



SUMMONS

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE HART DISTRICT COUNCIL WILL BE HELD IN THE COUNCIL CHAMBER, CIVIC OFFICES, HARLINGTON WAY, FLEET ON THURSDAY 28 JULY 2016 AT 7.00 PM

Joint Chief Executive

CIVIC OFFICES, HARLINGTON WAY
FLEET, HAMPSHIRE GU51 4AE

AGENDA

**COPIES OF THIS AGENDA ARE AVAILABLE IN LARGE PRINT AND
BRAILLE ON REQUEST**

1 MINUTES OF PREVIOUS MEETING

To confirm the Minutes of the Council Meeting held on 30 June 2016. **Paper A**

2 APOLOGIES FOR ABSENCE

3 DECLARATIONS OF INTEREST

To declare disclosable pecuniary, and any other, interests.

4 PARITY FOR DISABILITY

Presentation.

5 COUNCIL PROCEDURE RULE 12 – QUESTIONS BY THE PUBLIC

To receive any questions from members of the public submitted pursuant to Council Procedure Rule 12.

*Note: The text of any question under Council Procedure Rule 12 must be given to the **Chief Executive not later than Noon on Friday, 22 July 2016.***

6 COUNCIL PROCEDURE RULE 14 – QUESTIONS BY MEMBERS

To receive any questions from Members submitted pursuant to Council Procedure Rule 14.

Note: The text of any question under Council Procedure Rule 14.3 must be given to the Chief Executive not later than 5.00 pm on Monday, 25 July 2016.

The text of any question under Council Procedure Rule 14.4 must be submitted to the Chief Executive before 10.00 am on Thursday, 28 July 2016.

7 CHAIRMAN'S ANNOUNCEMENTS

8 CABINET MEMBERS' ANNOUNCEMENTS

9 CHIEF EXECUTIVE'S REPORT

10 MINUTES OF COMMITTEES

The Minutes of the following Committees, which met on the dates shown, are submitted.

In accordance with Council Procedure Rule 14.1, Members are allowed to put questions at Council without Notice in respect of any matters in the Minutes to the Leader of the Council or any Chairman of the relevant meeting at the time those Minutes are received by Council.

Meeting	Date	Page Numbers	For Decision
Overview & Scrutiny	21 June 2016	1-4	
Audit	28 June 2016	1-3	
Licensing	5 July 2016	1-3	
Cabinet	7 July 2016	5-9	
Planning	13 July 2016	16-19	16/00514/FUL – The Barn, Watery Lane, Church Crookham, Fleet, GU52 0RN. Departure from the Local Plan – Only If Requested. *

- * The development site lies in the open countryside outside the defined settlement boundaries in an area where development would not normally be permitted. The Planning Committee was not minded to refuse the application on the grounds of Policy RUR2 and would have been minded to agree that the principle of development on this site, contrary to Policy RUR2, would have been acceptable. This would have been contrary to Policy and the delegated powers to the Planning Committee by the Council do not allow the Committee to take a decision contrary to such a Policy without referring the matter to Full Council.

Full Council is therefore asked to refuse planning permission for only the two reasons as stated by the Planning Committee.

11 REVIEW OF MEMBERS ALLOWANCES

To consider the report of the Independent Panel into the review of Members' Scheme of Allowances and its recommendations, attached as **Paper B Appendix I.**

A report reflecting the comments of the Overview and Scrutiny Committee (19 July 2016) will be circulated shortly. **Paper B (To follow)**

12 MOTION TO COUNCIL

The following Motion to Council has been moved by Councillor Southern and seconded by Councillor Oliver:

"This Council agrees that, at the discretion of the Chairman, prayers may be said at Annual and Ordinary meetings of the Council, five minutes before the meeting commences"

Date of Despatch: 19 July 2016

COUNCIL

Date and Time: Thursday, 30 June 2016 at 7.00 pm

Place: Council Chamber, Civic Offices, Fleet

Present:

COUNCILLORS –

Southern - (Chairman)

Ambler	Crampton	Leeson
Axam	Crisp	Morris
Bailey	Crookes	Neighbour
Blewett	Dickens	Oliver
Burchfield	Forster	Parker
Butler	Gray	Radley JE
Clarke	Gorys	Radley JR
Cockarill	Kennett	Renshaw
Collett	Kinnell	Wright

Officers Present:

Daryl Phillips	Joint Chief Executive
Gill Chapman	Committee Services

12 MINUTES OF PREVIOUS MEETING

The Minutes of the Meeting held on 19 May 2016 were confirmed and signed as a correct record.

13 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Billings, Harward, Makepeace-Browne, Wheale and Woods

14 DECLARATIONS OF INTEREST

No declarations were made.

15 COUNCIL PROCEDURE RULE 12 – QUESTIONS BY THE PUBLIC

No questions received.

16 COUNCIL PROCEDURE RULE 14 – QUESTIONS BY MEMBERS

No questions received.

17 CHAIRMANS ANNOUNCEMENTS

The Chairman had attended the following events on behalf of the Council.

- 18 June Pelly Concert, Church on Elvetham Heath
- 19 June Mayor of Bracknell Civic Service, Church of Jesus Christ, Ascot Priory, Ascot
- 20 June Armed Forces Day Flag Raising, Castle Yard, Winchester
- 23 June High Sheriff of Hampshire at Home
- 25 June Poppy Appeal Party and Awards Presentation – Roughwood House
- 26 June Basingstoke & Deane Civic Service, St Michaels Church, Basingstoke

The Chairman announced dates for his planned events for this year and looked forward to seeing Members:

- Sunday 9th October Charity dinner at 7.00pm at Warbrook House in Eversley
- Civic Service to 30th October at 3.00pm, at St. John's Hartley Wintney
- 28th November Charity dinner at 7.00pm at the Courtyard in Hartley Wintney

The Chairman asked Members to reflect on the growing incidences of race hate and stated:

“Across the country they have been incidents reported of race hate. Hart I'm afraid is not immune to this sort of behaviour and unfortunately some instances have been reported to us. I would like us all to unite together and to send a clear message that this type of activity has no place here in Hart and that all residents in our District, no matter what their ethnic background are valued as members of our community.

I would like Members to offer their support to the following words:

"We are proud to live in a diverse and tolerant society. Racism, xenophobia and hate crimes have no place in our country. We, Hart District Council, condemn racism, xenophobia and hate crimes unequivocally. We will not allow hate to become acceptable.

Hart District Council will work to ensure local bodies and programmes have support and resources needed to fight and prevent racism and xenophobia.

We reassure all people living in Hart that they are valued members of our community."

This is what we believe in and we should make this absolutely clear. “

Members expressed their agreement with the sentiments and unanimously agreed to support the Chairman's statement.

18 CABINET MEMBERS ANNOUNCEMENTS

The Leader of the Council, **Councillor Parker**, announced:

Since the last usual meeting of Council, I have represented the Council at District Councils Network, South East England Councils, the District Councils All Party Parliamentary Group, and the Local Government Association councillors forum. The latter body is available to all elected members from member authorities; if any members are interested please let me and your group leader know.

On Friday 1th June I attended the Hampshire & Isle of Wight Local Government Association (HLOWLGA) AGM at which Cllr. Perry, the leader of Hampshire County Council, retired as Chairman, replaced by Cllr. Donna Jones, the Leader of Portsmouth. I was elected Vice-Chairman.

Today I attended the AGM of SEEC, at which I was re-elected to their Executive Committee. During the meeting there was a lively discussion on infrastructure during which Bridget Rosewell OBS, Commissioner, National Infrastructure Commission, was given a fairly hard time.

Finally, after my meetings in the Spring with the Secretary of State for Defence and the Secretary of State for Communities and Local Government and following correspondence, yesterday I met along with officers the Commander of the Army training organisation in the South East. The objective was to seek the release of some of the Army training estate to facilitate development at Pyestock and elsewhere. I am pleased to announce that they have indicated an area adjacent to the Pyestock site, next to other Army training land which in turn adjoins Fleet Pond, which a preliminary estimates will be sufficient for the Pyestock site. It still needs senior approvals, but as the training organisation has made it clear that they can spare this from their operational requirements, I do not anticipate a problem.

We now have a better understanding of the military utilisation of these areas, and there may be scope for future conversations.

The Cabinet Member for Corporate Services, **Councillor Burchfield**, announced:

The first Joint Procurement Board meeting is scheduled for 1st July. We will update Members on any relevant actions that come out of that meeting

The Cabinet Member for Community Wellbeing, **Councillor Crampton**, had no announcements. She asked Members to attend Equality and Diversity training that would take place before the September Council meeting, adding that information would be circulated nearer the time.

The Cabinet Member for Economic Development, **Councillor Crookes**, announced:

The financing for the new Leisure Centre has this week been finalised. Progress so far has been from our own resources, but today we have taken out a loan of £10m at a very good interest rate. This is good news for the long term as we will be paying significantly less interest with lower interest rates.

The Cabinet Member for Environment, **Councillor Forster**, announced:

I am wearing this fetching gilet to promote this weekend's Carnival and remind everyone to attend and enjoy!

Yesterday I attended the Stagecoach summer reception and met (to lobby) the Chief Executive and Business Development Director, both of whom are aware of our bus campaign and need for more cycle and motorcycle parking at Fleet station. They agreed to ask staff to look into it subject to commercial considerations.

The Waste service is working well, and our work to re-tender is proceeding. A tender has been put out for markets in Hampshire.

The consultation on parking, which closed at 4pm today, has been well received with over 600 responses. The results will be published once the analysis has been done.

CCTV is working well. A recent mugging in Aldershot was captured by our control room and helped in getting a successful prosecution. We will be using CCTV more to enforce fly tipping, which is a problem in our area.

The Cabinet Member for Housing, **Councillor Gorys**, announced:

The Housing Team have met with the National Practitioner Support Service today to progress their application for the national Gold Standard. Currently Hart has achieved the Silver Award and will now work to meet the local challenge associated with meeting the needs of rough sleepers through a No Second Night Out approach. We have a local model in place and the discussion with the national team was positive. We now wait to hear from them with required evidence and anticipate submitting this next stage in the process in the next 4 to 6 weeks.

The Housing Options Officers continue to work hard preventing homelessness and providing advice and assistance to local residents who are having housing related problems. This is a challenging role but the team continues to manage demand. Team work is important for delivering this aspect of the Council's services and I'd like to give a special mention for Claire Boxall who has been particularly supportive to colleagues in her team while they have been under pressure.

We will be working together with colleagues in Revenues and Benefits to develop an approach to supporting people affected by forthcoming benefit changes, including changes to Housing Benefit for the under 35's and the introduction of the reduced Benefit Cap.

Lastly, the Homelessness Forum will meet next week to discuss local issues, monitor our delivery against the Hart Preventing Homelessness Strategy and identify solutions to some of the issues affecting our residents. A big thank you to HDC staff for all their work and to all our partner agencies for their ongoing support.

The Cabinet Member for Regulatory Services, **Councillor Kennett**, had no announcements.

The Cabinet Member for Town and Village Regeneration, **Councillor Morris**, announced:

To extend on Councillor Forster's announcement regarding Hart's car Parking survey - as part of the district councils consultative approach to car parking management and with the aim to deliver an adequate and efficient car parking service, a District Council car parking survey commenced on 2nd June and concluded at 4pm today. This survey was advertised extensively on Facebook, Twitter, the Council's website, and Town and Parish councils were informed so that they could enlighten their focus groups, with signs being placed on every car park ticket machine.

There has been in excess of 600 responses and the full results of this survey will be reviewed to see whether changes to the car parking service are necessary, and those findings will be published on Hart's website. This evening Hart's parking manager handed me the survey statistics and will I endeavour to commence the review of these next week.

A review of Fleet's Gurkha Square Market contract has been carried out resulting in an advert being placed on the Governments website "Market Tender" so that others that wish to bid for this new contract can do so. This process went live on 14th June and concludes on 20th July. To date there have been an positive 31 site visits to the site. The results of this process will also be detailed on the website.

As part of Hart's military covenant commitment I attended on 8th June the "Beating the Retreat" event at Gibraltar Barracks where the light infantry rifles gave an immaculate display of a marching band. On 14th June, again representing Hart, I attended the Hampshire and Isle of Wight Armed Forces briefing where speakers from all 3 services detailed how the armed forces would approach the country's military need for the future.

On 8th July, Hart's Parking Manager Mr Geoff Hislop leaves Hart for a new position at Basingstoke and Deane. Geoff has been at Hart for 21 years and has seen and introduced much change in how the parking service has evolved through policy and legislation initiatives. His meticulous and in depth grasp of every detail regarding parking management has been the lynch pin to his departments success. He has been totally respected by those he managed both as the father figure and mentor and all who have work alongside or around Geoff have benefitted from his encyclopaedic knowledge of his job.

As I'm sure all members will agree Geoff will be thoroughly missed and we wish him every success in his future endeavours in his new role managing car parking at Basingstoke and Deane.

As a personal note I thank you Geoff for your support and patience in my formative months as a Cabinet Member responsible for car parks. Geoff, should you decide to pop back to Hart you will be very welcome but be warned don't forget to purchase a parking ticket.

19 JOINT CHIEF EXECUTIVES' REPORT

The Joint Chief Executive reported that the examiners report on the neighbourhood plan for Rotherwick had just been received and will go on to Cabinet in August. Winchfield neighbourhood plan has just been received and will go to consultation and we expect to receive the Odiham neighbourhood plan in the next few weeks.

19a Recruitment of Head of Corporate Services

The Joint Chief Executive reported on the recruitment of the Head of Corporate Services. Interviews had been held the previous week, with good strengths in the candidates. This was not a post that required Council approval, but Members were asked for their endorsement. The successful candidate, Andrew Vallance, came with experience as S151 officer and would be an asset to the Council.

The recommendation was proposed by Councillor Burchfield, seconded by Councillor Neighbour, and carried unanimously.

DECISION

That Council confirm the appointment of Mr Andrew Vallance as Head of Corporate Services.

20 MINUTES OF COMMITTEES

Meeting	Date
Overview & Scrutiny	19 April 2016
No questions asked.	
Licensing	7 June 2016
This meeting was cancelled.	
Planning Committee	25 May 2016
No questions asked. Councillor Radley pointed out that he had attended the meeting.	
Planning Committee	15 June 2016
No questions asked.	

Cabinet

2 June 2016

No questions asked.

Minute 8 – Food Health and Safety Service Plan

The recommendation was proposed by Councillor Parker and seconded by Councillor Kennett.

RESOLVED

That the Food Health and Safety Service Plan 2016-17 be approved.

The meeting closed at 7.30 pm



**A Review of Members' Allowances for Hart District
Council**

Report of the Independent Remuneration Panel

January 2016

**2 CROWN WALK, JEWRY STREET,
WINCHESTER
HANTS,
SO23 8BB**

1. Introduction

The Independent Remuneration Panel was convened to undertake a full review of Members' Allowances, the last full review having been conducted in February 2011. The review was undertaken and the Panel convened in accordance with The Local Authorities (Members Allowances) (England) Regulations (SI 1021) ("the 2003 Regulations).

The Panel met on 18th and 19th January 2016 and membership of the panel was:-

Caroline Winchurch, Chief Executive, Hart Voluntary Action
Peter Moore, Independent Person for Hart DC and Hampshire CC
Mark Palmer, Development Director, South East Employers (Panel Chairman)

A questionnaire was sent out to all Members prior to the review and we interviewed eight Members. Fourteen of the 33 Members of the Council completed the questionnaire a copy is attached as Appendix 1. A comprehensive analysis of the questionnaires is attached as Appendix 3.

The Panel would like to thank Members who did complete the questionnaire and to those we interviewed. We have taken account of the views expressed to us by those Members and would like to thank them for their assistance in this review.

Additionally the Panel were assisted and supported throughout by Gill Chapman (Committee and Member Services Officer). We thank all the officers involved for their help and support.

Other information at our disposal included the 2011 Report of the Independent Remuneration Panel, the current Scheme of Members' Allowances and a schedule of how the recommendations in the 2011 report had been taken forward.

We also had the benefit of the Members' Allowance Survey for District Councils in the South East conducted by South East Employers in 2015. The Survey has been used to support benchmarking and for this purpose we have used the Hampshire District Councils plus neighbouring Councils Surrey Heath District Council and Waverley Borough Council.

Comprehensive details of the allowances in these Councils are, attached as Appendix 2.

2. Terms of Reference

Our terms of reference were to undertake a full review of Members' Allowances for Hart District Council and to make recommendations as to the level of Basic Allowance and of Special Responsibility Allowances for the year 2016/2017 and beyond for a maximum 4 year period. The review also included consideration of the Dependents' Carers' Allowance, the I.T. Allowance, the scheme for travelling and subsistence. A separate enabling report for Members Allowances for Parish Councils was also included as part of this review.

3. The Deliberations of the Panel

Having familiarised ourselves with the background to allowances across the Council we noted that there had been no fundamental changes in Members' Allowances since 2006. We also noted that the recommendations of the 2006 and 2011 report had not been implemented in full due to the financial constraints placed upon the Council.

Although the Panel were not informed of any fundamental changes that would impact on the scope and level of allowances, the questionnaire did identify that the majority of Members completing the questionnaire did feel that the current level of Basic Allowance was not at an appropriate level.

A key role of the Panel is to recommend a scheme of allowances which recognises both Members' responsibilities and workloads. However, the Panel was mindful of the Councils continued financial constraints when making its recommendations.

To support a consistent approach the Panel have broadly used the same methodology as that was used in the 2011 report for calculating the Basic Allowance and the Special Responsibility Allowances.

4. Basic Allowance

In 2011 the Basic Allowance was assessed using the median hourly earnings for Hart District Council area as a place of residence. This information is published by the Office for National Statistics each December as part of its National Statistics of Hours and Earnings (NOMIS) and in 2011 the figure was £14.58 per hour. By 2015 this had risen to £18.66.

The Panel took the view that rather than using the Hart District Council area as a place of residence rate instead we would adopt the more general South East of England median average hourly earning rate (NOMIS December 2015) , a rate of **£14.62 per hour**.

The results of the Members Allowances questionnaire and subsequent interviews conducted as part of the review identified that 12 to 13 hours per week for the Front Line Councillor role was appropriate.

In respect of the Public Service Discount (PSD) there were differences ranging from 10% to 100%, the average equated to 46% so the Panel were of the view that the current level of 50% should continue to represent the level of recommended "Public Service Discount" ie. - The element of a Members' activity that should be given on a purely voluntary basis.

Based on these figures the level of Basic Allowance for Members' of Hart District Council can be calculated as 12 hours X 52 weeks X 50% Public Service Discount X £14.62 per hour which gives a Basic Allowance of **£4,561**.

Currently Hart DC has the lowest Basic Allowance within the benchmark group of Councils (Hampshire District/Borough Councils plus Surrey Heath DC and Waverley BC). Even after this recommended increase to the Basic Allowance Hart DC will still be one of the lowest Basic Allowances within the benchmark Councils.

Benchmark Councils- Basic Allowance 2015

- Basingstoke BC £6736
- Eastleigh BC £6178
- East Hants DC £4500
- Fareham BC £6674
- Gosport BC £5862
- **Hart DC £3885 (Recommendation £4561)**
- Havant BC £5350
- New Forest DC £6027
- Rushmoor BC £4750
- Surrey Heath DC £5042
- Test Valley BC £6452
- Waverley BC £4573
- Winchester BC £5580

RECOMMENDATION: The Basic Allowance for Members of Hart District Council for the year 2016/2017 should be £4,561

5. Special Responsibility Allowances

The Panel have largely used the same methodology for our recommendations as those used in the 2011 report.

We do, however, for ease of reference, set out on page 8 the recommendations of the 2011 report, the current list of Special Responsibility Allowances and **the level of SRA's we now recommend for 2016/17.**

Vice Chairmen: The Panel were of the view that with the exception of Planning the role of Vice Chairman should no longer receive an SRA. The Vice Chairman of Planning was seen as a more complex and demanding role as a consequence of the impact and the frequency of Planning Committee meetings and site visits. The Panel were of the view that this should be the only Vice Chairman role to retain an SRA.

Currently Hart DC has 24 roles that receive an SRA. Twenty- Four SRA's across a Council of 33 Members is regarded as being high, good practice referred to in the Members Allowances Regulations is based on no more than 50% of Members receiving an SRA. The Panel recommendations particularly in relation to Vice Chairman will reduce the number of allowances from 24 to 19.

RECOMMENDATION: The SRA's for 2016/17 be in accordance with those listed on page 8 of the report

6. Dependents' Carers' Allowance

The Council currently offers a Dependents' Carers' Allowance of £8 per hour subject to a number of conditions. The Panel was of the view that the Dependents' Carers' Allowance was important and that there were different types of care required ranging from basic - care e.g. babysitting to very specialist care for adults and children. The actual cost of this care differed significantly therefore the Panel recommend that there should be two distinct types of care, basic and specialist care.

RECOMMENDATION: In respect of basic care the Panel recommends that the Dependents' Carers' Allowance should be reimbursed to a maximum of £8.25 per hour upon production of receipts. This rate will be linked to the National Living Wage determined by the Living Wage Foundation and reviewed on an annual basis.

In respect of the more specialist care this should be reimbursed at cost upon production of receipts. In the case of reimbursement for specialist care, medical evidence that this type of care is required must also be provided.

7. I.T. Allowance

Members currently receive an I.T. allowance of £250 per year which can be rolled over between years to allow for the purchase of larger pieces of equipment. We understand that the allowance is not paid automatically but has to be claimed by individual Members and this can lead to an uneven budget spend throughout the year.

The Panel were of the view that in today's world the vast majority of Members would already have access to I.T hardware (PC/ laptop and/or tablet computer) and would be periodically updating it for both personal and other professional related activities. As a consequence there was no longer any justifiable reason to provide a separate dedicated I.T. allowance for Members. The Panel therefore recommend that the I.T. Allowance be withdrawn.

RECOMMENDATION: The I.T allowance should be withdrawn.

8. Travel and Subsistence

The Council currently pays mileage allowances based on the National Joint Council for Local Government Services (NJC) agreed rates and whilst these have not been adjusted, any increase above the Inland Revenue (HMRC) rates could cause Members to incur a tax liability.

The 2011 review recommended that the Council adopt the HMRC travel rates and this recommendation continues to be supported by the Panel.

RECOMMENDATION: The Council adopt the HMRC recommended allowances for Members travel claims, replacing the current NJC agreed rates.

Any subsistence payments should be in accordance with those paid to Officers of the Council.

9. Index Linking

The Basic and Special Responsibility Allowances are currently linked to staff pay increases.

The Panel is of the view that any future index linking should continue be to the rate of increase in staff salaries.

RECCOMENDATION: Any index linkage agreed by the Council should be in line with staff salary increases for a maximum of four years from 2016/2017 to 2020/2021.

10. The One SRA Only Rule

The 2003 Members Allowances Regulations do not limit the number of SRA's an individual Member can receive. Nevertheless, it is common and established good practice in most Council's to have a 'One SRA only' rule set out in their allowances scheme. The Panel was pleased to see that Hart DC Members Allowances Scheme conforms to the 'One SRA Only Rule'

11. Implementation of Recommendations

As permitted by the 2003 Members' Allowances Regulations (paragraph 10.6) it is recommended that the new Members Allowances as recommended in this report be implemented as soon as possible by April 2016

**Mark Palmer
Chairman of the Independent Remuneration Panel
January 2016**

	2011/2012 RECOMMENDATIONS £	CURRENT ALLOWANCES £	2016/2017 RECOMMENDATIONS £	RATIONALE & METHODOLOGY
BASIC ALLOWANCE	4548	3885	4561	
LEADER OF THE COUNCIL	15163	15642	15965	21 hrs X 52 wks @ £14.62
DEPUTY LEADER	7582	6213	7982	50% of Leader
CABINET MEMBERS	6823	5641	7184	45% of Leader
CHAIRMAN OF PLANNING	4549	3128	4790	30% of Leader
CHAIRMAN OF COUNCIL	3791	3048	3991	25% of Leader
CHAIRMAN OF OVERVIEW AND SCRUTINY	3033	2045	3193	20% of Leader
CHAIRMAN OF LICENSING	2274	1722	1597	10% of Leader
CHAIRMAN OF STAFFING	2274	1722	1597	10% of Leader
CHAIRMAN OF AUDIT	2274	1722	2395	15% of Leader
CHAIRMAN OF STANDARDS	2274	1172	1597	10% Leader
MAIN OPPOSITION GROUP LEADER	3033	2045	2395	15% of Leader
OTHER OPPOSITION GROUP LEADER (S)	£37 Per Group Member	£45 Per Group Member	£100 Per Group Member	Currently this will be £800 (8 Members)
IT ALLOWANCE	250	250	0	To withdraw allowance
CO-OPTED MEMBERS OF THE	437	226	240	15% of the Chairman of the Standards

STANDARDS COMMITTEE				Committee
VICE CHAIRMAN OF PLANNING	1516	1042	1595	33.3% Chairman of Planning
VICE CHAIRMAN OF LICENSING	758	781	0	To withdraw the SRA
VICE CHAIRMAN OF COUNCIL	1264	1051	0	To withdraw the SRA
VICE CHAIRMAN OF OVERVIEW AND SCRUTINY	1011	781	0	To withdraw the SRA
VICE CHAIRMAN OF AUDIT	758	781	0	To withdraw the SRA
VICE CHAIRMAN OF STAFFING	758	781	0	To withdraw the SRA

Summary of Recommendations:-

- a) **The appropriate levels of Basic Allowance and Special Responsibility Allowances for 2016//2017 are as set out on page 8 of the report.**
- b) **The Dependents' Carers' Allowance should be re-prioritised as basic and specialist care and be subject to the same conditions as are currently in place.**
- c) **The SRA's for Vice Chairmen roles should be removed with the exception of the Vice Chairman of Planning.**
- d) **The I.T Allowance should be withdrawn**
- e) **The appropriate amounts for travel should be reimbursed at the Inland Revenue (HMRC) allowed rates and any subsistence rates should be in accordance with those of Officers.**

- f) **Index linking for the Basic Allowance and for Special Responsibility Allowances should be at the same rate as that applied to staff salaries for the year 2016//2017 for a maximum of four years.**

MEMBERS OF HART DISTRICT COUNCIL INTERVIEWED BY THE INDEPENDENT REMUNERATION PANEL JANUARY 2016

Councillor Southern	Vice Chairman of the Council
Councillor Axam	Community Campaign Hart
Councillor Cockarill	Liberal Democrat – Did not attend
Councillor Makepeace- Brown	Community Campaign Hart
Councillor Crookes	Conservative Cabinet Member for Economic Development and Corporate Finance
Councillor Oliver	Chairman of the Council
Councillor Dickens	Conservative
Councillor Parker	Leader of the Council
Councillor Burchfield	Deputy Leader of the Council

Hart District Council
Independent Remuneration Panel

Members' Allowances – Questionnaire 2016

It will greatly assist the Independent Remuneration Panel undertaking the review of Members' Allowances to have your views on the subject.

Please return your completed questionnaire to Gill Chapman not later than Monday, 11 January 2016.

Please print your name:	
What roles do you currently hold in the District of Hart?	1. 2. 3. 4.

1. In a typical week how many hours do you spend on council business relevant to your role as a front-line councillor? <div style="text-align: right; margin-right: 100px;">_____ hours</div>
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Please indicate how this time will be spent:	
a) Attending meetings (including travelling)	_____ hours
b) Community/Parish representation	_____ hours
c) Case work (dealing with particular issues in your ward)	_____ hours
d) Research	_____ hours

2. In a typical week, how many hours do you spend on council business relevant to the role(s) that you hold in addition to front-line councillor? Please provide details separately for each role if more than one additional role is held.			
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Role 1	Role 2	Role 3	Role 4
_____ hours	_____ hours	_____ hours	_____ hours

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Please indicate how this time is spent and give separate answers for each additional role held.:	Role 1	Role 2	Role 3	Role 4
a) Attending meetings (including travelling)	___ hours	___ hours	___ hours	___ hours
b) Community representation	___ hours	___ hours	___ hours	___ hours
c) Case work (dealing with particular issues relevant to the role)	___ hours	___ hours	___ hours	___ hours
d) Research	___ hours	___ hours	___ hours	___ hours
3. Do you incur any significant costs which you believe are not covered by your present allowance?	<p>YES / NO</p> <p>If YES, please provide details</p>			
<p>4. Government guidance states that “it is important that some element of the work of Members continues to be voluntary”. As part of their deliberations, Independent Remuneration Panels will assess what Public Service Discount should apply to the basic allowance. That is the percentage of their time Councillors expect to give without any financial remuneration.</p>				
What do you feel is an acceptable amount of time to be given, unremunerated – expressed as a percentage?	_____ %			
5. The present level of Basic Allowance payable to all Councillors is £3,855. Do you think this is appropriate?	YES / NO			
If NO , should it be higher or lower? Please give a reason for your answer.	HIGHER / LOWER			
If you are able, please indicate an appropriate level	£_____			

PAPER B
Appendix I to SEE Report

<p>6. Special Responsibility Allowances (SRAs) are currently paid as follows: (To assist the panel to produce a more consistent group of allowances, please can you score each role/position in respect of importance and impact. 1 to 19. 1= most important.)</p>		
Leader of the Council	£15,642	
Deputy Leader of the Council	£6,213	
Other Cabinet Members	£5,641	
Chairman of Overview & Scrutiny Committee	£2,045	
Vice-Chairman of Overview & Scrutiny Committee	£781	
Chairman of Audit Committee	£1,722	
Vice-Chairman of Audit Committee	£781	
Chairman of Planning Committee	£3,128	
Vice -Chairman of Planning Committee	£1,042	
Chairman of Licensing	£1,722	
Vice-Chairman of Licensing	£781	
Main Opposition Group Leader	£2,045	
Other Opposition Group Leaders	£45 per member of the group	
Chairman of the Council	£3,048	
Vice Chairman of the Council	£1,051	
Chairman of Standards Committee	£1172	
Co-opted Members of Standards Committee	£226	
Would you like to see any changes made to these allowances?	<p>YES/NO If YES, please provide details</p>	
Would you like to see any new Specialist Responsibility Allowances introduced?	<p>YES/NO If YES, please provide details</p>	

<p>6. Carers Allowance</p> <p>The Dependent Carer's Allowance is currently set at £8.00 per hour. (The Council's living wage is set at £7.85 ph)</p>															
<p>Continue at this rate YES/NO</p>	<p>Be set at some other rate? YES/NO</p> <p>If Yes, please indicate rate and reason</p>														
<p>8. Travel and Subsistence</p> <p>The current scheme is attached.</p> <p>Do you have any comments on the current scheme for Members?</p> <p>Hart District Council has adopted the NJC approved mileage rates for travel as set out below. Do you support this?</p>															
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 55%;">From 2010</td> <td style="width: 15%;">451-999cc</td> <td style="width: 15%;">1000-1199cc</td> <td style="width: 15%;">1200-1450cc</td> </tr> <tr> <td>First 8,500 business miles in the tax year</td> <td>46.9p</td> <td>52.2p</td> <td>65.0p</td> </tr> <tr> <td>Each business mile over 8,500 in the tax year</td> <td>13.7p</td> <td>14.4p</td> <td>16.4p</td> </tr> </table>				From 2010	451-999cc	1000-1199cc	1200-1450cc	First 8,500 business miles in the tax year	46.9p	52.2p	65.0p	Each business mile over 8,500 in the tax year	13.7p	14.4p	16.4p
From 2010	451-999cc	1000-1199cc	1200-1450cc												
First 8,500 business miles in the tax year	46.9p	52.2p	65.0p												
Each business mile over 8,500 in the tax year	13.7p	14.4p	16.4p												
<p>9. Subsistence</p> <p>There is currently no scheme for subsistence.</p> <p>Do you have any comments on this?</p>	<p>YES/NO</p> <p>If Yes, please provide details</p>														

If you have any other comments on Members' Allowances, please detail below:

--

Would you like the opportunity to speak to the IRP?	Yes		No	
---	-----	--	----	--

Finally, it would help to know about your employment status:

Tick which applies to you:

Employed		Unemployed		Self-employed		Retired	
If employed:	Full-time		Part-time				
If employed, does your employer give paid/unpaid leave to enable you to undertake your duties as a Councillor?		Yes		No			
If yes, how many days/hours per year Please indicate how many days/hours are paid.							

Thank you for your time. Please return this to Gill Chapman

Gill.chapman@hart.gov.uk

PAPER B
Appendix 2 to SEE Report

Council Name	Type of Council (County, Unitary or District/Borough)	Population	Basic Allowance for 2014/15	Overall budget for Member Allowances (£)	Total number of Councillors	Percentage of Public Service Discount (%)	Average spent per Councillor	Comments on Basic Allowance
Basingstoke & Deane Borough Council	District/Borough	172,000	6,736	571,800	60	Unknown	9,530	None
East Hampshire District Council	District/Borough	117,000	4,500	306,800	44	n/a	6,973	Unchanged since 2008
Fareham Borough Council	District/Borough	113,613	6,674	416,000	31	n/a	13,419	n/a
Gosport Borough Council	District/Borough	84,287	5,862	242,790	34	n/a	7,141	n/a
Hart	District/Borough	90,000	3,885	232,975	33	n/a	7,060	n/a
Havant Borough Council	District/Borough	120,700	5,350	307,247	38	n/a	8,085	None
New Forest District Council	District/Borough	177,791	6,027	476,610	60	One third	7,944	Calculation :£13.57 hourly rate uprated by index x 416 hrs per year (After PSD).
Rushmoor Borough Council	District/Borough	96,800	4,750	300,000	39	not known	7,692	None
Surrey Heath Borough Council	District/Borough	84,000	4,962	276,000	40	n/a	6,900	n/a
Test Valley Borough Council	District/Borough	114,171	6,452	408,431	48	45%	8,509	n/a
Waverley Borough Council	District/Borough	121,574	4,573	252,280	57	n/a	4,426	Also £101,150 overall budget for Special Allowances
Winchester City Council	District/Borough	120,000	5,580	444,000	57	n/a	7,789	Same as previous year.

Appendix 2 to SEE Report

Council Name	Type of Council (County, Unitary or District/Borough)	Leader	Deputy Leader	Cabinet Member / Portfolio Holder	Cabinet Member / Non Portfolio Holder	Chair Audit Committee	Licensing Committee Chair	Deputy Chair Licensing Committee	Members of Licensing Committee	Planning Committee Chair	Deputy Chair Planning Committee	Members of Planning Committee	Overview and Scrutiny Committee Chair	Deputy Chair Overview and Scrutiny Committee	Overview and Scrutiny Co-optee	Chair / Civic Mayor	Deputy Chair/ Civic Mayor	Opposition Group Leader	Deputy Opposition Leader	Group Leader	Opposition Spokesperson	Committee Chair
Basingstoke & Deane Borough Council	District/Borough	22,460	14,964	11,230	11,230	5,615	5,615	562	0	5,615	562	0	5,615	562	448	4,485	1,288	6,738	0	3,369	0	0
East Hampshire District Council	District/Borough	16,000	2,767	4,150	Not applicable	2,767	692	Not applicable	692	4,150	1,383	Not applicable	2,767	692	Not applicable	2,767	Not applicable	2,767	Not applicable	Not applicable	Not applicable	Varies per committee, as shown
Fareham Borough Council	District/Borough	20,023	11,124	11,124	n/a	4,172	6,953	834	n/a	10,012	834.3	n/a	7786.8	834.3	n/a	n/a	n/a	6674.4	n/a	1,669	278	6,953
Gosport Borough Council	District/Borough	13,620	nil	nil	nil	nil	4,362	nil	nil	4,362	nil	nil	3,270	nil	nil	nil	nil	1,975	nil	1,975	nil	nil
Hart	District/Borough	15,642	6,213	5,461	0	1,722	1,722	781	0	3,128	1,042	0	2,045	781	0	3,048	1,051	2,045	0	0	0	0
Havant Borough Council	District/Borough	14,800	8,880	8,140	N/A	1,973	2,960	978	NA	5,920	NA	NA	5,920	NA	NA	NA	NA	Band A 2-5 Members: £600, Band B 6-10 Members: £1,200, Band C 11-15 Members: £1,800, Band D 16+ Members: £2,400	NA	NA	NA	Scrutiny Leads £1973, Chairman of the Safer Havant Partnership and the Council's Representation on Outside Organisations £5920
New Forest District Council	District/Borough	19,209	N/A	9,605	N/A	1,979	1,979	N/A	N/A	5,330	N/A	N/A	4,803	N/A	N/A	9,200	1,900	7,204	1,022	N/A	N/A	N/A
Rushmoor Borough Council	District/Borough	12,900	8,670	7,640	no information	1,030	5,160	no information	413 serving on four or more hearings a	5,160	no information	no information	3,100	no information	no information	1,030	no information	3,100	no information	no information	no information	no information
Surrey Heath Borough Council	District/Borough	13,523	n/a	4,511	n/a	1,804	3,609	1,804	n/a	4,178	2,089	n/a	3,609	1,441	n/a	4,700	1,567	n/a	n/a	4,511	n/a	n/a
Test Valley Borough Council	District/Borough	12,232	8,361	7,794	n/a	n/a	3,884	777	n/a	4,851	981	n/a	6,452	1,291	n/a	2,890	568	2,890	n/a	12,232	n/a	n/a
Waverley Borough Council	District/Borough	13,433	9,299	6,200	n/a	2,320	3,100	1,550	n/a	3,150	1,550	n/a	3,100	1,550	n/a	500	n/a	3,100	n/a	n/a	n/a	n/a
Winchester City Council	District/Borough	16,734	9,129	7,605	n/a	2,280	3,042	n/a	n/a	7,605	2,280	n/a	7,605	n/a	n/a	2,280	n/a	7,605	n/a	2280 (not in current use as group must have at least 5 members)	n/a	n/a

1. In a typical week how many hours do you spend on council business relevant to your role as a front-line councillor?

	18	
	8	
20-28	6	
	15	
	25	
	16	
	23	
	10	
	7	
	7	
	4	
	20	
	15	
Average:		13.38461538

Please Indicate how this time will be spent:

a) Attending meetings (including travelling)

	5	
	3	
6/8	2	
	4	
	13	
	10.5	
	8	
3-4	2	
	0	
	1	
	6	
	4	

b) Community/Parish representation

	4	
	1	
6-8	1	
	4	
	6	
	2.5	
	5	
	1	
	2	
	1	
	1	
	4	
	3	

c) Case work (dealing with particular issues in your ward)

	5	
	3	
6-8	3	
	5	
	6	
	2	
	4	
2-3	1	
	0	
	1	
	4	
	6	

d) Research

4
1
4-6
0
2
0
1
7
2
2
0
1
6
2

2. In a typical week, how many hours do you spend on council business relevant to the role(s) that you hold in addition to front-line councillor?

Please provide details separately for each role if more than one additional role is held.

Role 1	Role 2	Role 3	Role 4
5	1	1	0
0	0	0	0
10	2	8	0
1	0	0	0
0	3 O&S	3 CPRE	0
10	2	13	0
0	1	1.5	0
14	5	0	0
0	0	0	0
0	0	0	0
14	0	0	0
12	10	15	0
Included in the above	Included in the above	Included in the above	Included in the above
2	6	1	6

Please indicate how this time is spent and give separate answers for each additional role held:

a) Attending meetings (including travelling)

Role 1	Role 2	Role 3	Role 4
1	0	0	0
0	0	0	0
5	1	2	0
1	0	0	0
0	2	2	0
10	2	2	0
0	0	0	0
4	1	0	0
0	0	0	0
0	0	0	0
6	2	7	0
0	0	0	0
0	0	0	0
1	2	0.5	0.5

If YES, please provide details:

N/A
 N/A
 N/A
 N/A
 N/A
 N/A
 N/A
 N/A
 N/A
 N/A
 N/A
 N/A
 N/A
 No
 N/A
 N/A

4. Government guidance states that "it is important that some element of the work of Members continues to be voluntary".

As part of the deliberations, Independent Remuneration Panels will assess what Public Service Discount should apply to the basic allowance.

That is the percentage of their time councillors expect to give without financial remuneration.

What do you feel is an acceptable amount of time to be given, unremunerated - expressed as percentage?

50%	
75%	However for younger members who would sacrifice income from regular employment then this could go down to 20%
20%	No more
95%	
20%	
30%	
50%	
30%	
30%	e.g. School Govers meetings and Parish council meetings
100%	When in other full time employment and not taking additional responsibilities
50%	
0%	Percentage is not appropriate. Two evenings per week is appropriate for unremunerated volunteering.
60%	
40%	

Average: 46%

5. The present level of Basic Allowance payable to all Councillors is £3,855. Do you think this is appropriate?

YES

YES

No

Higher - People give up a significant amount of time to become a councillor for very little pay. For those who are still of employment, working age, Councillor work can be a distraction from their full time work. It is important to have a balance of those who still work and those who are retired on the Council, whilst the position has an altruistic component, in order to secure quality People (and those who do work full time) for the role as councillor, a fair remuneration would be expected by those who may be interested.

Higher/Lower

Yes

No

No

No

No

No

Yes

YES

No

The current allowance is approximately equal to a Territorial Army private meeting his higher training obligation after five years.

YES

No

If NO, should it be higher or lower? Please give a reason for your answer:

- N/A
- N/A
- Higher
- N/A
- Higher I am self employed. Council work seriously restricts the time and energy that I am able to dedicate to my business to earn a living, to rest, or take part in leisure activities. At a Pay rate effectively way below the minimum wage, it is hard to take this seriously and I often question whether I can afford to continue.
- Higher
- Higher
- Higher Should aim to get some younger people and those still working interested in council work.
- Higher It should be based on the input and time and not a flat rate as some do more than other
- N/A
- N/A
- Higher Alignment with a junior TA officer would show this increase.
- N/A
- Higher

If you are able, please indicate an appropriate level:

- £ -
- £ 5,500.00 Per annum as a basic allowance. This is approximately 80% of the allowance given at Basingstoke and closely aligned to that of Rushmoor.
- N/A
- £ 7,000.00
- £ 4,500.00
- £ 5,500.00
- £ 5,000.00
- N/A
- £5000+
- N/A
- N/A
- 0
- £ 6,750.00 60% of 15hrs is 9hrs at £15 ph

6. Special Responsibility Allowances (SRAs) are currently paid as follows:(To assist the panel to produce a more consistent group of allowances, please can you score each role/position in respect of importance and impact. 1 to 18. 1= most important.)

	Rank															
Leader of the Council	£15,642	1	1	1	1	1	1	1	1	19	1	1	1	1	1	1
Deputy Leader of the Cou	£6,213	15	2	2	2	2	4	2	12	3	8	2	4	2		
Other Cabinet Members	£5,641	6	3	3	3	2	3	12	3	2	3	5	5			
Chairman of Overview &	£2,045	4	7	9	6	7	5	6	11	5	5	6	8	7		
Vice Chairman of Overvie	£781	10	13	15	7	13	0	8	6	13	0	9	13	12		
Chairman of Audit Comtte	£1,722	8	10	10	8	9	8	7	9	5	0	12	11	9		
Vice Chairman of Audit C	£781	16	15	16	9	16	0	9	6	12	0	13	15	13		
Chairman of Planning Co	£3,128	3	4	4	4	6	0	4	12	7	4	7	7	6		
Vice-Chairman of Plannin	£1,042	9	8	14	5	12	0	7	6	14	0	10	12	11		
Vice Chairman of Staffing	£1,722			11												
Chairman of Staffing	£781			18												
Chairman of Licensing	1,722	5	6	5	10	8	0	5	9	8	9	8	9	15		
Vice-Chairman of Licensi	£781	12	17	6	11	14	0	10	5	15	0	11	14	14		
Main Opposition Group L	£2,045	13	11	7	13	5	6	16	11	9	6	4	6	8		
Other Opposition Group L	£45 Per member of the group	14	12	13	16	7	0	17	0	16	7	5	0	16		
Chairman of the Council	£3,048	2	5	8	12	4 (This do	4	12	12	2	3	0	2	3		
Vice-Chairman of Council	£1,051	11	9	17	14	10	7	13	6	11	10	0	3	4		
Chairman of Standards C	£1,172	7	18	12	15	11	0	14	9	10	0	14	10	10		
Co-opted Members of Sta	£226	17	19	19	17	17	0	15	6	16	0	15	0	17		

Would you like to see any changes made to these allowances?

YES
NO
Yes
No
YES
Yes
Yes
N/A
YES
N/A
YES
YES
N/A
YES

If YES, please provide details:

As the figurehead of the Council, the Chairman has an important and time consuming role which should receive greater recognition

N/A

The Leader of the Cabinet Members should have a higher remuneration than the current SRAs. These are important positions that require lots of time, stress for very little pay. I think a 20% increase across the board would be a better incentive for those people to take up these positions.

N/A

Yes We are all in the public eye. The rates should be in proportion to the offline prep time required.

Yes Increase Cabinet Members and Chairman's allowances.

Yes I feel Planning Chairman should be the highest paid committee over Licensing. Opposition allowance doesn't seem fair in the case of this year when Liberals have equal number of councillors to CCH therefore both leaders should get the same. I see if LIBDEMS were to lose some councillors and CCH was to stay the same, then the formula works

N/A

N/A

N/A

Time spent on the role should, drive allowances. Chairman of council hours are discredited. Chairman of Planning allowance should be double of all other committee chairman.

Not answered

Yes SRAs need to be evaluated based on the commitment

N/A

Yes Chairman Low

Would you like to see any new Specialist Responsibility Allowances introduced?

No
No
N/A
No
No
No
No
No
N/A
No
No
No
N/A
No

If YES, please provide details:

N/A
N/A
N/A
N/A
N/A
N/A
N/A
N/A
N/A
N/A
N/A
N/A
N/A

7. Carers Allowance

The Dependent Carer's Allowance is currently set at £8.00 per hour. (The Council's living wage is set at £7.85 ph)

Continue at this Rate Be set at some other rate? (If yes, please indicate rate and reason)

YES/NO	N/A	
Yes	N/A	
N/A	N/A	
Yes	N/A	
Yes	No	
Yes	N/A	
Yes	Yes	
YES/NO	Yes/No have little knowlegde but should be sufficient to cover actual costs	
Yes	N/A	
N/A	N/A	
Yes	N/A	
N/A	N/A	I have no view of this
N/A	N/A	
Yes	No	

COUNCIL

Date and Time: Thursday, 28 July 2016 at 7.00 pm

Place: Council Chamber, Civic Offices, Fleet

Present:

COUNCILLORS –

Southern - (Chairman)

Ambler	Crookes	Neighbour
Axam	Forster	Oliver
Billings	Gorys	Parker
Blewett	Harward	Renshaw
Burchfield	Kennett	Wheale
Clarke	Kinnell (7.10 pm)	Woods
Cockarill	Leeson	Wright
Crampton	Makepeace-Browne	
Crisp	Morris	

Officers Present:

Patricia Hughes	Joint Chief Executive
Daryl Phillips	Joint Chief Executive
Andrew Vallance	Head of Corporate Services
Gill Chapman	Committee Services

21 MINUTES OF PREVIOUS MEETING

The Minutes of the Meeting held on 30 June 2016 were confirmed and signed as a correct record.

Councillor Oliver asked what actions had been taken in respect of the Chairman's statement, supported by Members, at item 17 of the minutes. The Chairman responded that no hate crimes had been reported in this district to date, and added that any ideas for positive action from Members would be passed to Cabinet to act on. The Portfolio Holder for Community Wellbeing added that Members could lead by example by attending the diversity and equality training to be held prior to the September Council meeting.

22 APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillors Bailey, Butler, Collett, Dickens, Gray, Radley JE and Radley JR.

23 DECLARATIONS OF INTEREST

No declarations were made.

24 PRESENTATION BY PARITY FOR DISABILITY

Helene Abbiss, Community Support Director for Parity, presented to Council on how the organisation supports 45 adults with multiple disabilities in their daily activities from the Parity bases at Farnborough, Camberley and Mytchett. Students have tailored learning projects and activities that suit their own interests and goals, and support helps pay for the costs of running the day services, keeping the minibuses on the road and communication and physiotherapist needs.

Members asked questions covering funding and fund raising, specialist equipment, referrals and out of area students. The Chairman thanked Helene for attending and explaining the organisation's work, adding that he looked forward to Member's support for Parity, as one of his designated charities, throughout the year.

NB Councillor Kinnell entered the meeting during this item.

25 COUNCIL PROCEDURE RULE 12 – QUESTIONS BY THE PUBLIC

No questions received.

26 COUNCIL PROCEDURE RULE 14 – QUESTIONS BY MEMBERS

No questions received.

27 CHAIRMANS ANNOUNCEMENTS

The Chairman had attended the following events on behalf of the Council:

- 1 July Duke Edinburgh Award Gold Award Holders' Reception at The Great Hall, Winchester
- 13 July Edenbrook Leisure Centre topping out ceremony
- 27 July Lord Mayor Portsmouth Dinner in the Lord Mayor's Suite, Guildhall, Portsmouth

The Vice Chairman attended the following events on behalf of the Council:

- 12 July Fleet Lions Concert at the Church on the Heath

28 CABINET MEMBERS ANNOUNCEMENTS

The Leader of the Council, **Councillor Parker**, announced:

Yesterday Hampshire County Council launched a consultation, based on a desktop report commissioned from Deloitte covering the financial effects of unitary status, covering both unitarisation and devolution, as well as a metro mayor. Sadly the Deloitte report only covered unitary councils, and paid little attention to other issues such as service quality and democratic accountability. The failure of Hampshire

County Council to pause the consultation to take advantage of a report commissioned by the other Hampshire councils from Price Waterhouse Coopers to consider the issues not addressed in the Deloitte report will compromise the outputs from the consultation. This has caused some problems in the relationship with the districts, and I with colleagues from the Heart of Hampshire group of district councils will be meeting tomorrow with the Leader and Deputy Leader of HCC to seek to normalise the relationship, whilst recognising the issues around the deficient consultation.

In the first week of July, in company with the Joint Chief Executives and Councillor Neighbour as opposition leader, I represented this council at the Local Government Association Conference. This is an opportunity to learn from other authorities and network with colleagues across the country and political divides. It is Hart's involvement at both political and senior officer level that enables Hart to punch above its weight and to achieve influence elsewhere up to Secretary of State level, beyond what might be expected from a rural district in the middle of a rural county.

Earlier in the week I met with the Chairman of Berkeley Homes and others to update on what we must now call Hartland Village. We were updated on the progress of the consultation programme, and we discussed the SANGs issue, where I have been able to deploy my ministerial contacts to release an area of MoD land sufficient for the development.

The Cabinet Member for Corporate Services, **Councillor Burchfield**, had no announcements.

The Cabinet Member for Community Wellbeing, **Councillor Crampton**, reported:

I am pleased to announced that Fleet Pond Nature Reserve has been awarded a Green Flag for the second year running, Hartley Wintney Commons have retained their Green Flag for the fourth year, alongside their Green Heritage award for the third year, and Elvetham Heath Nature Reserve has achieved their Green Flag award for the fifth year running.

All these flags are due to the efforts of both staff and volunteers who put a great deal of time and hard work to make our green spaces the very best in the UK, and we would like to give them our thanks for all their efforts and achievements.

I have been appointed to represent the District Councils of Hart, Rushmoor and Basingstoke on the Hampshire Health and Wellbeing board. The board provides the key focus for promoting the health and wellbeing of those who live, work and visit Hampshire. It brings together leaders from the County Council, NHS and District and Borough Councils to develop a shared understanding of local needs, priorities and service developments. We will, as a result of this, also be chairing the District's Health and Wellbeing forum.

The Cabinet Member for Economic Development, **Councillor Crookes**, reported

Members will know that Hart District Council is one of the sponsors of the annual Inspire Business awards.

There are 12 categories of awards and applications are now open for this year's awards. Please take a look at the website at: <http://www.inspirebusinessawards.co.uk/> and encourage local businesses to enter.

Councillor Crookes took the opportunity to draw Members' attention to the imminent departure of both Carl Westby, Head of Leisure and Environmental Promotion, and Tony Higgins, Head of Finance. Members paid tribute to their work and expertise, thanked them for their contribution and wished them well for the future.

The Cabinet Member for Environment, **Councillor Forster**, announced:

Waste service - Progress on the detailed specification for the new contract tender for 10 years, and potentially up to 20, is going well, with the Overview and Scrutiny Committee looking at what service we want as next step.

Hampshire Waste and Recycling Service – there are concerns over the potential increase in fly tipping. We are monitoring the situation closely, and looking for ideas on pro-active enforcement and zero tolerance. Please contact me if you have any ideas. The litter crews have digital GPS cameras, and fly tips will be photographed for evidence, and GIS plotting data used to improve and inform enforcement.

CCTV – Yateley Town Council and Crookham Parish Council are looking at a new CCTV system.

Parking – We intend that the Parking Team carries on as is, with more on street enforcement.

Agency reviews are ongoing on traffic management, development control and grass cutting, with the intention of a report to Cabinet to decide on the best course of action, cost and service benefit.

Street cleaning – there will be new recycling bins in Hartley Wintney very shortly. Feedback would be appreciated.

The Cabinet Member for Housing, **Councillor Gorys**, read out a letter received by the Housing Team from a resident thanking them for their help, advice and support in difficult times. He praised the Housing Team for their exceptional service. Councillor Gorys reported:

The Housing Service will attempt to pursue two Gold Standard Local Challenges simultaneously over the next couple of months – these challenges relate to the way we assist and support single homelessness people (No Second Night Out) and the approach we take to working with the Private Rented Sector. I wish the team good luck in their efforts and we will wait to see, once the challenges are submitted to the National Practitioner Support Service, how they get on. If successful it will mean that Hart's Housing Service is just one Local Challenge away from receiving the national Gold Standard for Housing Options Services.

The Cabinet Member for Regulatory Services, **Councillor Kennett**, reported:

On July 8th I attended a meeting of the Hampshire Police and Crime Panel which was attended by the new Commissioner. He spoke at length but did not reveal in what ways his priorities would change from the current police and crime plan which was initiated by his predecessor and runs until 2017.

We hope that we will form a good and constructive relationship with the new Commissioner as we had with previous one.

The Cabinet Member for Town and Village Regeneration, **Councillor Morris**, reported:

Members will have already read on the Hart website that a car parking paper is scheduled for August Cabinet to upgrade all of Hart's car park ticket machines to facilitate Post Payment parking. The paper also brings together previous car park papers which includes the refurbishment of Church Road car park and the formal removal of the previously proposed barrier system.

Today I chaired a workshop between Hart and Indigo, the car parking outsourced company, to iron out and clarify areas of responsibility with respect to enforcement officer staffing, and how Indigo would maintain the level of service when reducing the enforcement team size and future car park maintenance, including Health and Safety. Conversations were also had regarding sharing improvement of car park efficiencies and how regular meetings before Indigo took responsibility of car parking management to ensure a seamless as possible transition could be achieved. This was an excellent workshop and I must thank the Joint Chief Executive, Patricia Hughes, for her forensic understanding of the outsourced contract which ensured Indigo and Vinci were aware of their responsibilities.

An upgraded ticket machine had previously been demonstrated to the public and it is planned that on 10 August 2016 a further demonstration for members will be available in the council office entrance foyer between 2pm and 4 pm. To further add to demonstrations at a public level, Indigo have informally agree to man ticket machines with their own staff after installation to ensure that they are fully understood.

At the last full council I mentioned that a parking survey had been carried out and I was endeavouring to place the results on the Hart website. Officers are still analysing the data and as soon as they have come to some accurate conclusions results will be posted on said website.

Whilst this transitional period pans out the Head of Technical Services, John Elson, Councillor Forster and myself congratulate the interim parking manager, Pat Dunbar, and the rest of the enforcement team for stepping up to the mark whilst there is no permanent parking manager in place. Well done the parking team.

Recently I chaired an interesting and informative Military Covenant meeting at Hart where Councillor Kennett, myself and military attendance, were pleased to welcome Caroline Winchurch from Hart Voluntary Action, Jilly Trippner Partnerships Manager for NE Hants CCG and Liz Glenn Hart Health and Policy officer. The inclusion of

these knowledgeable people bolstered the experience of the meeting which included Liz bringing forward valuable information regarding funding through the covenants project 3 initiatives. A copy of the covenant document was handed to those who attended so to remind us all of values the committee should be striving for and to stimulate new initiatives.

With respect to regeneration, Blackwater and other initiatives are on going and I've been assisting neighbourhood plan teams in formulating policies that would facilitate regeneration in the future. Other future initiatives may include Hart's car parks, and with the permission of Councillor Gorys, Portfolio Holder for Housing, I'm looking at a project that may include some affordable housing.

Finally I will miss Mr Higgins sense of humour, my meetings with him in Hart's coffee rooms and the patient way he taught me numbers . I wish him well for the future.

29 JOINT CHIEF EXECUTIVES' REPORT

Patricia Hughes formally welcomed Andrew Vallance as Head of Corporate Services. As Members were aware, the new structure would be going live as of 1st August. A leaflet for staff and Councillors was being put together and would be out in next few weeks.

Regarding the workshop previous mentioned by Councillor Morris, conversations were ongoing with Capita and Vinci on early commencement of some of the services. Both have been consulted and asked how they would prefer to start services. There are a series of options, and Members would be kept informed.

30 MINUTES OF COMMITTEES

Meeting	Date
Overview and Scrutiny	21 June 2016
No questions asked	
Audit	28 June 2016
No questions asked.	
Licensing	5 July 2016
No questions asked.	
Cabinet	7 July 2016
No questions asked.	

16/00514/FUL – The Barn, Watery Lane, Church Crookham, Fleet, GU52 0RN.
Departure from the Local Plan

The development site lies in the open countryside outside the defined settlement boundaries in an area where development would not normally be permitted. The Planning Committee was not minded to refuse the application on the grounds of Policy RUR2 and would have been minded to agree that the principle of development on this site, contrary to Policy RUR2, would have been acceptable. This would have been contrary to Policy and the delegated powers to the Planning Committee by the Council do not allow the Committee to take a decision contrary to such a Policy without referring the matter to Full Council.

Full Council was therefore asked to refuse planning permission for only the two reasons as stated by the Planning Committee.

Since no request to debate had been received this Departure to the Local Plan was deemed to be REFUSED as per the Minutes.

31 REVIEW OF MEMBERS ALLOWANCES

The Joint Chief Executive gave some history and background to the review. Members considered the report of the Independent Panel into the review of Members' Scheme of Allowances and its recommendations.

Councillor Southern proposed the recommendation, seconded by Councillor Crisp.

Councillor Parker moved an amendment to keep the IT allowance – to delete No 4 of the recommendations. This was seconded by Councillor Neighbour. After discussion Members agreed the amendment to the recommendations.

Discussion covered the long period of restraint, public sector remuneration, officers pay freeze, no uplift since 2008, a phased approach to implementation, encouraging people to become Councillors, giving a value to the work Councillors do, and the independent guidance. Members also considered when the new allowances would come into effect, and agreed that this would be at the beginning of the 2017/18 financial year.

After a vote the recommendations, with the agreement to reinstate the IT allowance, were CARRIED.

DECISION

- 1 That the appropriate levels of Basic Allowance and Special Responsibility Allowances as set out on page 8 of the report be agreed with the amendment to keep the IT allowance, to come into effect at the beginning of the 2017/18 financial year.
- 2 The Dependents' Carers' Allowance should be re-prioritised as basic and specialist care and be subject to the same conditions as are currently in place.

- 3 The SRA's for Vice Chairmen roles should be removed with the exception of the Vice Chairman of Planning.
- 4 The appropriate amounts for travel should be reimbursed at the Inland Revenue (HMRC) allowed rates and any subsistence rates should be in accordance with those of Officers.
- 5 Index linking for the Basic Allowance and for Special Responsibility Allowances should be at the same rate as that applied to staff salaries for the year 2016//2017 for a maximum of four years.

32 MOTION TO COUNCIL

A Motion to Council had been moved by Councillor Southern and seconded by Councillor Oliver: Councillor Southern put an amendment to the original motion. The amended motion was accepted and seconded by Councillor Crisp.

“This Council agrees that, at the discretion of the Chairman, a period of reflection will take place at the beginning of Annual and Ordinary meetings of the Council.”

Councillor Leeson suggested another addition to the motion which was accepted:

“This Council agrees that, at the discretion of the Chairman, a period of reflection, carried out by a Member of this Council, will take place at the beginning of Annual and Ordinary meetings of the Council.”

Members discussed the motion in detail. Points raised included concern about the length of the period of reflection, that periods of reflection preceded no other meetings of the Council, refocussing the mind before a meeting, distinction between church and state, and the discretion of the Chairman.

Members suggested the inclusion of the word 'short' before 'period of reflection' which was accepted.

The amended Motion was voted on.

“This Council agrees that, at the discretion of the Chairman, a short period of reflection, carried out by a Member of this Council, will take place at the beginning of Annual and Ordinary meetings of the Council.”

After a tied vote the Chairman used his casting vote and the Motion was **CARRIED**.

The following Councillors asked that their vote against be recorded: Axam, Billings, Forster, Gorys, Neighbour, Makepeace-Browne, Morris, and Wheale

The meeting closed at 8.35 pm