band. On 14<sup>th</sup> June, again representing Hart, I attended the Hampshire and Isle of Wight Armed Forces briefing where speakers from all 3 services detailed how the armed forces would approach the country's military need for the future.

On 8<sup>th</sup> July, Hart's Parking Manager Mr Geoff Hislop leaves Hart for a new position at Basingstoke and Deane. Geoff has been at Hart for 21 years and has seen and introduced much change in how the parking service has evolved through policy and legislation initiatives. His meticulous and in depth grasp of every detail regarding parking management has been the lynch pin to his departments success. He has been totally respected by those he managed both as the father figure and mentor and all who have work alongside or around Geoff have benefitted from his encyclopaedic knowledge of his job.

As I'm sure all members will agree Geoff will be thoroughly missed and we wish him every success in his future endeavours in his new role managing car parking at Basingstoke and Deane.

As a personal note I thank you Geoff for your support and patience in my formative months as a Cabinet Member responsible for car parks. Geoff, should you decide to pop back to Hart you will be very welcome but be warned don't forget to purchase a parking ticket.

## **19 JOINT CHIEF EXECUTIVES' REPORT**

The Joint Chief Executive reported that the examiners report on the neighbourhood plan for Rotherwick had just been received and will go on to Cabinet in August. Winchfield neighbourhood plan has just been received and will go to consultation and we expect to receive the Odiham neighbourhood plan in the next few weeks.

### **19a Recruitment of Head of Corporate Services**

The Joint Chief Executive reported on the recruitment of the Head of Corporate Services. Interviews had been held the previous week, with good strengths in the candidates. This was not a post that required Council approval, but Members were asked for their endorsement. The successful candidate, Andrew Vallance, came with experience as S151 officer and would be an asset to the Council.

The recommendation was proposed by Councillor Burchfield, seconded by Councillor Neighbour, and carried unanimously.

### **DECISION**

That Council confirm the appointment of Mr Andrew Vallance as Head of Corporate Services.

## **20 MINUTES OF COMMITTEES**

<b>Meeting</b>	<b>Date</b>
<b>Overview &amp; Scrutiny</b>	<b>19 April 2016</b>
No questions asked.	
<b>Licensing</b>	<b>7 June 2016</b>
This meeting was cancelled.	
<b>Planning Committee</b>	<b>25 May 2016</b>
No questions asked. Councillor Radley pointed out that he had attended the meeting.	
<b>Planning Committee</b>	<b>15 June 2016</b>
No questions asked.	

**Cabinet**

**2 June 2016**

No questions asked.

**Minute 8 – Food Health and Safety Service Plan**

The recommendation was proposed by Councillor Parker and seconded by Councillor Kennett.

**RESOLVED**

That the Food Health and Safety Service Plan 2016-17 be approved.

The meeting closed at 7.30 pm