



NOTICE OF MEETING

Meeting:	Overview and Scrutiny Committee
Date and Time:	Tuesday, 19 February 2019 at 7.00 pm
Place:	Committee Room 1, Civic Offices, Fleet
Telephone Enquiries to:	01252 774141 (Mrs Gill Chapman) committeeservices@hart.gov.uk
Members:	Axam, Burchfield, Collings, Crookes, (Chairman), Delaney, Drage, Harward, Quarterman, Wheale, Worlock, Wright

Joint Chief Executive

CIVIC OFFICES, HARLINGTON WAY
FLEET, HAMPSHIRE GU51 4AE

AGENDA

**COPIES OF THIS AGENDA ARE AVAILABLE IN LARGE PRINT
AND BRAILLE ON REQUEST**

- 1 At the start of the meeting, the Lead Officer will confirm the Fire Evacuation Procedure.**
- 2 The Chairman will announce that this meeting may be recorded and that anyone remaining at the meeting has provided their consent to any such recording – please see our protocol on [Attending and Reporting Meetings](#).**

1 MINUTES

The minutes of the meeting of 15 January 2019 are attached to be confirmed and signed as a correct record. **Paper A**

2 APOLOGIES FOR ABSENCE

3 CHAIRMAN'S ANNOUNCEMENTS

4 DECLARATIONS OF INTEREST

To declare disclosable pecuniary, and any other, interests.

5 PUBLIC PARTICIPATION (ITEMS PERTAINING TO THE AGENDA)

Anyone wishing to put a question or statement to the Committee should contact the Committee Services Officer by phone or email (see front page of this Agenda) at least two clear working days prior to the meeting. Further information can be found at

https://www.hart.gov.uk/sites/default/files/4_The_Council/Council_meetings/Public%20Participation%20leaflet%202018%20A4.pdf

6 FEEDBACK FROM SERVICE BOARDS

7 LOCAL DISCRETIONARY BUSINESS RATE RELIEF SCHEME 2018/19

To determine the Local Discretionary Relief Scheme for 2018/19. **Paper B**

RECOMMENDATION

That Overview and Scrutiny Committee recommends to Cabinet that the Local Discretionary Relief Scheme for 2018/19, as set out in Appendix 2, be approved.

8 2018/19 BUDGET MONITORING TO END DECEMBER 2018

To advise Members of the position on revenue and capital expenditure at the end of December. The Cabinet will consider this report at its meeting on 7 March 2019.

Paper C

RECOMMENDATION

That the Committee notes the revised projections and reasons for the main variations shown in Appendix 1 and Paragraph 4 and also notes the current spending position on the Capital Programme shown in Appendix 2.

9 DOG CONTROL PUBLIC SPACE PROTECTION ORDER

To seek Members' views on a proposed Dog Control Public Spaces Protection Order (PSPO) across the District prior to the proposal being considered by Cabinet.

Paper D

RECOMMENDATION

That this Committee considers and agrees its comments on the following recommendations to Cabinet:

- I That a Hart Dog Control Public Spaces Protection Order is progressed to include the following restrictions:

District Wide (any place to which the public or any section of the public has access, on payment or otherwise, as of right or by virtue of express or implied permission);

- a. Persons in charge of a dog must put the dog on a lead if asked to do so by an authorised officer;
- b. Persons in charge of a dog must have with them appropriate means to pick up dog faeces deposited by that dog;
- c. Persons in charge of a dog must remove the faeces;
- d. No person shall walk more than four dogs at the same time.

Other

- e. Exclusion of dogs from:
 - a. Fenced children's play areas, skate parks, tennis courts and multi-use games areas
 - b. the playing area of marked playing pitches
 - f. Dogs must be on a lead on the Thames Basin Heaths Special Protection Area during the period 31 March to 31st July.
- 2 That delegated authority be granted to the Joint Chief Executives in consultation with the Portfolio Holder for Regulatory Services, to amend the Draft Order following consultation and to adopt the Public Spaces Protection Order.
 - 3 That implications of the PSPO on the costs of signage and on enforcement are noted.

10 PERFORMANCE INFORMATION 2018/19 - QUARTER 3

To present Members with the Council's performance indicators for quarter 3 of 2018/19 (1 October 2018 - 31 December 2018), as found in Appendix I. **Paper E**

RECOMMENDATION

For any areas of concern relating to indicator performance, Members recommend action considered necessary; either to the relevant Service Board, or to Cabinet.

11 CABINET WORK PROGRAMME

The Cabinet Work Programme is attached for information. **Paper F**

12 OVERVIEW AND SCRUTINY WORK PROGRAMME

The Overview and Scrutiny Work Programme is attached for consideration and amendment. **Paper G**

Date of Despatch: 12 February 2019

OVERVIEW AND SCRUTINY COMMITTEE

Date and Time: Tuesday, 15 January 2019 at 7pm

Place: Committee Room 1, Civic Offices, Fleet

Present:

COUNCILLORS

Axam, Burchfield, Collings, Crookes (Chairman), Delaney, Drage, Quarterman, Wheale, Worlock

In attendance: Councillors Forster, Neighbour, Oliver, Wright

Officers Present:

Andrew Vallance	Head of Corporate Services
John Elson	Head of Environment and Technical Services
Lisa Cowdery	Senior Business Partner (Capita)

88 MINUTES

The minutes of the meeting of 18 December 2018 were confirmed and signed as a correct record.

89 APOLOGIES FOR ABSENCE

None received.

90 CHAIRMAN'S ANNOUNCEMENTS

None.

91 DECLARATIONS OF INTEREST

Councillor Drage declared that as an employee of Sky he would not vote on Item 6.

Councillor Forster declared that he was a HCC Councillor and worked for Engenie (Item 7).

92 PUBLIC PARTICIPATION (ITEMS PERTAINING TO THE AGENDA)

None.

93 HART AND SKY OCEAN RESCUE

Members' views were sought on a proposed joint initiative with Sky Ocean Rescue to eliminate single use plastic in Hart prior to the proposal being considered by Cabinet.

The Head of Environment and Technical Services drew attention to errors in the paper. The correct cost was £25k, offset by £11k savings.

Members were supportive of the proposals but asked how success would be measured and what other options had been considered. The Head of Environment and Technical Services agreed to address these issues in the final Cabinet paper.

DECISION

That it be recommended to Cabinet:

- 1 That Hart enters into a pilot initiative with Sky Ocean Rescue to eliminate single use plastic in Hart on the basis of the proposal set out under option 3 of this report.
- 2 That the pilot is operated on an initial 12 month trial, with its continued operation being considered as part of the 2020/21 budget process.
- 3 That funding of £14k is identified in the council budgets for 2019/20 to fund staff time and advertising for the pilot initiative.

94 CIVIL PARKING ENFORCEMENT AND TRAFFIC MANAGEMENT AGENCY UPDATE

Members' views were sought on the proposals to renew the agency agreements for Civil Parking Enforcement and Traffic Management prior to this being considered by Cabinet.

The Head of Environment and Technical Services drew attention to errors in the paper. These would be corrected for the Cabinet paper. Paragraphs 4.2.2 and 5.3 would be amended to reflect that current income from on-street parking charges was £17k, so there would be a 50/50 split with HCC.

Members were concerned that HCC would seek to extend on-street parking charges to further areas in the district under either option. It was noted that public consultation would be required for each proposal.

DECISION

That it be recommended to Cabinet:

- 1 That Hart enters into new agency agreements with Hampshire County Council for Civil Parking Enforcement and Traffic Management with effect from 1st April 2020 on the basis of the terms outlined in this report.
- 2 That Hart works with Hampshire County Council with the long term aim of delivering the agency agreements for Civil Parking Enforcement and Traffic Management on a full cost recovery basis.
- 3 That the Head of Technical Services in consultation with the Joint Chief Executive and Cabinet Member for Technical Services, is delegated authority

to agree the details of the new agency agreements, subject to these being in line with terms set out in this report. In the event that agreement is not reached then the matter will be referred back to Cabinet for consideration.

95 DRAFT BUDGET 2019/20

Members considered a summary of the revenue and capital budget proposals for 2019/20 to enable the Overview and Scrutiny Committee to forward its recommendations on the budget and Council Tax levels to Cabinet on 7 February 2019. The report also included the statutory statement of the Head of Corporate Services (Section 151 Officer) to Council on the robustness of the estimates and adequacy of reserves.

DECISION

- 1 That there is currently a balanced draft revenue budget for 2019/20.
- 2 That it be recommended that Cabinet approves the level of Council Tax for 2019/20 be increased by £5 (3.00%) and set at £171.84
- 3 That it be recommended to Cabinet that the summary revenue budget for 2019/20 as set out (in Paragraph 12 of this report) be approved.
- 4 That it be recommended that Cabinet approve the revised capital programme for 2018/19 and 2019/20 as detailed in Appendix 2.
- 5 Recommends to Cabinet that no changes are made to the Council Tax Support Scheme for 2019/20.
- 6 Notes the Section 151 Officer's statutory report regarding the robustness of the estimates and the adequacy of reserves detailed in paragraph 13. 4

96 TREASURY MANAGEMENT STRATEGY- HALF YEAR REVIEW 2018/19

Members considered the report on the Council's treasury management activities and performance during the first half of the 2018/19 financial year (April-September 2018). It was noted that investment income had more than doubled from £101k in the budget to a forecast outcome of £220k.

RECOMMENDATION

That Overview and Scrutiny Committee notes the treasury management activities during the first half of the 2018/19 financial year.

97 DRAFT CAPITAL STRATEGY, TREASURY MANAGEMENT STRATEGY STATEMENT AND ANNUAL INVESTMENT STRATEGY

Members considered the draft Capital Strategy, and the Treasury Management Strategy Statement for 2019/20, which incorporated the Annual Investment Strategy and Prudential and Treasury Indicators.

DECISION

That the Capital Strategy and Treasury Management Strategies for 2019/20 be recommended to Cabinet.

98 SHARED SERVICES REVIEW AT HART

The Committee considered a 'strategic business case' for progressing a shared service review as part of its Commercialisation Strategy as set out in July 2018 and the proposed scope of the shared service review, including key principles to help future proof the Council with regards to both the commercialisation and digital agendas.

The Committee queried whether the estimate of £20k was sufficient for the proposed work.

DECISION

That it be recommended that Cabinet agree the draft request for quotation, as set out in Appendix I, for the purposes of carrying out a strategic review of the Council's shared services.

99 CABINET WORK PROGRAMME

The Cabinet Work Programme was considered.

100 OVERVIEW AND SCRUTINY WORK PROGRAMME

The Overview and Scrutiny Work Programme was considered.

The meeting closed at 9pm

OVERVIEW AND SCRUTINY COMMITTEE

DATE OF MEETING: 19 FEBRUARY 2019

TITLE OF REPORT: LOCAL DISCRETIONARY BUSINESS RATE RELIEF SCHEME 2018/19

Report of: Head of Corporate Services

Cabinet Member: Councillor David Neighbour, Leader and Finance

1 PURPOSE OF REPORT

1.1 To determine the Local Discretionary Relief Scheme for 2018/19.

2 OFFICER RECOMMENDATION

2.1 That Overview and Scrutiny Committee recommends to Cabinet that the Local Discretionary Relief Scheme for 2018/19 as set out in Appendix 2 be approved.

3 BACKGROUND

3.1 In the Spring Budget on 8 March 2017 the Chancellor announced that the Government would establish three schemes to assist businesses following the 2017 business rates revaluation: the £1000 pubs discount; the Supporting Small Businesses Scheme; and the £300m discretionary relief scheme.

4 SUPPORT FOR PUBS

4.1 Under the scheme pubs that had a rateable value of below £100,000 received a mandatory discount of £1000 on the rates for 2017/18 only.

4.3 A total of 49 application forms were issued w/c 14 August 2017 and discounts were awarded in September 2017 to the qualifying pubs and revised bills issued at this time.

4.4 Payments were funded by Section 31 Grant and claimed via the NNDR3 form.

5 SUPPORTING SMALL BUSINESSES SCHEME

5.1 This scheme helps those ratepayers who as a result in the change of their rateable value at the 2017 revaluation lost some or all of their small business or rural rate relief and as a result faced large increases in their bills. For 2017/18 this scheme ensured that all ratepayers losing some or all of their small business rate relief or rural rate relief saw the increase in their bill capped at £600.00 (£50.00 per month).

5.2 In Hart the number of affected businesses was 19 and these cases have had their monthly instalments reduced by £50.00.

5.3 This scheme will last for up to 5 years.

5.4 Payments are funded by Section 31 Grant and claimed via the NNDR3 form.

6 LOCAL DISCRETIONARY RELIEF SCHEME

6.1 The government announced the establishment of a £300m discretionary fund over four years from 2017/18 to support businesses facing the steepest increases in their business rates bills following revaluation.

6.2 Section 31 of the Local Government Act 2003 allows the Government to pay Local Authorities a grant for all sorts of purposes. In this case it is being used to allow extra funding to meet the costs of effectively new burdens - extra mandatory rate reliefs granted by the government months after the Local Government Finance settlement. So the two mandatory reliefs are fully reimbursed by the Government. The discretionary relief element however, will only be funded for a limited transitional period reducing significantly each year. The allocation to Hart from this £300m pot over the four years to enable relief is:

- £202,000 in 2017/18
- £98,000 in 2018/19
- £40,000 in 2019/20
- £6,000 in 2020/21

7 LOCAL DISCRETIONARY RELIEF SCHEME 2017/18

7.1 Cabinet agreed the local discretionary relief scheme for 2017/18 in September 2017. This is attached as **Appendix I**.

7.2 Eligibility criteria are set out in the appendix and were drawn up in line with government guidance.

7.3 Relief was initially granted on a first come, first served basis to eligible businesses whose applications met the required criteria, up to the maximum funding provided by the government.

7.4 Relief was banded as follows:

- 15% for RVs below £20k
- 10% for RVs from £20k to £50k
- 5% for RVs from £50k to £100k

7.5 However, in order to distribute as much of the relief as possible, in line with Government expectations, it has proved possible to automatically award the relief to all qualifying businesses. To date, over £192k of the maximum £202k available for 2017/18 has been awarded.

8 PROPOSED LOCAL DISCRETIONARY RELIEF SCHEME 2018/19

8.1 The Capita Business Rates team have now been able to calculate the most effective distribution of relief for 2018/19 based on experience from the previous year and current occupancy and RV statistics. The proposed local discretionary relief scheme for 2018/19 is attached as **Appendix 2**.

- 8.2 Eligibility criteria are set out in the appendix and have been drawn up in line with government guidance. They are similar to 2017/18 but include:
- Property must have been continuously occupied by the same ratepayer since 1st April 2017
 - Property is in receipt of transitional relief for 2018/19 (i.e. is subject to the biggest increases in liability from 2017/18)
 - Property is occupied
 - Properties excluded where there has been no increase in liability for 2018/19 from 2017/18 (i.e. no detriment)
 - Property has an RV of less than £100k
 - No Supporting Small Business Relief awarded for 2018/19
- 8.3 As transitional increases for 2018/19 are fewer in number but greater in size, the relief percentages can be increased. Relief is banded as follows:
- 20% for RVs below £20k
 - 15% for RVs from £20k to £50k
 - 10% for RVs from £50k to £100k
- 8.4 It is likely that these criteria would initially enable 79 businesses to receive around £80k. The remaining £18k may be distributed by relaxing some of the exclusion criteria, subject to a further Cabinet report in due course.
- 8.5 This proposed scheme targets available funds at those businesses facing the biggest proportional increases.
- 8.6 Fewer properties are eligible each year as properties phase out of transition.

FUTURE YEARS

- 9.1 A further report will be brought to Cabinet for schemes for 2019/20 and 2020/21, reflecting the reduced funding available and experience of operating the scheme in 2018/19.

Contact Details: Andrew Vallance, email: Andrew.Vallance@Hart.gov.uk

Hart District Council

Agreed Local Discretionary Relief Scheme 2017/18

1. This document sets out the Council's proposals for a local discretionary business rate relief scheme for the financial year 1 April 2017 to 31 March 2018.
2. All qualifying businesses will need to complete an application form in order for the Council to confirm their eligibility to the conditions shown below. An application form will be sent to all occupier properties with a RV of less than £100,000, and publicity will take place in the local press and through the Council's business support manager.
3. Under the scheme relief will only be provided where a qualifying ratepayer's bill has increased due to the 2017 revaluation.
4. The total amount of assistance the Council is able to offer under the scheme will be limited to the funding provided by the Government, which is £202,000 in 2017/18.
5. Where a qualifying ratepayer's 2017/18 and/or 2016/17 rates bill is reduced for any of the following reasons, the amount of their relief will be reduced or removed accordingly:
 - a reduction in rateable value in the 2010 and, or 2017 rating lists
 - the provision of a certificated value for the 2010 rating list or historical change
 - the application of any additional rate relief or exemption
 - vacation and re-occupation of the property
 - any other reason
6. Ratepayers who may benefit from the Scheme will be in occupation of a property with a rateable value of less than £100,000 and will fall into one of the categories listed below:
 - Shops (such as: florists, bakers, butchers, grocers, greengrocers, jewellers, stationers, off-licenses, chemists, newsagents, hardware stores, supermarkets)
 - Charity shops
 - Opticians
 - Post offices
 - Furnishing shops/ display rooms (such as: carpet shops, double glazing, garage doors)
 - Car/ caravan show rooms
 - Second hand car lots
 - Markets
 - Petrol stations
 - Garden centres
 - Art galleries (where art is for sale/hire)
 - Shoe repairs/ key cutting
 - Travel agents

- Ticket offices e.g. for theatre
- Dry cleaners
- Launderettes
- PC/ TV/ domestic appliance repair
- Funeral directors
- Photo processing
- DVD/ video rentals
- Tool hire
- Hair and beauty services
- Restaurants
- Takeaways
- Sandwich shops
- Coffee shops
- Pubs
- Bars

7. The following types of uses are not eligible for local discretionary business rate relief:

Properties that are being used for the provision of the following services to visiting members of the public:

- Financial services (e.g. banks, building societies, cash points, bureau de change, payday lenders, betting shops, amusement arcades, pawn brokers)
- Other services (e.g. estate agents, letting agents, employment agencies, showhouses)
- Professional Services (e.g. solicitors, accountants, insurance agents/financial advisers, tutors)
- Post office sorting office

Further Exclusions - For properties where any of the following apply, the ratepayer will not be eligible for local discretionary business rate relief:

- Properties that are operated by the same organisation/business (this includes franchises). This applies where the business runs three or more properties in the U.K or in the U.K and overseas.
- Ratepayers in receipt of re-occupation relief in 2016/17 and / or 2017/18.
- Ratepayers in receipt of small business rate relief support which limits increases on small properties caused by the loss of small business rates relief to £600.
- Ratepayers occupying properties after 1 April 2017 unless they occupied those properties for a period of one month or more during 2016/17.
- Properties which were not on the rating list at 1 April 2017. (Relief will not apply where properties are entered into the list retrospectively).
- Properties which are unoccupied.
- Where the award of relief would not comply with EU law on State Aid.
- The application form requires confirmation that they have not received any other State Aid that exceeds in total €200,000, including any other rates relief (other than exemptions, transitional or mandatory reliefs) you are being granted for premises other than the one to which this declaration and letter relates, under the De Minimis Regulations EC 1407/2013.

8. How the proposed Local Discretionary Business Rate Relief is Calculated:

Local discretionary business rate relief is calculated after any or all of the following have been applied:

- Exemptions and other Reliefs
- Transitional Relief or Premium

and before the application of the Business Rates Supplement. Local discretionary business rates relief does not apply to the supplement.

In accordance with the terms of the Government grant for local discretionary business rate relief, all ratepayers are subject to a two percent inflationary increase on their bill to which the relief will not apply.

The maximum percentages of local discretionary business rate relief available on the net rates bill after the reliefs and exemptions described above and before the business rates supplement are shown below and are **subject to the total not exceeding the total relief supported by government funding** of £202,000 2017/18, £98,000 2018/19, £40,000 2018/20 & £6,000 2020/21.

9 Proposed Reliefs 2017/18

Potential qualifying properties = 379 properties

Distributed as follows:

- Property with RVs up to £20k – 15% relief
- Property with RVs £20k to £50k – 10% relief
- Property with RVs £50k to £100k – 5% relief

Hart District Council

Proposed Local Discretionary Relief Scheme 2018/19

8. This document sets out the Council's proposals for a local discretionary business rate relief scheme for the financial year 1 April 2018 to 31 March 2019.
9. All qualifying businesses will automatically receive the relief due.
10. Under the scheme relief will only be provided where a qualifying ratepayer's bill has increased due to the 2017 revaluation.
11. The assistance the Council is able to offer under the scheme will be limited to the funding provided by the Government, which will fund relief of £98,000 in 2018/19.
12. Where a qualifying ratepayer's 2018/19 and/or 2016/17 rates bill is reduced for any of the following reasons, the amount of their relief will be reduced or removed accordingly:
 - a reduction in rateable value in the 2010 and, or 2017 rating lists
 - the provision of a certificated value for the 2010 rating list or historical change
 - the application of any additional rate relief or exemption
 - vacation and re-occupation of the property
 - any other reason
13. Ratepayers who may benefit from the Scheme will be in occupation of a property with a rateable value of up to £100,000 and will fall into one of the categories listed below:
 - Shops (such as: florists, bakers, butchers, grocers, greengrocers, jewellers, stationers, off licence, chemists, newsagents, hardware stores, supermarkets)
 - Charity shops
 - Opticians
 - Post offices
 - Furnishing shops/ display rooms (such as: carpet shops, double glazing, garage doors)
 - Car/ caravan show rooms
 - Second hand car lots
 - Markets
 - Petrol stations
 - Garden centres
 - Art galleries (where art is for sale/hire)
 - Shoe repairs/ key cutting
 - Travel agents
 - Ticket offices e.g. for theatre
 - Dry cleaners
 - Launderettes

- PC/ TV/ domestic appliance repair
- Funeral directors
- Photo processing
- DVD/ video rentals
- Tool hire
- Hair and beauty services
- Restaurants
- Takeaways
- Sandwich shops
- Coffee shops
- Pubs
- Bars

14. The following types of uses are not eligible for local discretionary business rate relief:

Properties that are being used for the provision of the following services to visiting members of the public:

- Financial services (e.g. banks, building societies, cash points, bureau de change, payday lenders, betting shops, amusement arcades, pawn brokers)
- Other services (e.g. estate agents, letting agents, employment agencies, showhouses)
- Professional Services (e.g. solicitors, accountants, insurance agents/financial advisers, tutors)
- Post office sorting office

Further Exclusions - For properties where any of the following apply, the ratepayer will not be eligible for local discretionary business rate relief:

- Properties that are operated by the same organisation / business. This applies where the business runs three or more properties in the U.K or in the U.K and overseas.
- Ratepayers in receipt of re-occupation relief in 2016/17 and / or 2018/19.
- Ratepayers in receipt of small business rate relief support which limits increases on small properties caused by the loss of small business rates relief to £600.
- Ratepayers newly occupying properties after 1 April 2017 unless they occupied those properties for a period of one month or more during 2016/17.
- Properties which were not on the rating list at 1 April 2017. (Relief will not apply where properties are entered into the list retrospectively).
- Properties which are unoccupied.
- Where the award of relief would not comply with EU law on State Aid.
- The application form requires confirmation that they have not received any other State Aid that exceeds in total €200,000, including any other rates relief (other than exemptions, transitional or mandatory reliefs) you are being granted for premises other than the one to which this declaration and letter relates, under the De Minimis Regulations EC 1407/2013.

8. How the proposed Local Discretionary Business Rate Relief is Calculated:

Local discretionary business rate relief is calculated after any or all of the following have been applied:

- Exemptions and other Reliefs
- Transitional Relief or Premium

and before the application of the Business Rates Supplement. Local discretionary business rates relief does not apply to the supplement.

In accordance with the terms of the Government grant for local discretionary business rate relief, all ratepayers are subject to an inflationary increase on their bill to which the relief will not apply.

The maximum percentages of local discretionary business rate relief available on the net rates bill after the reliefs and exemptions described above and before the business rates supplement are shown below and are **subject to the total not exceeding the total relief supported by government funding** of £202,000 2017/18, £98,000 2018/19, £40,000 2019/20 & £6,000 2020/21.

9 Proposed Reliefs 2018/19

Potential qualifying properties = 79 properties

Distributed as follows:

Property with RVs up to £20k – 20% relief

Property with RVs £20k to £50k – 15% relief

Property with RVs £50k to £100k – 10% relief

OVERVIEW AND SCRUTINY COMMITTEE

DATE OF MEETING: 19 FEBRUARY 2019

TITLE OF REPORT: 2018-19 BUDGET MONITORING – TO END OF DECEMBER 2018

Report of: Head of Corporate Services

Cabinet Member: Councillor David Neighbour, Leader and Finance

1 PURPOSE OF REPORT

- 1.1 To advise Members of the position on revenue and capital expenditure at the end of December. The Cabinet will consider this report at its meeting on 7 March 2019.

2 OFFICER RECOMMENDATION

- 2.1 That the Committee notes the revised projections and reasons for the main variations shown in Appendix 1 and Paragraph 4 below and also notes the current spending position on the Capital Programme shown in Appendix 2.

3 COMMENTARY

- 3.2 It is important that regular monitoring of budgets is undertaken to ensure financial targets being set by the Council are being met and to make any necessary changes to approved budgets.

4 REVENUE BUDGET MONITORING

- 4.1 The revenue budget for 2018/19 was approved allowing for a contribution to reserves of £27k. Based on the figures currently available it is possible that a contribution to reserves of £391k will be made.

The main reasons for the current financial position are:

- Waste contract savings and additional income -£446k
- Car Parking Vacancies -£80k
- Additional DWP grant -£38k
- Appointment of a Data Protection Officer +£41k

5 CAPITAL EXPENDITURE MONITORING

- 5.1 There has been capital expenditure of £3.173m by 31 December.

6 MANAGEMENT OF RISK

- 6.1 The monthly budget monitoring process examines all income and expenditure against budgets so that that significant variances are highlighted immediately and to identify areas where expenditure is being incurred but where insufficient or no budgetary provision exists. This allows officers to take corrective action to maintain overall expenditure within budgets.

7 ACTION

- 7.1 At this stage no further action is required as it is still early in the budget monitoring process.

Contact Details: Andrew Vallance, email: Andrew.Vallance@Hart.gov.uk

APPENDICES

- Appendix 1 Revenue Monitoring
Appendix 2 Capital Monitoring

PAPER C
Appendix A

REVENUE BUDGET OUTTURN 2018/2019 PERIOD 09 DECEMBER					
	Full Year Budget	Year to Date Actuals	Full Year Forecast Outturn	Year End Variance	Forecast Commentary
CORPORATE SERVICES					
Civic Function & Chairman	8,990	6,432	9,054	64	
Corporate - Apprentices	43,470	41,974	54,887	11,417	Budget for 3.5fte, actual 4.0fte
Corporate Communication	180,540	136,038	173,647	-6,893	Saving due to the printing dates of Hart News being changed (£11k). Superannuation saving as opted out of pension (£3k). Open University Degree £7k.
Leadership Team	621,400	447,451	597,721	-23,679	New Post General Data Protection Register £41k. Training £2k. Project Manager Saving (£47k). Consultancy Saving (£20k).
Corporate Performance Team	60,940	42,753	57,312	-3,628	
External Audit	66,660	20,734	70,000	3,340	
Non Distributed Costs	0	0	0	0	
Hart Development	45,850	41,502	56,235	10,385	Scanning Projects - Funded from EMR
New Settlement	50,000	51,494	67,419	17,419	Staffing as detailed at November Cabinet £17k
Neighbourhood Planning	0	1,800	0	0	
Strategy & Policy	27,850	20,603	27,561	-289	
Hart Lottery	0	-9,509	0	0	
Customer Services Contract	192,950	84,149	195,031	2,081	
IT Contract	0	0	0	0	
HR Contract	0	-53,550	0	0	
Internal Audit	100,540	61,948	102,712	2,172	
Legal Services	303,870	128,096	305,131	1,261	Estimated SLA Recharge from BDBC £5k. Legal Fee Income income to date higher (£3k).
Customer Services Client	57,910	34,671	48,489	-9,421	Direct Postage Costs to date are lower than budget (£9k)
IT Client	180,170	212,210	260,198	80,028	Unbudgeted additional works for Office 365 and GDPR £5k. Unbudgeted licence fees from the delay of the IT Refresh project £69k. Accrual differences for Capita Contract £11k. Saving in Hardware and mobile purchases (£5k).
HR Client	28,940	8,654	13,688	-15,252	Corporate Training Delivery saving (£15k).
5 Council Contract - Lot 1	2,416,000	936,668	2,423,090	7,090	Estimated refund of licence fees extended after delays in the IT Refresh (£25k). Professional Fees for 5C's revised percentage baselines £30k.
5 Council Contract - Lot 2	0	-252,150	0	0	
Planning Policy	695,100	328,518	664,171	-30,929	One off Self Build and Custom Build Grant (£30k)
	5,081,180	2,290,486	5,126,346	45,166	
Rechargeable Elections	0	-5,917	-4,888	-4,888	Accrual difference for HCC Elections 17/18
Register Of Electors	111,640	120,561	140,764	29,124	Postage £12k, new tablets used for Canversing £26k and Canversing costs £12K off set by a saving in Printing (£9k).
Election Expenses	200,920	188,501	218,237	17,317	Printing 7K, Postage saving (£17k) and Election Expenses £26k.
Support To Elected Bodies	327,320	242,069	324,868	-2,452	
	639,880	545,214	678,981	39,101	
Revs & Bens Contractor Costs	0	-4,896	0	0	
Revs & Bens Client Costs	-287,560	-209,057	-357,610	-70,050	Unbudgeted Income Recharges to Capita (£22k). Estimated additional DWP Grant receipts in year (£38k). Court Costs saving (£9k).
Housing/Council Tax Benefits	-40,000	622,504	-112,000	-72,000	Savings in Sundry Debtor Overpayments (£50k) and Rent Rebates (£22k).
Meals On Wheels	0	0	0	0	
Housing Act & Housing Ass. Adv.	0	0	0	0	
Bank Charges	53,000	48,178	68,000	15,000	Budget income from Credit Card Charges no longer due to changes in the law £7k. Capita Service Charge Contract increased not budget for £8k.
Finance Client	115,610	97,698	129,810	14,200	Unbudgeted charges for Asset Valuations £8k. Sale of Annual Leave £3k.
Finance Contract	0	0	0	0	
	-158,950	554,427	-271,800	-112,850	
Leisure Centre Contract	-789,750	-616,341	-821,790	-32,040	Additional RPI owing on the EA Contract Fee Income (£32k).
Leisure Centre Client	56,490	38,934	54,296	-2,194	
Leisure Centre Buildings	1,266,530	1,135,529	1,276,734	10,204	Additional Utilities due as Demolition of the Old Leisure Centre has been delayed £7k. Property Insurance increase £5k. Contractor saving (£3k).
	533,270	558,122	509,240	-24,030	
COMMUNITY SERVICES					
Community Safety - Shared Service	164,810	46,243	169,731	4,921	
Private Sector Housing	148,610	99,223	131,805	-16,805	Agency staff funded from Housing Initiatives £4k. Supplies and Services (£2k). Additional Income due after legal changes to HMO Licence's (£17k). Travel & Subsistence (£2k).
Strategic Housing Services	150,790	101,099	133,333	-17,457	Vacancy Saving and return to contracted hours saving (£17k).
Housing Needs Service	491,150	318,025	467,910	-23,240	Agency staff funded from Housing Initiatives (£4k). Vacancy Saving Homelessness Officer (£7k). Rent Deposit & rental income recovery higher than budget (£51k). Increased usage of B&B after legislation changes £14k. Abritas Licence fee higher than budget £2k. Bad Debts written off £20k.
Help for Single Homelessness	0	12,000	0	0	
Domestic Abuse	0	-453,727	0	0	
Homelessness Trailblazer	150,510	70,530	150,510	0	
Flexible Homelessness	0	-128,278	0	0	
	1,105,870	65,116	1,053,289	-52,581	
REGULATORY SERVICES					
Dog Warden	47,890	35,633	50,389	2,499	
Pest Control	910	3,534	4,385	3,475	
Env Health Pollution	0	0	0	0	
Env Health Commercial	151,160	124,542	158,618	7,458	Use of Agency to cover change in hours £4k. Licence & Software Charges £3k)

PAPER C
Appendix A

REVENUE BUDGET OUTTURN 2018/2019 PERIOD 09 DECEMBER					
	Full Year Budget	Year to Date Actuals	Full Year Forecast Outturn	Year End Variance	Forecast Commentary
Environmental Protection	161,340	148,245	167,827	6,487	Use of Agency to cover busy spring period £5k. Vacancy Advertising £2k. Consultants (£2k).
Churchyards	7,500	-3,394	7,500	0	
Out Of Hours Noise Service	23,580	12,466	16,153	-7,427	Estimated saving from Callouts (£7k).
Health & Safety	29,220	46,120	28,488	-732	
Licences	-6,750	46,686	-6,740	10	
Hackney Carriages	-19,220	-77,660	-18,988	232	
Health & Policy	51,080	38,651	53,739	2,659	
Business Support Unit	384,990	262,387	343,830	-41,160	Vacancy saving and contract changes to working hours saving (£25k). Printing and stationery saving of (£18k).
Business Support Non Staff	188,640	247,582	247,582	58,942	Pressure due to disputed overpayment with Idox and set up costs of Arcus.
Print Room & Photocopying	40,300	33,564	41,484	1,184	
Local Land Charges	-159,000	-159,961	-152,464	6,536	Actuals lower than budget on NLIS-HUB Charges (£12k). Reduction in income as charges have been reduced from (approx £160 reducing to £105) £18k
Admin Bldgs - R & M	410,460	273,397	408,443	-2,017	Variance from unbudgeted rental income for the Civic Offices (£17k). Staff changes in pension contributions £6k. Unbudgeted Fleet Bid levv payments £8k.
	1,312,100	1,031,790	1,350,246	38,146	
Planning Development	-358,890	-190,466	-114,032	244,858	Estimated vacancy saving for staffing (£20k). Reduction in Planning Applications, S106 monitoring fee income and Pre Application Charges £250k. Staff training pressure £10k. Court Costs awarded £4k.
Building Control - Fee Earning	-93,490	-131,749	-93,474	16	
Building Control - Non-Fee	97,860	49,807	98,076	216	
Street Naming & Numbering	-2,890	-6,651	-3,568	-678	
	-357,410	-279,059	-112,998	244,412	
TECHNICAL & ENVIRONMENTAL MAINT.					
Emergency Planning	41,510	34,564	39,723	-1,787	
Waste Client Team	-748,950	-799,349	-1,116,014	-367,064	Bin purchases included in Core Contract (£13k). Increased estimated sale of containers due to increased GW Clients (£27k). Garden Waste Collection fee income above budget as customers now exceed 11,600 and many now have more than 1 subcritpition (£107k). Recycling credit additional income estimate & accrual variance (£178k). Additional payment, recognition of waste contract works £5k. Additional Agency and staffing support for 6 weeks £41k. Additional Client Income contribution from BDBC for their share of extra mobilisation costs (£50k). Sale of bin stocks to SERCO (£30k).
Waste Contract Split Orders	0	116,169	0	0	
Hart Drainage	84,670	48,452	81,072	-3,598	Saving from the Ad-hoc drainage works budget (£4k).
Waste Contract	1,754,640	1,232,354	1,692,934	-61,706	Estimated Saving against Budget for the new waste contract commencing with Serco in October 2018 (£61k).
Waste Education & Comms	27,300	5,975	27,300	0	
Grounds Mtn Contract	292,990	198,677	295,090	2,100	
Street Cleaning	573,470	394,629	529,170	-44,300	Vacancy saving highlighted in the revised estimates provided by BDBC for the Street Cleaning SLA (£44k).
Clinical and Bulky	-7,730	-15,945	-24,823	-17,093	Estimated Saving against Budget for the new waste contract commencing with Serco in October 2018 (£5k) and increased usage of the service (£14k).
Basingstoke Waste Contract	0	199,733	0	0	
Street Furniture	10,810	4,887	6,751	-4,059	Street Signage (£2k). Street furniture licence Income (£2k).
Highways Traffic Management	32,600	12,139	27,516	-5,084	Pressure from HCC Agency Agreement confirmation for 18/19 lower than budget £15k. Year to date saving on TM Consultants (£7k). Road closure advertsiing income (£6k). Use of consultants (£5k).
Highways Agency - Development	19,620	15,163	18,908	-712	
Estates/Asset Management	62,100	12,075	66,494	4,394	Anticipated income from small land sale Hornbeam Close (£11k), Additional fee for the Professional Property Service Contract agreed £5k. Civic Office Works 3rd Floor £10k
Off Street Enforcement	-492,190	-357,490	-514,946	-22,756	Allocation of licence fees for parking £4k. Car park and ticket machine maintenance £21k. Shortfall in Penalty Notice Income £14k. Off Street fee income (£25k). Year to date vacancy saving realised (£38k). Fleet Bid Levy £2k.
On Street Enforcement	100,880	17,056	44,085	-56,795	Allocation of licence fees for parking (£9k). Year to date vacancy saving realised (£42k). Additional Penalty Notice Income (£7k) Contractor saving on street lining (£5k), Ticket Machine Maintenance £4k.
CCTV	176,940	91,419	174,446	-2,494	
Climate Change	15,370	10,025	15,370	0	
Fair Trade	5,000	0	5,000	0	
	1,949,030	1,220,533	1,368,076	-580,954	
Land Repossessions	4,480	2,345	4,480	0	
Fleet Pond	22,870	14,938	21,282	-1,588	
Commons	18,850	7,857	18,562	-288	
Odiham Common	7,470	8,777	14,018	6,548	Additional common works falling due now after previous years delays.
Elvetham Heath Nature Reserve	11,140	9,796	12,355	1,215	
Edenbrook Country Park	31,410	9,673	2,728	-28,682	Maintenance and equipment saving as site not yet adopted (£28k).
QE II Fields	5,040	386	6,022	982	
Biodiversity	27,480	42,941	29,931	2,451	Biodiversity funded from EMR SANG's
Bramshot Farm	0	0	0	0	
Landscape & Conservation	1,340	261	1,233	-107	
Environmental Promotion - Stra	388,770	216,443	364,657	-24,113	Vacancy saving Wildlife Range and Trainee (£19k). Contractor spend lower than budget (£3k). Training saving due to vacancies (£2k).
Tree Preservation Orders	149,890	99,553	155,641	5,751	Unbudgeted essential tree works £11k part funded in savings in Equipment (£4k).

PAPER C
Appendix A

REVENUE BUDGET OUTTURN 2018/2019 PERIOD 09 DECEMBER					
	Full Year Budget	Year to Date Actuals	Full Year Forecast Outturn	Year End Variance	Forecast Commentary
	668,740	412,971	630,909	-37,831	
ACCOUNTING TREATMENT					
Parish Council Precepts	2,969,040	3,108,595	3,108,590	139,550	Contract Parish Precepts
Other Operating Costs - Income	212,330	52,238	212,330	0	
Grants And Taxes	-13,086,170	-13,883,365	-13,225,720	-139,550	Contract Parish Precepts
MIRS Appropriations	0	0	0	0	
MIRS Capital & Pensions	0	0	0	0	
MIRS Transfers From Reserves	-1,725,090	255,499	-1,666,921	58,169	Transfer to reserve, historic drawdowns for Small SANG's
Interest	-101,360	-136,180	-232,652	-131,292	Increased estimate for interest earned on investments
	-11,731,250	-10,603,213	-11,804,373	-73,123	
Total excluding Accounting Treatment	10,773,710	6,399,600	10,332,289	-441,421	
Grand Total	-957,540	-4,203,613	-1,472,084	-514,544	
NON CONTROLLABLE COSTS					
Support Service Recharges	0	18	0	0	
Depreciation	0	0	0	0	
Annual/Flexi Costs/MIRS	0	42,380	45,829	45,829	Interest Reserve added to S106
Capital & Pensions	539,920	617,172	617,172	77,252	
Grants & Taxes	0	0	0	0	
Collection Fund Surplus Deficit	390,010	761,898	390,010	0	
	929,930	1,421,469	1,053,011	123,081	
Grand Total	-27,610	-2,782,144	-419,073	-391,463	

PAPER C
Appendix B

				Capital Programme Budget Monitoring 2018/19						
				Original Budget 2018/19	Carried Forward 2017/18	In Year Budget Additions 2018/19	Current Available Budget 2018/19	Actual To Date 2018/19	Forecast Expenditure 2018/19	Variance 2018/19
Capital resources available as at 1st April 2018										
Receipts in year										
Corporate Services	Capital Code	Revenue Code		0	534	0	534	1	37	(497)
Regulatory				0	0	0	0	0	0	0
Housing & Customer Services				530	0	360	890	600	1,106	216
Leisure				0	238	0	238	21	14	(224)
Environmental Promotion				161	2,068	293	2,522	479	366	(2,156)
Technical Services				872	1,780	0	2,652	2,072	2,302	(350)
TOTAL CAPITAL PROGRAMME				1,563	4,620	653	6,836	3,173	3,824	(3,012)
Capital Resources available as at 1st April 2019										
Service Area	Scheme			Original Budget 2018/19	Carried Forward 2017/18	In Year Budget Additions 2018/19	Current Available Budget	Actual To Date	Forecast Expenditure	Variance
Corporate Services	CCTV-Rushmoor	YY16	A419	0	34	0	34	(2)	34	0
	Upgrade to IT infrastructure	YT07	C781	0	500	0	500	3	3	(497)
				0	534	0	534	1	37	(497)
Regulatory	Dog Warden Van									
				0	0	0	0	0	0	0
Housing & Customer Services	Private Sector Renewal - Minor Works Grants(Home trust	YR03	H612	30	0	0	30	3	6	(24)
	Grants for Social Rent Dwellings	YR04	H611	0	0	360	360	0	360	0
	Disabled Facilities Grants	YR05	H612	500	0	0	500	597	740	240
				530	0	360	890	600	1,106	216
	Leisure Centre SCAPE project appraisal	YL34	L308	0	0	0	0	0	0	0
	Strategic Leisure	YL35	L308	0	0	0	0	0	0	0
	Leisure Centre Pre Construction Stage	YL47	L308	0	35	0	35	9	3	(32)
	Frogmore leisure Re-Development	YL30	L310	0	5	0	5	4	4	(1)
	Leisure Centre Construction	YL52	L308	0	160	0	160	7	7	(153)
	Leisure Centre Consultants & Fees	YL53	L308	0	38	0	38	0	0	(38)
	Sports Hall - <i>Transfer to revenue</i>	YL68	L301	0	0	0	0	0	0	0
				0	238	0	238	21	14	(224)
	Fleet pond Nature Reserve Visitor Strategy (S106)	YL29	L302	0	12	0	12	0	0	(12)
	Odiham Common (S106)	YL32	L304	5	1	0	6	0	0	(6)
	S106 Leisure Parish Funded Projects	YF09	L301	0	2	258	260	272	2	(258)
	Fleet Pond Access Track	YL54	L302	0	141	0	141	0	0	(141)
	Fleet Pond Visitor Enhancements	YL55	L302	106	(39)	0	67	0	0	(67)
	Hazeley Heath Grazing Project	YL56	L303	0	80	0	80	0	0	(80)
	Hazeley Heath Notice Boards	YL57	L303	0	15	0	15	0	0	(15)
	Hazeley Heath Access Improvements	YL58	L303	0	77	0	77	0	0	(77)
	HW Central Common Enhancement	YL59	L303	0	17	0	17	0	0	(17)
	HW Central Common Access Improvements	YL60	L303	0	80	0	80	0	0	(80)
	HW QEII Fields Improvements	YL61	L326	0	35	0	35	0	0	(35)
	Edenbrook CP Play Tree	YL62	L325	30	0	0	30	0	0	(30)
	Edenbrook CP History Walk	YL63	L325	20	0	0	20	0	0	(20)
	Cricket Hill Pond Phase 2	YL64	L301	0	8	0	8	4	8	0
	Service Vehicles	YL65	25% E	0	72	0	72	0	72	0
	Bramshot Farm	YL67	L328	0	1,567	0	1,567	203	249	(1,318)
	Edenbrook CP - Skate/Bike Park	YL69	L325	0	0	0	0	0	0	0
	Edenbrook CP - Teen Health	YL70	L325	0	0	0	0	0	0	0
	Edenbrook CP - Visitor Improvements	YL71	L325	0	0	0	0	0	0	0
	Fleet Pond Fencing	YL72	L302	0	0	35	35	0	35	0
				161	2,068	293	2,522	479	366	(2,156)
	S106 NEHTS Parish	YT14	T416	0	3	0	3	0	3	0
	Church Road Improvements	YT18	T501	0	333	0	333	297	337	4
	Post Payment Parking	YT19	T501	0	0	0	0	0	0	0
	Phoenix Green, Hartley Wintney	YT10	T117	0	22	0	22	7	12	(10)
	Mill Corner, North Warnborough	YT11	T117	13	22	0	35	0	0	(35)
	Kingsway Flood Alleviation Scheme	YT20	T117	99	0	0	99	26	26	(73)
	Refuse Vehicles	YT21	T200	760	1,400	0	2,160	1,742	1,924	(236)
				872	1,780	0	2,652	2,072	2,302	(350)
TOTAL CAPITAL PROGRAMME				1,563	4,620	653	6,836	3,173	3,824	(3,012)
Capital Funding										
	Disabled Facilities Grant			500	0	0	500	597	740	240
	Environment Agency			112	44	0	156	33	38	(118)
	S106 Receipts Housing			0	0	360	360	0	360	0
	S106 Receipts Leisure District/Parish			161	429	258	848	276	10	(838)
	S106 Receipts Leisure Centre			0	0	0	0	0	0	0
	S106 Receipts NHTS			0	3	0	3	0	3	0
	SANG			0	0	0	0	0	0	0
	Capital Receipts Housing			30	0	0	30	3	6	(24)
	Internal Borrowing			760	4,144	35	4,939	2,264	2,667	(2,272)
TOTAL CAPITAL PROGRAMME				1,563	4,620	653	6,836	3,173	3,824	(3,012)

OVERVIEW AND SCRUTINY COMMITTEE

DATE OF MEETING: 19 FEBRUARY 2019

TITLE OF REPORT: DOG CONTROL PUBLIC SPACE PROTECTION ORDER

Report of: Corporate Strategy and Policy Development Manager

Cabinet member: Councillor Sara Kinnell, Regulatory Services

I PURPOSE OF REPORT

- 1.1 To seek Members' views on a proposed Dog Control Public Spaces Protection Order (PSPO) across the District prior to the proposal being considered by Cabinet.
- 1.2 Nothing within this report seeks to impose a financial burden or obligation on any third party. The designation of a PSPO simply gives enforcing authorities and landowners a legal tool to enforce compliance should they wish to.

2 OFFICER RECOMMENDATION

- 2.1 That this Committee considers and agrees its comments on the following recommendations to Cabinet:
- 2.2 That a Hart Dog Control Public Spaces Protection Order is progressed to include the following restrictions:

District Wide (any place to which the public or any section of the public has access, on payment or otherwise, as of right or by virtue of express or implied permission);

- a) Persons in charge of a dog must put the dog on a lead if asked to do so by an authorised officer;
- b) Persons in charge of a dog must have with them appropriate means to pick up dog faeces deposited by that dog;
- c) Persons in charge of a dog must remove the faeces;
- d) No person shall walk more than four dogs at the same time.

Other

- e) Exclusion of dogs from:
 - a. Fenced children's play areas, skate parks, tennis courts and multi-use games areas
 - b. the playing area of marked playing pitches
 - f) Dogs must be on a lead on the Thames Basin Heaths Special Protection Area during the period 31 March to 31st July.
- 2.3 That delegated authority be granted to the Joint Chief Executives in consultation with the Portfolio Holder for Regulatory Services, to amend the Draft Order following consultation and to adopt the Public Spaces Protection Order.

- 2.4 That implications of the PSPO on the costs of signage and on enforcement are noted.

3 BACKGROUND

- 3.1 In January 2018 Cabinet considered a paper setting out the legislative background for Public Space Protection Orders, the conditions needed to support them and the process of implementation. Cabinet agreed that the Community Safety Manager, in conjunction with the Portfolio Holder for Regulatory Services be authorised to make Public Space Protection Orders if the statutory conditions are satisfied but that they are not sought unless there is evidence to support their introduction.
- 3.3 There is a current Dog Fouling Order in place across the District (which automatically transferred to a PSPO in October 2017). However the current Order is very restricted for the following reasons:
- The Order covers limited parts of the District as there are a range of exclusions which do not reflect the current management and use of land and the introduction of new areas of open space;
 - The Order is limited to dog fouling and does not cover other types of anti-social behaviour related to dogs; and
 - The current PSPO will expire in 2020 and therefore there is a need to review it.

4 PROPOSED DOG CONTROL PSPO

- 4.1 PSPO's can be made where the Council is satisfied on reasonable grounds that the activities are carried out, or likely to be carried out, in a public place. Dog fouling is both unpleasant and a danger to health, and the Council is committed to tackling it in all public places across the district. While the majority of owners behave responsibly and pick up after their dogs, there remains a minority of dog owners who do not and it is these people who the Council aims to target through its enforcement and awareness initiatives.
- 4.2 Statutory guidance on Anti-social behaviours identifies suggested dog controls that could be included within a PSPO¹. The proposed controls set out later in this report are consistent with these examples. In addition there is long standing evidence of the impact of dogs in disturbing the breeding of protected ground nesting birds found on the Thames basin Heaths Special Protection Area.
- 4.3 Whilst the PSPO is a common tool introduced by local authorities in relation to dog control issues, it should be noted that there are costs associated with the introduction of the PSPO through the need for additional signage across the district and in costs of training officers to enforce the PSPO. In addition, enforcement of the PSPO will in most cases be reliant on an authorised officer being present when an offence occurs. Whilst it is possible that enforcement could be undertaken by any authorised officer including Dog Wardens, Countryside Rangers and East Hampshire

¹ See

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/679712/2017-12-13_ASB_Revised_Statutory_Guidance_V2.1_Final.pdf pages 52/53

Enforcement Officers, consideration needs to be given to personal safety where officers are lone working or in remote locations.

- 4.4 As this PSPO is not directly related to Community Safety agreement is sought to delegate final approval of the Order to the Joint Chief Executives in consultation with the Regulatory Services Portfolio Holder.

5 CONSULTATION

- 5.1 The Council is required to undertake early engagement with stakeholders as well as meeting a statutory consultation process. Early stakeholder engagement has to date taken place with a number of organisations including all Town and Parish Councils, Ministry of Defence, The Kennel Club and Dogs Trust and Hampshire County Council. Views were sought on a range of possible controls.
- 5.2 Whilst not all stakeholders have responded, a mix of views has been received with a number supporting additional controls but others concerned at undue restrictions on responsible dog owners exercising their dogs, and on the ability of any restrictions to be enforced. In terms of the initial parish and town council responses Dogmersfield and Crondall do not wish to be subject to a PSBO.

6 PROPOSED CONTROLS

- 6.1 It is considered that whatever controls are imposed are readily enforceable and that whatever area is designated can readily be defined on the ground. The wording proposed has to be specific and cannot be left open to doubt or interpretation otherwise it would make the control void due to uncertainty.
- 6.2 Having regard to the comments received to the initial consultation, to the legal requirement that dog owners have to provide their dog with regular opportunities for exercise and play, and to issues of enforcement, the following controls are proposed in the Draft PSPO. Assistance dogs would be excluded from the Order.

District Wide (any place to which the public or any section of the public has access, on payment or otherwise, as of right or by virtue of express or implied permission);

- a) Persons in charge of a dog must put the dog on a lead if asked to do so by an authorised officer;
- b) Persons in charge of a dog must have with them appropriate means to pick up dog faeces deposited by that dog;
- c) Persons in charge of a dog must remove the faeces;
- d) No person shall walk more than four dogs at the same time.

Other

- e) Exclusion of dogs from:
 - i) Fenced children's play areas, skate parks, tennis courts and multi-use games areas
 - ii) the playing area of marked playing pitches
- f) Dogs must be on a lead on the Thames Basin Heaths Special Protection Area during the period 31 March to 31 July (breeding season for protected birds).

7 NEXT STEPS

7.1 The next steps in preparing the Dog Control PSPO are:

Tasks	Dates
Prepare Draft Order and consultation documents	February – May 2019
Undertake formal public consultation on the Draft Order and supplementary questions	June/July 2019
Review consultation responses	July/August 2019
Confirm Order	September 2019

8 FINANCIAL IMPLICATIONS

- 8.1 For third parties, such as parish and town councils, there is no cost imposed by the PSPO but if they wish to have it enforced upon their land they will need to fund appropriate signage, the provision of suitable receptacles for the disposal of dog waste, and fund any enforcement arrangements.
- 8.2 For the District Council a budget has been set aside in 2019/20 for the cost of preparing the PSPO including the use of resources from East Hampshire and Havant Borough Council if needed. There will also be a budgetary impact on the implementation of the PSPO as there will be a requirement for significant additional signage with Regulations requiring notice(s) to be placed to draw to the attention of the public that the order has been made and the effect of that order. There may also be costs for training officers in enforcement.
- 8.3 The PSPO will be in place for three years and will need to be reviewed before that time if it is to be continued.

9 ACTION

- 9.1 Subject to approval of this report a draft PSPO will be prepared for consultation. Further work will be progressed regarding additional signage required and enforcement processes.

Contact Details: Katie Bailey – Corporate Strategy and Policy Development Manager / Extension: 4146 / e-mail: Katie.bailey@hart.gov.uk

BACKGROUND PAPERS: None

OVERVIEW AND SCRUTINY COMMITTEE

DATE OF MEETING: 19 FEBRUARY 2019

TITLE OF REPORT: PERFORMANCE INFORMATION 2018/19 -
QUARTER 3

Report of: Joint Chief Executive

Cabinet member: Councillor David Neighbour, Leader

1 PURPOSE OF REPORT

- 1.1 To present Members with the Council's performance indicators for quarter 3 of 2018/19 (1 October 2018 - 31 December 2018), as found in Appendix 1.

2 OFFICER RECOMMENDATION

- 2.1 For any areas of concern relating to indicator performance, Members recommend action considered necessary; either to the relevant Service Board, or to Cabinet.

3 BACKGROUND

- 3.1 The 2018/19 KPIs were updated following consultation at each Service Board over the summer, with the aim of aligning them more closely to Corporate Plan activity.

4 CONSIDERATIONS

- 4.1 Any indicators that miss the target by less than 10% are rated Amber, any that miss it by more than 10% are rated Red. For the Service Level Agreements section, indicators that miss the target by less than 10% are still rated Green, those that miss it by between 10% and 20% are Amber and those that miss it by over 20% are Red.

5 FINANCIAL IMPLICATIONS

- 5.1 None identified.

Contact Details: Daryl Phillips - 4492, email: daryl.phillips@hart.gov.uk

APPENDICES

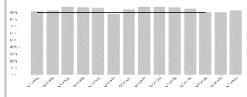
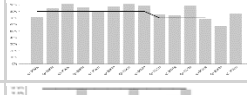



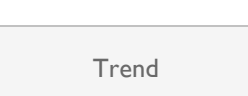
Appendix 1 – 2018/19 Quarter 3 performance indicator report

2018/19 Quarter 3 performance indicator report






Corporate Services




Corporate Services is currently in transition across a number of the support services including HR, IT, Finance, Revenues and Benefits. Many of the performance indicators will change as a result and those where data is available, are reported through the 5 Councils governance structure. Those shown below reflect the key indicators currently available.


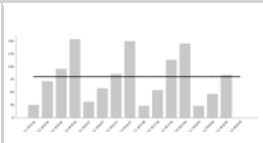

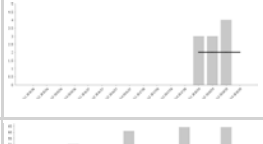
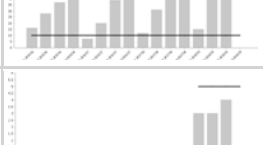

KPI	Description	Note	Q1 2018/19	Q2 2018/19	Q3 2018/19	Target	Trend	Status
			Value	Value	Value			
IA01	Percentage of Audit Plan completed during the year	<i>Audit Plan is heavily weighted to Q3 and Q4, which is when the resource from Basingstoke is in place as part of the shared resource arrangement. At least one review is likely to be dropped off of the current plan due to the overrun on the Payroll review and the input required for implementing 2 Finance Systems.</i>	11%	25%	55%	60%		Amber
IA04	% of High Risk Audit Recommendations Implemented	<p>8 High Risk recs to be managed. 5 Implemented</p> <p><i>I Not implemented (Manual HR Records): Plan to address has been put in place which is to be approved by the Head of Corporate Services. It is noted that the data is held securely.</i></p> <p><i>I Not implemented relating to the follow up of High Risk Food inspections. this has been escalated to the Head of Reg Services for action.</i></p> <p><i>I in progress: This relates to improving corporate data management arrangements. Full update provided to Overview and Scrutiny in Sept 18 by the Data Protection Officer. This is a significant piece work is on-going, the scale of the task is greater than initially thought and it is likely to continue until at least June 19.</i></p>	66%	71%	71%	100%		Red

CS01	Quality of Customer Service Call Handling - % score from monitoring sample	Above target	90%	93%	94%	90%		Green
CS02a	% of telephone calls answered by Contact Centre in 30 seconds	Above target	57.7%	76%	85%	70%		Green
RB05	Percentage of Non-domestic Rates Collected	Above target	30.9%	54%	85%	74%		Green
RB06	% of Council Tax collected	Above target	29.7%	58%	82%	74%		Green
IT05	% uptime of key systems	Above target	100%	99.9%	99.9%	99%		Green
IT06	% uptime of Hart DC website	Above target	99.9%	99.9%	99.9%	98%		Green



Community Services

KPI	Description	Note	Q1 2018/19	Q2 2018/19	Q3 2018/19	Target	Trend	Status
			Value	Value	Value			
H01	Number of preventions achieved (at prevention stage)	<i>Lower than previous quarter as to be expected with the Holiday period in December</i>	14	22	12	-		Data Only
H02	Number of applicants for whom homelessness is relieved	<i>No cases have had to be relived of homelessness this quarter. This is largely down to the low number presenting and the work put in to prevent homelessness wherever possible.</i>	3	21	0	-		Data Only
H03	Number of applicants owed the full housing duty	<i>2 applications have reached main duty threshold during this quarter.</i>	8	5	2	-		Data Only
H04	Numbers living in Temporary Accommodation	<i>Total in temporary accommodation at end of quarter is 21: 19 in Heathlands, 2 placed into B&B / longer term and 1 SWEPP (severe weather emergency protocol) placement over Christmas period. Both have since been moved on.</i>	21	22	21	-		Data Only
H05	Numbers in B&B	<i>At end of December 2 placed into B&B, both since moved on</i>	0	3	2	0		Green

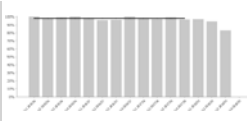

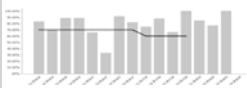
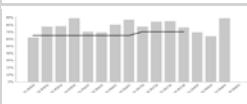
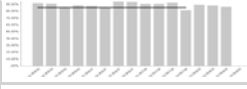
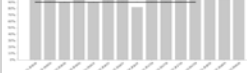
H06	Numbers in B&B for more than 6 weeks	<i>1 non priority adult in B&B for over 6 weeks (10 weeks) , due to complex needs. Since moved out</i>	0	0	1	0		Green
H07	Number on Housing register broken down into Band and Bed size	<p>Total Number on Housing Register included Suspended Q3</p> <p><i>1 bed need = 717 A = 17 B = 50 C = 550 D = 100</i></p> <p><i>2 bed need = 480 A = 3 B = 30 C = 435 D = 12</i></p> <p><i>3 bed need = 170 A = 1 B = 13 C = 150 D = 6</i></p> <p><i>4 bed need = 56 A = 2 B = 6 C = 40 D = 8</i></p>	1,388	1,403	1,423	-		Data Only
H08	Number of Properties advertised	<p>Properties advertised during Q3 (1/10/18 - 31/12/18)</p> <p><i>1 beds = 5 2 beds = 27 3 beds = 12 4 beds = 0 Sheltered 0 Extra Care 4</i></p>	53	66	48	-		Data Only

H09	Average waiting time for successful lets broken down by Band and Bed size	Q3 Stats 1 bed - 1 month 2 Bed - 4 Years 3 Bed - 5 Years 4 Bed - No Data as no lets this quarter	0	0	0	-		Data Only
H10	Number of affordable homes delivered (gross)	14.1.19 - Total of 37 units delivered of which 6 were shared ownership and 31 were rented. Sites: Sheldons Reach (Hook) 8 rented and 6 shared ownership, Oaklands QEB 11 rented and Jean Orr Court 12 social rented (partially funded by Hart District Council).	23	46	83	-		Data Only
H11	Number of energy efficiency measures installed (Values are cumulative)	No Minor Works Grants or loans completed in December.	1	1	3	2		Red
H12	Number of rural events attended where energy efficiency grants are promoted		3	3	4	2		Green
H13	Number of DFGs completed (Values are cumulative)	37 @ enquiry stage; 40 @ approval stage	15	46	64	10		Green
H14	Number of rural events attended where DFGs are promoted		3	3	4	5		Green

Environmental & Technical Services

KPI	Description	Note	Q1 2018/19	Q2 2018/19	Q3 2018/19	Target	Trend	Status
			Value	Value	Value			
ETS01	Number of missed collections – All – (per 100,000)	<i>Data not received from Veolia for Q1 and Q2. From Q3 figures should be provided by Serco as the service starts to begin reporting programme.</i>	-	-	-			
ETS10	Cost of waste collection per household		£27.00	£23.00	£20.00	£31.00		Green
ETS10a	Percentage of total household waste that is recycled	<i>Statistics being provided by Hampshire County Council, figures not yet available for Q3</i>	44.1%	41.6%	-	40%		Green

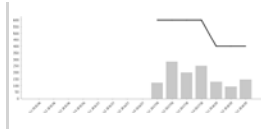

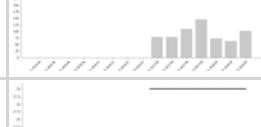




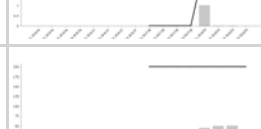

Regulatory Services

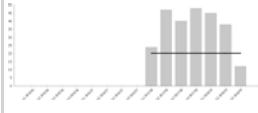



KPI	Description	Note	Q1 2018/19	Q2 2018/19	Q3 2018/19	Target	Trend	Status
			Value	Value	Value			
R01	% of proactive inspections (including food, health and safety, animal welfare and licenced premises) completed within prescribed time	<i>All high risk food inspections completed Animal Welfare licenses changes have meant a high number of case (80) to process</i>	97%	94%	83%	98%		Red
R02	% of Environmental Health complaints (including noise, public health, food) responded on time	<i>5 out of 151 cases missed deadline largely due to extra bank holiday closures over Christmas.</i>	97%	93%	97%	98%		Amber
R07	Major development application decisions made within the statutory determination period	<i>Above target</i>	85%	77%	100%	60%		Green
R08	Non-major development application decisions made within the statutory determination period	<i>Above target</i>	69%	64%	89%	70%		Green
R09	Other application decisions made within statutory determination period	<i>Above target</i>	89%	88%	86%	85%		Green
R11	Tree Preservation works applications determined within 8 weeks	<i>Above target</i>	98%	96%	97%	90%		Green

R12	Number of fly-tipping enforcement actions		1	0	5	-		Data only
R13	Number of fly-tipping complaints received by service		31	40	20	-		Data only

Service level agreement performance

KPI	Description	Note	Q1 2018/19	Q2 2018/19	Q3 2018/19	Target	Trend	Status
			Value	Value	Value			
Citizens Advice								
SLA CA01	Percentage of clients reporting a positive experience of the service	Above target	89%	89%	91%	77%		Green
SLA CA02	Percentage of clients rating access to the service as fairly good or very easy	Above target	82%	75%	82%	76%		Green
SLA CA03	Percentage of clients reporting that the service helped them find a way forward to a moderate, great or complete extent	Above target	83%	94%	94%	76%		Green
SLA CA04	Percentage of clients reporting their problem was partly, mostly or completely resolved	Above target	73%	76%	89%	63%		Green
SLA CA05	Percentage of clients reporting that they would be fairly or very likely to recommend the service to other people	Above target	90%	95%	95%	79%		Green
Fleet Phoenix								
SLA FP01	Number of young people participating in activities	Above target	189	121	223	500		Green

SLA FP02	Number of young people reporting improved knowledge and understanding of how to deal with the issues facing them	<i>Above target</i>	128	93	144	400		Green
SLA FP03	Number of young people reporting positive life style changes	<i>Above target</i>	72	58	93	250		Green
SLA FP04	Number of young people reporting improved emotional wellbeing and mental health	<i>Above target</i>	72	63	101	300		Green
SLA FP05	Number of referrals made to supporting agencies	<i>Above target</i>	5	8	9	25		Green
SLA FP06	Number of community awareness raising/promotion activities developed and delivered by young people, with support from Fleet Phoenix	<i>Been postponed due to talks with CCG in developing creative ways of consulting with a healthy cross section of young people</i>	1	0	0	4		Red
Hart Voluntary Action								
SLA HVA-01	Number of new volunteers referred to a volunteer placement organisation	<i>Very successful quarter credited to intensive awareness raising events.</i>	59	75	168	280		Green
SLA HVA-02	Number of new volunteers placed with a volunteer placement organisation	<i>Very successful quarter credited to intensive awareness raising events.</i>	19	36	102	180		Green
SLA HVA-03	Number of new wellbeing activities developed	<i>Still expect to hit target by end of year</i>	1	0	0	3		Green
SLA HVA-04	Number of Hart residents supported to access community-led services	<i>Above target</i>	45	50	51	200		Green

SLA HVA-05	Number of new people accessing the Sunshine and Showers depression and anxiety support groups	Fewer overall enquiries received for Sunshine and Showers depression support groups, but also seeing an increase in self-referrals from individuals, whose mental health is too severe for these groups. HVA will review the need for this service for the future	2	4	2	5		Red
SLA HVA-06	Number of new young people supported by the service	Above target	45	38	12	20		Green
Inclusion Hampshire								
SLA IH1	% of Hart young people reported to be making progress at Inclusion at the point of review with their School	Above target	75%	100%	75%	100%		Green
SLA IH2	% of Hart young people developing Maths and English skills based on half term assessments	Only 2 of the 4 new referrals had been attending long enough to undertake their half term assessment this quarter, so data was not available for 50% of the cases.	85%	78%	50%	75%		Red
SLA IH3	% of Hart young people achieving the personal, social and development goals agreed with them during referral.	At target	83%	100%	75%	75%		Green
SLA IH4	% of Hart young people returning back to mainstream school or securing a college place, apprenticeship or employment	No cases this quarter	71%	78%	100%	80%		Green
SLA IH5	Number of Hart young people and their families enrolled at Inclusion Hampshire		12	9	4	-		Data Only
SLA RVS1	RVS report annually in Q4							

CABINET

KEY DECISIONS/ WORK PROGRAMME AND EXECUTIVE DECISIONS MADE

March 2019

Cabinet is required to publish its Key Decisions and forward work programme to inform the public of issues on which it intends to make policy or decisions. The Overview and Scrutiny Committee also notes the Programme, which is subject to regular revision.

Report Title	Ref (Note 1)	Outline/Reason for Report/Comments	Original Due Date	Revised Due Date	Key Decision Y?	Cabinet Member (Note 2)	Service (Note 3)
Countryside Services	Jan 19	To agree purchase of tractor and maintenance equipment	Mar 19		Y	DN	TS
Budget Monitoring	Quarterly	Report on Quarterly Budget Monitoring	Mar 19 Sept 19 Dec 19			DN	F
Public Space Protection Order - dog fouling		To ensure the consistent enforcement and control of dog fouling and anti-social behaviour associated with dogs. Post consideration by Overview and Scrutiny Committee.	Nov 18	Mar 19		SK	RS
Local Discretionary Business Rate Relief Scheme 2018/29	Feb 19	Post consideration by Overview & Scrutiny Committee, to consider the proposed Local Discretionary Business Rate Relief Scheme for 2018/19	Mar 19			DN	F
Bring Site Review	July 18	Post consideration by Overview & Scrutiny Committee, review and agree policy for future management and provision of bring banks	Dec 18	April 19		AO	TS

PAPER F

Report Title	Ref (Note 1)	Outline/Reason for Report/Comments	Original Due Date	Revised Due Date	Key Decision Y?	Cabinet Member (Note 2)	Service (Note 3)
Commercialisation Strategy: Strand B (Digitalisation)	Sept 18	Post consideration by Overview & Scrutiny Committee, to consider a draft strategy for the Council's approach to the development of a digital infrastructure to enable the Council to become more efficient and respond to the public's needs.	Nov 18	April 19		DN	JCX
Service Plans	Annual	Post consideration by Overview & Scrutiny Committee, agree Service Plans 2019/20	April 19			DN	All
Food and Health and Safety Service Plan	Annual	Recommend to Council that the annual Food Safety Plan be approved	June 19			SK	RS
Progress Report on Peer Review Action Plan	Dec 18	Post consideration by Overview and Scrutiny - to consider the progress the Council has made on the key findings of the LGA Peer Review	June 19 Jan 20			DN	JCX
Outside Bodies	Annual	To confirm representatives on Outside Bodies	June 19			DN	JCX
Dogmersfield Neighbourhood Plan	Feb 19	To agree the examiners modifications and agree to go to referendum	June 19			GC	RS
Fleet Neighbourhood Plan	Feb 19	To agree the examiners modifications and agree to go to referendum	June 19			GC	RS
Hartley Wintney Neighbourhood Plan	Feb 19	To agree the examiners modifications and agree to go to referendum	June 19			GC	RS

Report Title	Ref (Note 1)	Outline/Reason for Report/Comments	Original Due Date	Revised Due Date	Key Decision Y?	Cabinet Member (Note 2)	Service (Note 3)
Peer Review - Action Plan	Annual	Post consideration by Overview & Scrutiny Committee, to consider a monitoring report on the implementation of the Peer Review Action Plan.	July 19			DN	JCX
Revenue and Capital Outturn 2018/19	Annual	Annual report on outturn.	Aug 19			DN	F
Treasury Management 2018/19	Annual	Annual report on Treasury Management Activities 2018/19	Aug 19			DN	F
Medium Term Financial Strategy	Annual	Post Consideration by Overview and Scrutiny	Dec 19			DN	F
Treasury Management 2019/20	Annual	Half Year review report on Treasury Management Strategy 2018/19	Dec 19			DN	F
2020/21 Revenue Budget, Capital Programme and Council Tax Proposals	Annual	Approval post consideration by Overview and Scrutiny. Recommendation to Council.	Feb 20			DN	F
Capital Strategy	Annual	To present the draft Capital Strategy and the Treasury Management Strategy Statement for 2020/21	Feb 20			DN	F
The Long Term Vision for Hart	Sept 18	Post consideration by Overview & Scrutiny Committee, consideration of the Vision further to public consultation	TBA			DN	JCX
Future of Harlington	Nov 18	To consider next steps	TBA			DN	F
Future High Street Fund	Feb 19	Consideration of a potential funding applicatio to the Future High Street Fund.	TBA			DN	F

Notes:

1 Cabinet Members

DN	Leader and Finance	SA	Partnerships	GC	Planning Services	SB	Community
SK	Regulatory Services	AO	Technical Services	JR	Contracts & Community Safety		

2 Service:

JCX	Joint Chief Executive	CS	Corporate Services	RS	Regulatory Services
CSF	Community Safety	PP	Planning Policy	TS	Environmental & Technical Services
F	Finance	H	Community Services		
SLS	Shared Legal Services	MO	Monitoring Officer		

EXECUTIVE DECISIONS

11/2/19 Cllr Ambler Release of S106 Funding towards a pond dipping platform at the Village Pond, Eversley Deadline not passed

OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME – February 2019

Issue and Description of Topic	Current Position Objective	Original Due Date	Revised Due Date	Resources Required	Contact
Performance Information	Quarterly highlight reports.	Feb 19 Aug 19 Nov 19		Report	Performance and Innovation Officer
Quarterly Budget Monitoring	Quarterly update on budget	Feb 19 Aug 19 Nov 19		Report	Head of Corporate Services
Local Discretionary Business Rate Relief Scheme 2018/19	To consider the proposed Local Discretionary Relief Scheme for 2018/19, prior to Cabinet consideration.	Feb 19		Report	Head of Corporate Services
Public Space Protection Order	To consider option for the consistent enforcement and control of dog fouling and anti-social behaviour associated with dogs, prior to Cabinet consideration	Feb 19		Report	Head of Regulatory Services
Bring Site review	Review draft policy for future management and provision of bring banks, prior to Cabinet consideration	Jan 19	Mar 19	Report	Head of Environment & Technical Services
Capita Contract	To review the performance of Capita under the 5 Councils contract, across the range of services provided, and to review progress on contract negotiations, Inter Authority Agreement amendments and revised governance arrangements.	Sep 18	Mar 19	Report	Head of Corporate Services

OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME – February 2019

Issue and Description of Topic	Current Position Objective	Original Due Date	Revised Due Date	Resources Required	Contact
Corporate Risk Management Report	Half-yearly update on corporate risk profile	Mar 19 Sept 19		Report	Audit Manager
Service Plans	To make recommendations to Cabinet on the Draft Service Plans 2019/20	Annual	Mar 19	Report	Joint Chief Executive
Flooding	Notes from twice yearly meeting of Agencies	Mar 19 Oct 19		Minutes	Environment & Technical Services
Commercialisation Strategy: Strand B (Digitalisation)	To consider a draft strategy for the Council's approach to the development of a digital infrastructure to enable the Council to become more efficient and respond to the public's needs	Feb 19	Mar 19	Report	Joint Chief Executive
Statement of Accounts - revised deadlines	To consider the impact on the Council, Capita and the Auditors to meet the revised deadlines for the Statement of Accounts	Nov 18	April 19	Report	Head of Finance
Annual Review of Commercial Strategy	Consideration of performance of Commercial Strategy	Annual	April 19	Report	Joint Chief Executive
Body Worn Video	Annual monitoring of usage	Annual	April 19	Report	Environment & Technical Services
Outside Bodies	Reports from Representatives on Outside Bodies on their involvement in the organisations and any recommendations to Cabinet regarding the value of these partnerships.	Annual	April 19	Report	Joint Chief Executive
RIPA	Annual monitoring of usage of the RIPA regulations.	Annual	April 19	Report	Monitoring Officer
Annual Review	The Chairman's end of year report from Committee to full Council on the work of the Committee 2017/18	Annual	April 19	Report/ Discussion	Committee

OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME – February 2019

Issue and Description of Topic	Current Position Objective	Original Due Date	Revised Due Date	Resources Required	Contact
Nominations to Service Boards	Member nominations to Service Boards	Annual	June 19		Chairman O&S Committee
2018/19 Performance Information – Annual Outturn	Annual report on outturn.	Annual	June 19	Report	Performance and Innovation Officer
Peer Review	Half yearly monitoring on the implementation of the Peer Review Action Plan, prior to Cabinet to review the action taken so far, and any further actions or recommendations proposed by Overview and Scrutiny and subject to those comments	June 19		Report	Joint Chief Executive
Treasury Management Outturn	Annual report on outturn	Annual	July 19	Report	Head of Finance
2018/19 Revenue and Capital Outturn	Annual report on outturn	Annual	July 19	Report	Head of Finance
Ombudsman Annual Review letter	Consideration of complaints statistics forwarded by the Ombudsman	Aug 19			Joint Chief Executive
Medium Term Financial Strategy		Annual	Nov 19	Report	Head of Finance
Treasury Management Strategy	Annual report setting out the treasury management strategy for the council	Annual	Jan 20	Report	Head of Finance
Draft Budget 2020/21	Report	Annual	Jan 20	Report	Head of Finance
Procurement Process	Report on the process and its fitness for purpose	None	TBC		Joint Chief Executive

OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME – February 2019

Issue and Description of Topic	Current Position Objective	Original Due Date	Revised Due Date	Resources Required	Contact
Car Park Ticket Machines	6 month review after implementation - meeting objectives, learning lessons etc	None	TBC		Environment and Technical Services

OVERVIEW AND SCRUTINY COMMITTEE

Date and Time: Tuesday, 19 February 2019 at 7pm

Place: Committee Room 1, Civic Offices, Fleet

Present:

COUNCILLORS

Axam, Burchfield, Collings, Crookes (Chairman), Delaney, Drage, Morris (for Worlock), Quarterman, Wheale (from item 107), Wright (from item 107)

In attendance: Councillors Dickens, Kinnell, Neighbour, Parker

Officers Present:

Patricia Hughes Joint Chief Executive

101 MINUTES

The minutes of the meeting of 15 January 2019 were confirmed and signed as a correct record.

102 APOLOGIES FOR ABSENCE

Apologies had been received from Councillor Worlock, substituted by Councillor Morris. Councillor Wright had advised he may be late.

103 CHAIRMAN'S ANNOUNCEMENTS

None.

104 DECLARATIONS OF INTEREST

None declared.

105 PUBLIC PARTICIPATION (ITEMS PERTAINING TO THE AGENDA)

None.

106 FEEDBACK FROM SERVICE BOARDS

Regulatory Services – No issues raised
Corporate Services - No issues raised

107 LOCAL DISCRETIONARY BUSINESS RATE RELIEF SCHEME 2018/19

Members were asked to consider the Local Discretionary Relief Scheme for 2018/19. It was suggested that the Fleet Business Improvement District could be engaged to help their businesses apply for the discretionary business rate relief.

DECISION

That Overview and Scrutiny Committee recommends to Cabinet that the Local Discretionary Relief Scheme for 2018/19 be approved.

108 2018/19 BUDGET MONITORING TO END DECEMBER 2018

The Committee was advised of the position on revenue and capital expenditure at the end of December. Cabinet would consider this report at its meeting on 7 March 2019.

DECISION

That the revised projections and reasons for the main variations and the current spending position on the Capital Programme be noted.

109 DOG CONTROL PUBLIC SPACE PROTECTION ORDER

Members considered a proposed Dog Control Public Spaces Protection Order (PSPO) across the District prior to the proposal being considered by Cabinet.

Members asked that the following issues be addressed in the Cabinet paper

- Costings for the signage
- How relations could be built with Parish and Town Councils who may seek clarification on whom would pay for signage and enforcement on Parish and Town Council land
- Whether the budget referenced in paragraph 8 included signage on land owned by Parish and Town Councils
- Whether enforcement would continue on HCC public footpaths, and is the consent of the landowner needed to enforce
- What other Councils were including in PSPO's associated with dogs.

Members felt that item c) could be refined to make reference that the removal of the dog faeces needed to be to a suitable receptacle.

The consensus of the Committee was that longer term metal signage would provide better outcomes.

DECISION

That the following recommendations to Cabinet be agreed:

- I That a Hart Dog Control Public Spaces Protection Order be progressed to include the following restrictions:

District Wide (any place to which the public or any section of the public has access, on payment or otherwise, as of right or by virtue of express or implied permission);

- a. Persons in charge of a dog must put the dog on a lead if asked to do so by an authorised officer;

- b. Persons in charge of a dog must have with them appropriate means to pick up dog faeces deposited by that dog;
- c. Persons in charge of a dog must remove the faeces to a suitable receptacle.
- d. No person shall walk more than four dogs at the same time.

Other

- e. Exclusion of dogs from:
 - a. Fenced children's play areas, skate parks, tennis courts and multi-use games areas
 - b. the playing area of marked playing pitches
 - f. Dogs must be on a lead on the Thames Basin Heaths Special Protection Area during the period 31 March to 31st July.
- 2 That delegated authority be granted to the Joint Chief Executives in consultation with the Portfolio Holder for Regulatory Services, to amend the Draft Order following consultation and to adopt the Public Spaces Protection Order.
- 3 That implications of the PSPO on the costs of signage and on enforcement are noted.

I 10 PERFORMANCE INFORMATION 2018/19 - QUARTER 3

The Committee considered the Council's performance indicators for quarter 3 2018/19 (1 October 2018 - 31 December 2018).

Members debated the performance statistics of the Grant Funded organisations and reflected it may be beneficial to request that the organisations concerned attend Overview and Scrutiny to inform the Committee on their work.

Members also noted that SLA FP01 is a cumulative target and should be reflected as such.

DECISION

That the information be noted.

I 11 CABINET WORK PROGRAMME

The Cabinet Work Programme was considered and Members sought clarification on whether there are further Neighbourhood Plans which should be reflected on the forward programme.

I 12 OVERVIEW AND SCRUTINY WORK PROGRAMME

The Overview and Scrutiny Work Programme was considered and Members discussed the Future High Street Fund.

The meeting closed at 8.35pm