



## SUMMONS

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE HART DISTRICT COUNCIL WILL BE HELD IN THE COUNCIL CHAMBER, CIVIC OFFICES, HARLINGTON WAY, FLEET ON THURSDAY 24 NOVEMBER 2016 AT 7.00 PM

Joint Chief Executive

CIVIC OFFICES, HARLINGTON WAY  
FLEET, HAMPSHIRE GU51 4AE

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## AGENDA

**COPIES OF THIS AGENDA ARE AVAILABLE IN LARGE PRINT AND  
BRAILLE ON REQUEST**

### **1 MINUTES OF PREVIOUS MEETING**

To confirm the Minutes of the Council Meeting held on 27 October 2016. **Paper A**

### **2 APOLOGIES FOR ABSENCE**

### **3 DECLARATIONS OF INTEREST**

To declare disclosable pecuniary, and any other, interests.

### **4 PRESENTATION**

The Vine Centre to present.

### **5 COUNCIL PROCEDURE RULE 12 – QUESTIONS BY THE PUBLIC**

To receive any questions from members of the public submitted pursuant to Council Procedure Rule 12.

*Note: The text of any question under Council Procedure Rule 12 must be given to the Chief Executive not later than **Noon on Friday, 18 November 2016.***

## 6 COUNCIL PROCEDURE RULE 14 – QUESTIONS BY MEMBERS

To receive any questions from Members submitted pursuant to Council Procedure Rule 14.

*Note: The text of any question under Council Procedure Rule 14.3 must be given to the Chief Executive not later than 5.00 pm on Monday, 21 November 2016.*

*The text of any question under Council Procedure Rule 14.4 must be submitted to the Chief Executive before 10.00 am on Thursday, 24 November 2016.*

## 7 CHAIRMAN'S ANNOUNCEMENTS

## 8 CABINET MEMBERS' ANNOUNCEMENTS

## 9 CHIEF EXECUTIVE'S REPORT

## 10 MINUTES OF COMMITTEES

The Minutes of the following Committees, which met on the dates shown, are submitted.

In accordance with Council Procedure Rule 14.1, Members are allowed to put questions at Council without Notice in respect of any matters in the Minutes to the Leader of the Council or any Chairman of the relevant meeting at the time those Minutes are received by Council.

Meeting	Date	Page Numbers	For Decision
Overview & Scrutiny	18 October 2016	11-14	
Licensing	2 November 2016	4-6	Minute 13 - Approval Of Stage 2 Review Of Statement Of Principles Under The Gambling Act 2005 Minute 14 - Approval Of Revised Statement Of Licensing Policy Under The Licensing Act 2003 For Referral To Full Council For Adoption
Cabinet	3 November 2016	21-25	
Planning	9 November 2016	38-48	

## 11 AMENDMENTS TO POLLING DISTRICTS RESULTANT ON THE COUNTY BOUNDARY REVIEW

To make the necessary amendments to polling districts and their names and identification letters in order to support the Hampshire County elections on new boundaries from May 2017. **Paper B**

## **RECOMMENDATION**

That Council accepts the changes to the polling districts listed in paragraph 4 and permits the Electoral Registration Officer to publish the new Electoral Register on 1 December 2016.

**Date of Despatch: 15 November 2016**

## **COUNCIL**

**Date and Time:** Thursday 27 October 2016 at 7.00 pm

**Place:** Council Chamber, Civic Offices, Fleet

**Present:**

### **COUNCILLORS –**

Southern - (Chairman)

Ambler	Crookes	Neighbour
Bailey	Dickens	Oliver
Billings	Forster	Parker
Blewett	Gray	Radley (James)
Burchfield	Gorys	Radley (Jenny)
Butler	Harward	Renshaw
Clarke	Kennett	Wheale
Cockarill	Kinnell	Woods
Collett (7.10 pm)	Leeson	Wright
Crampton	Makepeace-Browne	
Crisp	Morris	

Officers Present:

Patricia Hughes	Joint Chief Executive
Daryl Phillips	Joint Chief Executive
Gill Chapman	Committee Services

#### **42 MINUTES OF PREVIOUS MEETING**

The Minutes of the Meeting held on 29 September 2016 were confirmed and signed as a correct record.

#### **43 APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Councillor Axam.

#### **44 DECLARATIONS OF INTEREST**

No declarations were made.

#### **45 PRESENTATION BY SEBASTIAN'S ACTION TRUST**

Jim Porter, Community Fundraiser, gave a presentation on the work of Sebastian's Action Trust, started by Sebastian's parents after losing him to cancer. The Bluebells, built and opened in 2011, is a place to allow families with seriously ill children to spend quality time together and do things together as a whole family. The Charity is self-supporting with no government money, funding coming mainly from fund raising

events, collection boxes, community events, raffles etc. At the present time 450 families are being supported, of which 10 are from the Hart area. Members suggested a grant application to Hampshire County Council, who may be able to help.

Members thanked Mr Porter for bringing the Trust's valuable work to their attention.

*Councillor Collett entered the meeting during this item.*

#### **46 COUNCIL PROCEDURE RULE 12 – QUESTIONS BY THE PUBLIC**

Questions had been received from Mr Dermot Smith, Mr Phill Gower and Mr David Turver, details of which are set out in Appendix A attached to these Minutes.

#### **47 COUNCIL PROCEDURE RULE 14 – QUESTIONS BY MEMBERS**

Questions put by Councillors are detailed in Appendix B attached to these Minutes.

#### **48 CHAIRMANS ANNOUNCEMENTS**

The Chairman had attended the following events on behalf of the Council.

30 September	Hampshire CC Civic Day
1 October	Mayor Basingstoke Charity Variety Show, The Anvil, Basingstoke
2 October	Dean of Winchester Harvest Festival Service Winchester Cathedral
7 October	Yateley CAB AGM, Hartley Wintney
9 October	Winchester Mayor and High Sheriff of Hampshire Law Sunday Choral Matins Service at Winchester Cathedral
9 October	HDC Fundraising Dinner at Warbrook House
14 October	HCC Chairman's Concert, The Great Hall, Winchester
20 October	East Hampshire District Council Civic Day
22 October	Pelly Concert at Church on the Heath, Elvetham Heath

The Chairman added that there would be a Civic Service at St Johns Church, Hartley Wintney this Sunday at 3pm with refreshments afterwards. The Chairman's dinner at Warbrook House had gone very well and it was good to see Members attending. The next event would be a dinner to be held at Hartley Wintney Golf Club on 28 November 2016. Tickets were available.

#### **49 CABINET MEMBERS ANNOUNCEMENTS**

The Leader of the Council, **Councillor Parker**, had no announcements.

The Cabinet Member for Corporate Services, **Councillor Burchfield**, had no announcements.

The Cabinet Member for Community Wellbeing, **Councillor Crampton**, had no announcements.

The Cabinet Member for Economic Development, **Councillor Crookes**, had no announcements.

The Cabinet Member for Environment, **Councillor Forster**, announced that new recycling bins would be installed in Hartley Wintney next week. Councillors had previously been informed innovative ideas were being sought to include in the waste tender, and Members were reminded to forward their ideas to enable improvement of the tender.

The Cabinet Member for Housing, **Councillor Gorys**, had no announcements.

The Cabinet Member for Regulatory Services, **Councillor Kennett**, had no announcements.

The Cabinet Member for Town and Village Regeneration, **Councillor Morris**, reported:

Indigo the outsourced parking management company recently carried out a shadowing survey of Harts enforcement officers along with parking management back room staff to facilitate a smooth transition when Indigo take over the already determined part of parking management.

Hart has requested help from East Hampshire District Council and Havant Borough Council to project manage the refurbishment of Church Road car park along with directional and internal signage and the introduction of updated car park ticket machines.

Two officers from Hart's parking management team attended a ticket machine software course in Tiverton Devon organised by Cale the ticket machine manufacturers. This course would give a valuable insight into interrogating and working with the new system.

Philip Sheppard, Hart's Infrastructure Manager was recently taken ill and I'm pleased to announce his welcomed return to work.

## **50 JOINT CHIEF EXECUTIVES' REPORT**

The Joint Chief Executives had nothing substantive to report.

## **51 MINUTES OF COMMITTEES**

<b>Meeting</b>	<b>Date</b>
<b>Overview and Scrutiny</b>	<b>20 September 2016</b>
No questions asked.	
<b>Audit Committee</b>	<b>27 September 2016</b>
No questions asked.	

**Cabinet**

**6 October 2016**

No questions asked

**Planning Committee**

**12 October 2016**

No questions asked

## **52 MOTION TO COUNCIL**

The following motion to Council had been moved by Councillor Parker:

“That the Council resolves that through its Local Plan it will seek to meet Hart’s full, objectively assessed need for new homes, subject to the inclusion of an appropriate contingency to allow for any delays or the non-delivery of sites, and that it will also seek to accommodate any demonstrated unmet need for new homes from its Housing Market Area partners”.

The Monitoring Officer reminded Members that any debate should not include speculation on any specific sites, but keep to the direction of travel and the principles of the Local Plan for Officers to bring forward.

The motion was seconded by Councillor Burchfield. Councillor Parker introduced his motion to Council. He iterated that it was for members to determine the strategy to be set for the Planning Policy Officers.

An Amendment was moved by Councillor Burchfield and Seconded by Councillor Parker. Councillor Burchfield move that the follow phrase be added to the substantive motion:

“And additionally provide for essential infrastructure for including a site for a secondary school.”

After discussion a vote was taken and the Amendment was CARRIED.

Councillor Oliver proposed an Amendment in addition to substantive (amended) motion, which was seconded by Councillor Radley:

“In order for the Local Plan to remain sound if challenged by an increase in housing requirement during the plan period, to prepare for the additional housing pressure which will come in subsequent plan periods and to ensure effective and efficient infrastructure provision, this Council mandates that our plan should include a new settlement to be started in this Local Plan period.”

Members discussed the issues including the need for a new secondary school, infrastructure, pros and cons of new settlements, pressures from neighbouring authorities, local housing pressures, and the need for all options to come before Members for consideration.

A Recorded Vote was requested:

Members FOR the amendment:

Ambler, Blewett, Butler, Clarke, Cockarill, Harward, Kinnell, Makepeace-Browne, Neighbour, Oliver, Radley (Jenny), Radley (James), Woods

Members AGAINST the amendment:

Bailey, Billings, Burchfield, Collett, Crampton, Crisp, Crookes, Dickens, Forster, Gray, Gorys, Kennett, Leeson, Morris, Parker, Renshaw, Southern, Wheale, Wright

With 13 Members for the Amendment and 19 Members against the amendment, the amendment was NOT CARRIED.

A vote was taken on the substantive (amended) Motion as follows:

“That the Council resolves that through its Local Plan it will seek to meet Hart’s full, objectively assessed need for new homes, subject to the inclusion of an appropriate contingency to allow for any delays or the non-delivery of sites, and that it will also seek to accommodate any demonstrated unmet need for new homes from its Housing Market Area partners, and additionally provide for essential infrastructure for including a site for a secondary school”.

The vote was unanimous and the Motion was CARRIED.

The meeting closed at 8.50 pm



## COUNCIL PROCEDURE RULE 12

### QUESTIONS BY THE PUBLIC

#### **Dermot Smith - On behalf of Hook Action Against Overdevelopment**

##### **Question 1**

*Whilst pleased with the reduction in the number of new homes required to be delivered, residents are disappointed with the further significant delay to the Local Plan and concerned that the Government may intervene and impose a plan as threatened. Would you please detail the timescales for the remaining activities to get an approved plan and relate them to the threat by the Government to impose a plan if one is not in place by early 2017?*

##### **Response**

Mr. Gavin Barwell MP, the planning minister has released a recent statement saying that his “presumption is in favour of the locally-led system”. We have made significant progress with the Local Plan and supporting evidence over the past 6 months and are therefore confident that we are able to demonstrate that no intervention is necessary.

##### **Mr Smith** asked a supplementary question

*The housing minister told us directly that it is up to Hart to put a Local Plan in place to regain control of planning. Hart does now appear to be playing with fire by delaying the draft for consultation until the start of 2017. What evidence does Hart have to counter the fear that imposition is now more likely than not, making the consultation process totally irrelevant, indeed failing residents by losing all local influence on the Local Plan?*

##### **Response**

The Minister cannot just impose a plan, starting again would delay everything a lot further. He would have to implement all the processes in a plan that Hart does. A draft plan at this advanced stage would be evaluated and it would be seen that there is no benefit in intervention.

##### **Question 2**

*Councillors voted overwhelmingly to include a New Settlement at Winchfield in the Preferred Strategy for Housing Growth. When consulted, Hart residents emphatically backed the New Settlement at Winchfield as the primary means of delivering new housing. Taken together with universal concern that development is taking place without suitable infrastructure delivery, if a New Settlement is omitted from the Spatial Strategy will Councillors accept that they will lose credibility, have brought the Local Plan process into disrepute and have considerable difficulty justifying it to a Planning Inspector at the EIP?*

##### **Response**

To clarify, we decided to test a proposed settlement at Winchfield. I am not sure I would agree with your judgement of the results of that consultation. However, it may be best to wait to listen to the debate that is to be held later in this Council meeting

**Mr Smith** asked a supplementary question

*Residents are aware that the situation is changing but with fewer numbers to deliver within the plan period, the New Settlement can be smaller between now and 2032 making it more deliverable with lower risk yet still providing the groundwork for suitable infrastructure to carry development through beyond 2032. Do Councillors believe that the demand for housing will stop at 2032 and if not, how will further housing be delivered then? Isn't it patently obvious that a New Settlement is the only sustainable and forward looking option?*

### **Response**

This discussion will be for the debate later in the meeting.

### **Phill Gower – Treasurer, Fleet & Church Crookham Society**

*The FCCS supports the utilisation of brownfield land to assist meeting the necessary future housing demand, including the conversion of derelict office buildings. The Society is very concerned that no S106 infrastructure contribution is due on office conversions enjoying permitted development. Over 200 in Ancells alone, many more in Hook – no infrastructure contribution; no amenity space; no mix of dwellings (other than 1 or 2 bed flats), and in some cases, no windows. Does the council share the concern about the infrastructure gap created by this type of permitted development, and how will Hart intend to bridge this gap?*

### **Response**

The reasons why the Government brought in the Class J\* permitted development rights are well rehearsed. The primary objective is to increase housing supply at a time of national shortage. The ancillary aim is to bring underused office space back into use because nobody wants to see empty office buildings lying vacant at a time when housing needs would otherwise be met by building on greenfields.

The problem is that this sort of conversion work is not cheap – viability is a big issue and as a result take up of consents granted is very low. We highlighted this as a major issue in our recent Refined Housing Options Paper.

From the Government's perspective it is fundamental to the operation of Class J development rights that it should provide for a streamlined process by which consent can be obtained for changes from office to residential use in the most effective way. The prior approval regime under Class J is *deliberately* tightly drawn, so as to require prior approval only for those matters which, in the view of the Government, are most likely to give rise to significant impacts bearing in mind that these sorts of building already have an impact on their surroundings and often have already made a contribution to infrastructure provision.

The only issues that we are allowed to look at are transport and highways impacts, contamination risks on the site, and flooding risks on the site. These do not have an impact upon infrastructure.

\* Class J of Schedule 2 to the GPDO ("Class J") permits change of use of a building "to a use falling within Class C3 (dwellinghouses) of the Schedule to the Use Classes Order from a use falling within Class B1 (a) (offices) of that Schedule". Paragraph J2 provides that the developer must seek a determination of whether prior approval of the local planning authority is required in relation to (a) transport and highways impacts, (b) contamination risks on the site and (c) flooding risks on the site.

**Mr Gower** asked a supplementary question

*Whilst we accept that there is a shortfall of 1 & 2 bed dwellings we are acutely aware that there is also a large shortfall of 3 bed family homes. Does the council accept that a concentration of exclusively 1 & 2 bed flatted accommodation provided by office conversions in areas such as Ancells and Hook runs against the grain of a desire to create sustainable communities with a varied mix of dwelling types and sizes?*

**Response**

There is a need for all types of homes, and whilst brownfield sites give us flats, we do look to get the 3 bed houses elsewhere. We do struggle to describe multiple conversion sites such as Ancells as a balanced community, and this is one of the problems of this sort of development.

**David Turver**

**Question 1**

*Is it true that the mooted new town at Winchfield has failed testing and when will you publish the results of the testing of all of the strategic sites under consideration for the Local Plan?*

**Response**

No this is not true. A new settlement at Winchfield is being tested as one of the options. The work is ongoing and I do not have the output from this work. The results of this work will be published alongside the draft local plan.

**Question 2**

*Hart issued a press release stating Hart will now have to plan to build 1,500 fewer houses. Can you confirm that this means the OAHN for Hart in the new SHMA is 1,500 fewer than the 7,534 in the 2014 SHMA; if you cannot will you explain how you have arrived at the 1,500 fewer houses claim?*

**Response**

Hart's own OAHN is not materially changed from the 2014 SHMA. However, Hart is obliged to seek to meet the unmet element of the Objectively Assessed Housing Need from the other members of the Housing Market Area, when those other authorities are unable to meet their own need within their own geographies. To date we had been assuming an unmet need from Rushmoor of 1500 homes based on their projections in turn based on the output of the Strategic Housing Market Analysis from 2014. Their recent letter sets out the Rushmoor calculations derived from the 2016 SHMA now in late draft which demonstrates that their OAHN is reduced, and that their delivery is increased. Their final paragraph reads "On the basis of the observations above and subject to the emerging findings being endorsed within the revised SHMA, Rushmoor Borough Council anticipates that it will be in a position to meet its own objectively assessed need over the Local Plan period". Consequently the Hart requirement in terms of provision is consequently reduced by that 1500.

**Question 3**

*What level of contingency would you consider appropriate to allow for delays or non-delivery of sites in the Local Plan?*

**Response**

There is no set amount in Government guidance; it is dependent on the size of sites that make up the supply and any information we know about them which may highlight risks in their delivery. Since we will be relying on a small number of major sites for a large share of

our delivery, and that prior approval office conversions are currently delivering poorly, we may have to set our contingency at the high end of the range in order to be considered sound at Examination. Such an approach has been accepted as good practice by Inspectors at recent Local Plans examinations. The experience and judgement of the Planning Policy Team is that 15% of non implemented figures is a robust figure for Hart.

Whilst on the topic of contingency, I have received an email with unwarranted comments regarding East Hampshire District Council's Local Plan, which needs to be addressed. Their Joint Core Strategy is a joint plan between East Hampshire District Council and the South Downs National Park Authority. The housing number of 10,060 covers the whole of the district. This is made up of a minimum of 492dpa in East Hampshire outside of the SDNP and a minimum of 100dpa within the SDNP.

The East Hampshire Housing and Employment Allocations Local Plan is not a joint document with the SDNPA and therefore meets the housing target for the planning area covered by EHDC only. As such there is a need to plan for a minimum of 8,366 dwellings. The Housing and Employment Allocations Local Plan sets out a total supply of 9,146 dwellings. This provides appropriate flexibility based on local circumstances.

**Mr Turver** asked a supplementary question

*The draft SHMA is due in a couple of weeks, can you share with us the housing number assumptions that East Hants are using to prepare the plan?*

#### **Response**

The Planning Policy Officers preparing the SHMA will ensure that the trajectory is good and will seek to ensure that we do not overdeliver.

#### **Question 4**

*The claimed reduction of 1,500 houses should now mean that our entire remaining housing need can be met from Pyestock (Hartland Village) alone. Can you confirm that the Council will now turn down further green field development and follow its stated brownfield first strategy?*

#### **Response**

The premise of this question is false. Whilst welcome, the meeting of Rushmoor's need within its own boundary still leaves a substantial number of homes to build within Hart to meet our OAHN. Brownfield land is a priority but unless unanticipated brownfield sites are brought forward, it will not be enough in itself to fulfil our need. The Government rules are very clear about what sites can and can't be included within our housing figures and many brownfield sites that have been quoted by others fail that test.

#### **Question 5**

*The claimed 1,500 reduction in housing need should lead to the need for a significant revision to the 5-year housing land supply, and effectively increase the number of year's available supply. When will the council update its land supply position to help fend off the numerous proposed developments across the district?*

#### **Response**

The 1500 reduction is solely relating to Rushmoor. Hart's five year housing land supply position therefore remains unchanged. In any event the Hart five year land supply remains robust at over six years.

**Question 6**

*What are the risks that the Government will step in to do the Local Plan for us, now that the draft Local Plan won't be published for consultation until early 2017?*

Mr Turver accepted that this question had been asked and answered earlier.

**COUNCIL PROCEDURE RULE 14**

**QUESTIONS BY MEMBERS**

**Councillor Tony Clarke asked:**

**Question 1**

*A last minute re-think on the Local Plan could mean further housing development in Fleet and Church Crookham, additional to the 1,500 at Hartland Park. Calthorpe Park School is at 1,450 pupils; further expansion is planned, but there are practical limits. We will need an additional 1,600 to 2,010 new secondary school places by the end of the Local Plan period in 2032. Hampshire County Council have stated that a new secondary school could only be an option with a new settlement. What discussions have Hart District Council had with HCC, or with any other providers, to ensure adequate future school place provision - particularly for secondary?*

**Response**

Hampshire County Council is the education authority. It has the responsibility to secure the provision of school places and it will determine how the educational needs of the District are to be met.

I can assure you however, that all the planning policy team are considering the matter of planning for education as part of the local plan process in some detail and they are working very closely with HCC.

The fundamental issue is the quantum of new development in the catchment of a possible new secondary school to not only fund it but ensure its successful start-up operationally. They have had complex discussions with HCC on these matters and scheduled to having further discussions to understand this more fully.

**Question 2**

*During the 5 years the council has been working on a Local Plan, the housing numbers have varied a considerable amount and may continue to do so. Are Hart DC working on a real plan that looks forward that sets the direction for future generations, allowing holistic planning of infrastructure? Or do you intend to defer the long term decision that we will face with a 'bare minimum' approach, which brings limited hope of significant infrastructure?*

**Response**

That is the topic of the debate that is to be held later in this Council meeting.

**COUNCIL**

**DATE OF MEETING: 24 NOVEMBER 2016**

**TITLE OF REPORT: AMENDMENTS TO POLLING DISTRICTS  
RESULTANT ON THE COUNTY BOUNDARY  
REVIEW**

**Report of: Electoral Registration Officer**

**Portfolio Holder: Councillor Stephen Parker, Leader**

**I PURPOSE OF REPORT**

- 1.1 To make the necessary amendments to polling districts and their names and identification letters in order to support the Hampshire County elections on new boundaries from May 2017.
- 1.2 This report does not make any changes to Hart District Council wards or Parliamentary Constituencies. It does not preclude further changes to parish electoral arrangements being made by way of community governance reviews that come into effect before the ordinary dates for parish elections referenced below.

**2 OFFICER RECOMMENDATION**

- 2.1 That Council resolve to accept the changes to the polling districts listed in paragraph 4 and permit the Electoral Registration Officer to publish the new Electoral Register on 1 December 2016.

**3 BACKGROUND**

- 3.1 The 2016 Hampshire (Electoral Changes) Order will come into force during December 2016.
- 3.2 The above order will bring into effect changes to the County divisions in Hart that will be effective from 4 May 2017.
- 3.3 The order will also trigger consequential changes to the electoral arrangements for Elvetham Heath Parish and Fleet Parish. The changes will come into effect on the first ordinary elections in May 2018.
- 3.4 The order will also trigger consequential changes to the electoral arrangements for Yateley Parish which will come into effect at the first ordinary elections in May 2019.
- 3.5 In order to support the above changes some minor amendments to polling districts are required to support the new division and warding arrangements.

3.6 Polling districts are the smallest electoral unit. All electors within a polling district will vote in the same electoral area regardless of the level of election held. The majority of polling districts are dictated by the pattern of constituency, division, ward, parish and parish ward boundaries. The 2013 Electoral Registration and Administration Act requires this Council to review and alter polling districts when the need arises.

#### **4 DETAILS OF PROPOSED CHANGES**

4.1 The existing polling district of EH (Elvetham Heath) will be split into EHW (Elvetham Heath West) and EHE (Elvetham Heath East) to support the new County divisions of Fleet Town and Yateley East and Blackwater and new parish wards from 2018.

4.2 The existing polling district of FD (Dinorben) to be renamed FM (Court Manor) to reflect the new parish ward of the same name which will come into effect in 2018.

4.3 The existing polling district of FH (Calthorpe) to be renamed FT (Tavistock) to avoid confusion with the existing parish ward of Calthorpe with which it is not coterminous.

4.4 The existing polling district of FW (Wickham) to be renamed FW (Wickham Road) to reflect the new parish ward of the same name which will come into effect in 2018.

4.5 To make minor alterations to the boundaries between FP (Pondtail) and FA (Ancells) to reflect the new division and Fleet parish ward boundaries.

4.6 To make minor alterations to the boundaries between YL (North Lakes) and YC (Yateley Centre) to reflect the new divisions and Yateley parish ward boundaries, the latter will take effect from 2019.

4.7 The existing polling district of YC (Yateley Centre) to be renamed YV (Yateley Village) to reflect the parish ward of the same name

4.8 The existing polling district of YL (Yateley Lakes) to be renamed YN (Yateley North) to reflect the new parish ward of the same name.

4.9 The existing polling district of YW (Yateley West) to be renamed YT (Tudor and Vigo) to reflect the parish ward of the same name.

4.10 The existing polling districts of MB (Mattingley Bartletts) and MG (Mattingley Grasslands) to be abolished and merged into M (Mattingley) as they were only required to support the old boundary divisions of Odiham and Hartley Wintney, Eversley and Yateley West.

Contact: Daryl Phillips, Electoral Registration Officer, [daryl.phillips@hart.gov.uk](mailto:daryl.phillips@hart.gov.uk)



## **COUNCIL**

**Date and Time:** Thursday, 24 November 2016 at 7.00 pm

**Place:** Council Chamber, Civic Offices, Fleet

**Present:**

### **COUNCILLORS –**

Southern - (Chairman)

Ambler	Crisp	Neighbour
Axam	Crookes	Oliver
Blewett	Dickens	Parker
Burchfield	Forster	Radley (James)
Butler	Gorys	Radley (Jenny)
Clarke	Kennett	Renshaw
Cockarill	Kinnell (from 8.05 pm)	Wheale (from 7.30 pm)
Collett	Makepeace-Browne	Wright
Crampton	Morris	

### **Officers Present:**

Daryl Phillips	Joint Chief Executive
Gill Chapman	Committee Services

## **53 MINUTES OF PREVIOUS MEETING**

The Minutes of the Meeting held on 27 October 2016 were confirmed and signed as a correct record.

## **54 APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Councillors Billings, Bailey, Gray, Leeson and Woods.

## **55 DECLARATIONS OF INTEREST**

No declarations were made.

## **56 PRESENTATION BY THE VINE CENTRE**

The Chairman introduced Mags Mercer, CEO of the Vince Centre, one of the Chairman's charities for this municipal year.

Ms Mercer talked about the Vine Centre, a charity based in Aldershot which supports the vulnerable, marginalised and homeless with the aim of supporting their progress into responsible living. The 27 comprehensive services offered by the

Centre includes an emergency nightshelter for the homeless, of which Hart are a part, and a job club and skills café based on the Prospect Estate in Farnborough. The services are tailored to encouraging clients to move to employment and independence by raising skill levels eg open access help with IT, training.

A Training and Catering Kitchen opened earlier in the year with a new mobile catering unit service to open in the new year. The savings to the NHS etc of delivery of these services could be up to over £1m, and the Centre works with all agencies and is committed to partnership working. The highly valued volunteers worked in all areas of the organisation, in addition to staff such as Project Workers and a Mental Health worker.

Financially the centre relies on Rushmoor BC, statutory funding geared around delivering a project and donations.

Members asked questions on outreach services, ex military clients, volunteering and fund raising, and thanked Ms Mercer for her informative talk on the valuable work of the Centre.

*NB Councillor Wheale entered the meeting during this item.*

## **57 COUNCIL PROCEDURE RULE 12 – QUESTIONS BY THE PUBLIC**

Questions had been received from Mr Chris Cornwell, details of which are set out in Appendix A attached to these Minutes.

## **58 COUNCIL PROCEDURE RULE 14 – QUESTIONS BY MEMBERS**

No questions received.

## **59 CHAIRMANS ANNOUNCEMENTS**

The Chairman had attended the following events on behalf of the Council.

30 October	Hart Civic Service – St John’s Church, Hartley Wintney
10 November	Hampshire Schools’ Sports Federation and HCC – Sports Awards Evening at The Castle Winchester
13 November	Remembrance Day Service in the Harlington, Parade and Act of Remembrance and Wreath-laying at Gurkha Square
17 November	Robert Mays School Prize Giving, Odiham

The Vice-Chairman had attended the Mayor of Surrey Heath’s Pudding & Craft Evening at St Pauls Church, Camberley on 18 November, and Councillor Clarke had attended the Remembrance Sunday Service at Christ Church, Church Crookham, on 13 November.

The Chairman reminded Members that his next event would be a Chairman’s Charity Dinner at Hartley Wintney Golf Club on Monday, 28 November. Places were still available.

## 60 CABINET MEMBERS ANNOUNCEMENTS

The Leader of the Council, **Councillor Parker**, announced

### Devolution:

The anticipated announcement of a Solent devolution deal did not materialise in the Autumn Statement; no new deals were announced due to the backlog of work involved in the ten deals already announced. I would not expect any further announcements until the budget in March. However, the report commissioned from Price Waterhouse Coopers was published today. I am not going to try to summarise it – the Executive Summary finishes on page 12 – but the link is on Hart’s website and will be emailed to members shortly. I would encourage members to read at least the executive summary. It builds on the Deloitte report performed in the Spring on a limited time and brief, and puts more meat on the bone.

### Housing:

With Councillor Gorys I attended a meeting arranged by the District Councils’ Network, which was addressed by Gavin Barwell MP, minister at DCLG for, among other things, housing delivery. He trailed his white paper on housing due in December, and whilst he was unable to give detail, it is clear that it will contain provisions to deal with the vexed issue of landbanking. I look forward to the detail in due course.

### Local Plan:

I attended, again with Councillor Gorys, a meeting of the Housing Market Area member councils, at which the joint Strategic Housing Market Area Assessment was formally agreed. Following this, we plan to bring the Regulation 18 consultation to January council. The timetable leading up to this is being developed and will be shared with members next week.

The Cabinet Member for Corporate Services, **Councillor Burchfield**, reported:

We had our first Five Councils Partnership Corporate Services Joint Committee meeting on 15 November. The long and short of it all was that we are now three months into the initial launch and whilst we have had a few bumps in the road, the initiative is now running well. We are putting together a KPI tracker so that at each quarterly meeting we can receive a traffic light report on how well the initiative is performing and how each Council is tracking against its savings targets.

Additionally, we have now voted to officially recognise East Hampshire as a full partner with a vote on the board. Previously they were a ‘silent partner’ under Havant.

Lastly, the 5 Council Partnership has been nominated for the ‘Most Innovative Service’ award at the March 2017 LGC Awards event. Both Ms Hughes and I will be attending. This is an important award as it brings more exposure to the service we have created with Capita and Vinci. The more exposure we receive, the more likely other Councils will join our group which is beneficial for all five councils financially in terms of additional savings.

The Cabinet Member for Community Wellbeing, **Councillor Crampton**, announced:

The Sustainability and Transform plan for Hampshire and the Isle of Wight was published yesterday. This is a plan for NHS and Social Service provision.

It begins by stating that the plan will provide services to patients that will be closer to home over the next five years. Patients will have more choice about where and when they receive treatment, less travel time to attend appointments and less waiting time for appointments. There will be more opportunity for treatment at home and in the community.

However, if services do not change there is predicted to be a £577m funding gap by 2021. Formal consultation will take place in some areas, for example in our area North and Mid Hampshire there will be formal consultation over the provision of acute services. Over the next few weeks each statutory organisation involved will receive the plan for discussion at their public board meeting. The plan will also be discussed at meetings of local Health and Wellbeing boards across the area. I have picked out some of the most important points in the plan.

There is much in the plan about prevention and for Local Authorities this will be the largest part of the workload. People will be supported to look after their own health to prevent disease and ill health in the future. GP practices will work to scale to deliver access for urgent needs across a 7 day period. There will be an extended primary care team meaning that going to see a doctor may become going to see a nurse, counsellor, and so on. Urgent and emergency care will be simplified to improve patient flow and home based care capacity will be invested in to reduce delayed discharges. There will be more domiciliary teams and better use made of community beds. Acute hospitals will be reorganised to reconfigure unsustainable acute services.

The four Hampshire and Isle of Wight trusts providing mental health services, commissioners, Local Authorities, third sector organisations and service users are working together to deliver a shared model of care with standardised pathways and to enact the five year forward view for mental health. A local recovery based solution will replace expensive out of area placements for long term rehab patients.

There will be no overall workforce increase, but the domiciliary care workforce will increase, and 300 hospital beds will be removed by making more efficient use of bed capacity. The estate footprint will be reduced by 19% and estate costs reduced by £24m. There will be release of surplus land for housing. The extended primary care teams will free GPs to focus on high impact work such as complex diabetics that currently attend hospital outpatient departments.

Through efficiency savings and transformation and using £60m of the STP fund they will break even by 2021.

On 16 November I attended Everyone Active's Sporting Champions launch event. This scheme provides ongoing support for talented athletes across the UK. Through their work with Local Authorities they have supported more than 500 athletes worth over £1m of sponsorship over the next four years. They will continue their support

by offering both funding and access to Everyone Active new leisure centres across the country.

If you know of a UK athlete who is looking for support they would love to hear from them, all the details can be found on Everyone Active's Sporting Champions webpage.

The Cabinet Member for Economic Development, **Councillor Crookes**, reported

I recently attended the annual conference of the Enterprise M3 Local Enterprise partnership (LEP). The theme of this year's conference was "Unlocking and Connecting talent in the digital age" and it explored the digital skills gap, what it is and why it is there and how do businesses resolve the 'talent drought'. The conference was very well attended and included some fascinating insights into some of the challenges, global, national and local around the Digital Age. The meeting presentations will in due course be posted on the LEP web site:

<https://www.enterprisem3.org.uk/>

Winners and shortlisted businesses were announced and celebrated at the annual Inspire Business Awards event on 10 November. Once again the quality and diversity of entries was excellent, making it difficult for judges to decide in a number of categories. A number of Hart businesses were shortlisted and we had winners in 3 categories. With the agreement of our Chairman I am inviting the Hart shortlisted and winners to our December Council meeting so that we can hear their individual stories, and congratulate them.

Lloyds Bank recently announced the closure of its branch in Odiham. This leaves the villages of Odiham, Hook and Hartley Wintney without a single bank branch and seriously disadvantages both local businesses and residents. I plan to bring a motion to December Council to ask Lloyds to reconsider their position and shall be looking for support from Council.

The Cabinet Member for Environment, **Councillor Forster**, announced:

Waste:

The Members' panel input has been constructive in helping firm up the specification from the tender, along with BDBC who also undertook similar work. As part of the activity, BDBC and Hart invited and considered East Hants and Winchester to join them in the tender when their contracts expire over the subsequent year - however after initial discussions it was felt that there would be little or no benefit to Hart or BDBC or to East Hants and Winchester, therefore they have decided to pursue their own path. We will align for the next time period.

We have had three fly tipping incidents across Hart recently after we were unable to accept fridge/freezers following the national backlog and lack of processing facility. I am glad to report that HCC and Project Integra have cleared our local stockpile and are able to provide the service from the County HWRCs once more, effective as of today. Hart's website has been updated accordingly, and we will publicise this in the press shortly.

Protection of our Civil Enforcement Officers (CEOs):

The Officer responsible for the Infrastructure Team and CEOs has told me of three recent incidents where our CEOs have experienced issues which were classified as assault, threat, intimidation or aggressive behaviour. This is totally unacceptable, and I therefore wanted to reiterate that HDC will actively encourage the police to prosecute any person responsible for such activity to the full extent of the law. This will apply to our CEOs, as well as of course all other HDC staff - and councillors. All CEOs use Body Worn Video recording devices, and data from these, along with CCTV, will be gathered to provide evidence. We will act to protect our personnel at all times, so they can do their jobs safely. Officers are looking at ensuring we have messaging and signage that highlight that any type of abuse, threat, intimidation or aggression will not be tolerated.

Lastly, I am glad that the electric vehicle points in Church Road car park are now live. We expect them to be well used, particularly in light of benefit in kind change to 0% announced by the Chancellor (Range 0-14 versus 13-37).

The Cabinet Member for Housing, **Councillor Gorys**, reported:

I would like to congratulate the Housing Options team on the article “LEARNING FROM OTHERS, Written advice and assistance for all customers by Hart District Council”. This was published in a national good practice publication (produced by the Chartered Institute of Housing in partnership with the National Practitioner Support Service).

We are very busy across the service, working up a bid for DCLG Homelessness Prevention Trailblazer funding – it’s a tight deadline with our submission due for Monday, 28 November, and thanks to our partner agencies for their support.

Louise Lyons' team (Private Sector Housing) continues to work through seasonal issues arising in terms of reports of damp and mould and other hazards arising in residential homes around the district. Keith, Don and Pete are doing a great job keeping on top of things!

As members may have read, the autumn statement has introduced a possible right to buy for housing associations. This may have an impact on our partners in due course but we will need to look at the detail before we have a better understanding of an impact in Hart.

Finally, our thanks go to Pat Dunbar (Car Parks, HDC) for going above and beyond the call of duty and supporting the Housing Services team to assist a vulnerable lady in a wheelchair, who presented for help with all her belongings (including her cat) yesterday. Pat gained the trust and confidence of the lady who was supported to return to her home in West Berkshire. Without Pat's help, it would have been very difficult to support this customer, who was mistrustful and highly vulnerable. Pat's approach was caring, sensitive and she managed to develop a positive relationship with the lady. The Head of Community Services is very grateful to her for her help, which was outside the remit of her role but nonetheless instrumental in enabling us to help this individual.

The Cabinet Member for Regulatory Services, **Councillor Kennett**, had no announcements.

The Cabinet Member for Town and Village Regeneration, **Councillor Morris**, announced:

I would like thank both Councillors Forster and Gorys for bringing to Council's attention further acknowledgement of the good work Hart's parking enforcement team do.

I totally endorse the statement Councillor Forster has just given with respect to the Council's zero tolerance to the seriousness of the antisocial incidences that the parking enforcement officers have recently experienced, and I'm sure Members all agree to support those affected.

I am happy to announce that the food bank store is now currently operating in refurbished Victoria Road car park toilet block. Thanks to all (and there were many) for their input to deliver this building into serviceable use for the Food Bank.

I am also pleased to announce that Crossways Manor toilet block in Hook is in the final stages of completing the legal documentation to be commercially leased. This building has been empty for over 10 years and all are happy to see it in worthwhile use.

#### Meetings

On 1st November I attended an event called "Revitalising British High Streets" and will be bringing initiatives to Fleet Future and Fleet Business Forum for their considered use. This was a very informative event where much was focussed on the benefits of digital high street initiatives. I will be also looking into more detail of these initiatives to see whether Hart and Hart's residents could benefit from them.

On 23 November I attended, along with Liz Glenn, Hart's Health and Policy Officer, a "Quarterly Welfare Forum" held at Aldershot Garrison. Aldershot are now part of Hart's military covenant committee as they are neighbours and have similar military issues which the covenant seeks to address.

On 29 November I will be attending the annual "Military Covenant Conference" in Westminster.

I would like to congratulate Councillor Wheale and the Fleet Christmas Festival committee for organising such a successful and enjoyable event last night. The event takes many months to bring forward activities and a huge variety of stalls for the enjoyment of all who attended.

As a reminder to all... the Hook Christmas Cracker takes place on Saturday, 3 December and I hope you will all consider attending.

## **61 JOINT CHIEF EXECUTIVES' REPORT**

The Joint Chief Executives' report is attached as Appendix B to these Minutes.

*NB Councillor Kinnell entered the meeting during this item.*

## **62 MINUTES OF COMMITTEES**

<b>Meeting</b>	<b>Date</b>
<b>Overview and Scrutiny</b> No questions asked.	<b>18 October 2016</b>

<b>Licensing Committee</b>	<b>2 November 2016</b>
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**Minute 13** – Approval of Stage 2 Review of Statement of Principles under the Gambling Act 2005

**Minute 14** – Approval of Revised Statement of Licensing Policy under the Licensing Act 2003 for referral to full Council for Adoption

The Chairman announced that, in agreement with the Chairman of the Licensing Committee, these items would be deferred until the next meeting.

<b>Cabinet</b>	<b>3 November 2016</b>
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No questions asked.

<b>Planning Committee</b>	<b>9 November 2016</b>
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No questions asked

## **63 AMENDMENTS TO POLLING DISTRICTS RESULTANT ON THE COUNTY BOUNDARY REVIEW**

Members considered the necessary amendments to polling districts and their names and identification letters in order to support the Hampshire County elections on new boundaries from May 2017.

The meeting was informed Fleet Town Council will be asking for a Community Governance review regarding the name and parish warding changes.

After a discussion in which some Members protested that the boundary changes had split communities in half, particularly Elvetham Heath, a vote was taken on the resolution which was CARRIED.

### **RESOLVED**

That the changes to the polling districts, as listed in paragraph 4 of the report, be accepted, and the Electoral Registration Officer be permitted to publish the new Electoral Register on 1 December 2016.

The meeting closed at 8.10



## COUNCIL PROCEDURE RULE 12

### QUESTIONS BY THE PUBLIC

#### Questions from Mr Chris Cornwell

##### Question 1

Why did Cllr Forster approve the note to potential attendees to the Transport in Hart meeting on 15 April 2016 saying:

'In anticipation that some positives will come out of the meeting and lead to action being required there will be a follow up meeting on Thursday May 26 to review where we are and agree on how to take things forward. Details of the time and venue for this meeting will follow' when clearly, from his answer to the question posed at last month's Full Council meeting, he had no intention that the meeting should take place?

##### Councillor Forster responded:

The meeting in April was an exploratory meeting and, based on the topics discussed, it was felt that a follow up of the same format would not be productive, so no follow up was scheduled.

Mr Cornwell did not have a supplementary question, but commented:

I am surprised that Cllr Forster's view of what happened and mine were so different and would ask that if anybody wants to see the email exchange that supports my view of what happened they should let me know and I would be happy to let them have it.

##### Question 2

My recollection of the discussion around the bullet point 'Stagecoach publicity' in the notes of the Transport in Hart meeting on 15 April 2016 is that Cllr Forster was going to approach Stagecoach to see if they would fund a brochure/bus map showing all routes including Stagecoach buses, community transport and other transport providers. Is this correct?

##### Councillor Forster responded:

Your recollection is correct. I made a request of Stagecoach whether they would consider this; regrettably they declined to provide funding. Stagecoach will continue to provide route maps of their routes such as the Blackwater Valley & Fleet network, [https://tiscon-maps-stagecoachbus.s3.amazonaws.com/RouteMaps/South/Aldershot\\_Network%20Map\\_2016\\_V2.pdf](https://tiscon-maps-stagecoachbus.s3.amazonaws.com/RouteMaps/South/Aldershot_Network%20Map_2016_V2.pdf)

##### Question 3

Why did the Council decide not to respond to Hampshire County Council's consultation on the proposed new Community Transport service model?

##### Councillor Forster responded:

Hart recognises the importance of community transport, and the important role it plays in complementing scheduled buses and other public transport services around the district. The Council works closely with, and has an ongoing dialogue with HCC, and whilst due to limited budgets it is unable to directly fund services, the council would like to see an effective Community Transport solution provided across the district. Recognising the variety

and complexity of the service, with independent operators providing tailored services to suit local needs, it was felt that the Parish Councils would be best placed to provide an informed response to the County Council's consultation.

Mr Cornwell asked a supplementary question:

I would like to thank Cllr Forster for the answer to this and my other questions and ask why I had to come to this meeting to get them, when I gave him notice that I would attend, if necessary, in an email dated 14 October?

**Councillor Forster** responded:

I did not note any specific questions asked in your emails, unless directed at officers. If asked and unanswered I apologise, I am more than happy to answer questions at full council.

**Joint Chief Executives' Report**

**Daryl Phillips reported:**

I spoke on behalf of the Council at a conference on the future of funding of infrastructure delivery on Wednesday, 23 November.

**Planning Update**

It is anticipated that the local plan will be presented to Council on 26 January. In the meantime members will be asked to consider the generic policies at the Steering Group meeting scheduled for Tuesday, 29 November, where also a future project plan outlining the 'road map', intended for the 26 January Council meeting, will be presented to Members. This will include how Members will be involved in the formulating of the local plan strategy.

In terms of major planning applications we have received an application for 700 dwellings at Pale Lane, which will be considered by Planning Committee some time during February/March 2017.

We anticipate that the respective planning applications at Bramshill Police College and Grove Farm will be taken to the December or January Planning Committee.